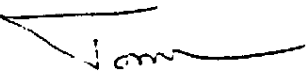




Interoffice Communication

To J. J. Hall
From T. G. Grumbles
Date February 1, 1983
Subject GOALS FOR 1983

1. Maintain currency of MSDSs
 - Do sheets for new products as needed
 - Review old (new) sheets as necessary
2. Develop and maintain MSDS distribution and recordkeeping system
3. Audit LCCP, Baltimore, Aberdeen, LC LAB and Chocolate Bayou
4. Continue CCPTAC activities
5. Continue to assure smooth efficient running of Medical Testing program
6. Determine quality control programs for in-plant I.H. samples and make recommendations where necessary to assure state-of-the-art practices:
Develop collaborative testing program
7. Continue close coordination of Medical Testing program



Thomas G. Grumbles

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CCR 000001528