

INTER-COMPANY MEMO



KOCH
INDUSTRIES INC



DATE: SEPTEMBER 22, 1992
TO: BUILDING AND GROUNDS MAINTENANCE
LEIGHTON WORKS
FROM: MEDICAL DEPT.
SUBJECT: BENZENE BLOOD DRAW

THE LISTED EMPLOYEES ARE SCHEDULED FOR THEIR ANNUAL AND /OR
BENZENE PHYSICALS 4TH QUARTER 1992.

HARRIS, JOE - ANNUAL
BONHAM, GENE - ANNUAL
HAWKINS, DON - ANNUAL
MC DADE, BILLY - BENZENE ONLY
YANTA, TIM - D.O.T.
PFEILER, JOHNNY - ANNUAL
BROWN, MICKEY - BENZENE ONLY
KRNAVEK, MATT - BENZENE ONLY
WEIGELT, LARRY - ANNUAL
VENZON, MIKE - BENZENE ONLY
GROBE, BOBBY - BENZENE ONLY
WILLIAMS, MARK - BENZENE ONLY
WORKS, LEIGHTON - BENZENE ONLY

OCT 8TH -

BLOOD DRAWING WILL TAKE PLACE IN THE MEDICAL DEPT. ON FRIDAY,
OCT. 27, 1992 AT 7:30 A.M. PLEASE NOTIFY THE EMPLOYEES AND HAVE
THEM PRECEDE TO THE MEDICAL DEPT. PRIOR TO THEIR WORK.

IF DUE FOR THEIR ANNUAL EXAM EMPLOYEE MUST FAST FOR 10 HOURS ^{AND}
BE PREPARED TO LEAVE A URINE SAMPLE. _{OR}

*CALL WANDA IN MEDICAL SHOULD YOU HAVE
SCHEDULE CONFLICTS.*

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