

From: "Riba, Kara" <KRiba@USChamber.com>

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: RE: [EXTERNAL] Status of Meeting Request

Date: Fri, 26 Apr 2019 18:40:12 +0000

Importance: Normal

Inline-Images: image001.png; image002.png; image003.png; image004.png

Thanks, Leila!

Jake Tyner will accompany Christopher. He is a part of the U.S. Chamber's Global Energy Institute. His title is Manager & Associate Policy Counsel.

He will not need parking.

Thanks again.

Best,

Kara

From: Getto, Leila <leila_getto@ios.doi.gov>

Sent: Thursday, April 25, 2019 4:57 PM

To: Riba, Kara <KRiba@USChamber.com>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: Re: [EXTERNAL] Status of Meeting Request

Great, thank you!

Please have him arrive via our main entrance on C Street -- 1849 C Street NW (E St entrance is for employees only).

Will he need parking? If yes, please send me the car make, model, state & tag number no later than the day before the meeting. We'll use yellow cones to reserve a parking spot directly in front of our main entrance.

We'll have a member of our staff greet him in the lobby to escort him to the Secretary's Office.

Will anyone be participating in the meeting with him? If yes, we will need their name, title, and affiliation no later than one full business day before the meeting. Unfortunately, we are no longer able to accept any changes to meeting participants on the day of the meeting regardless of circumstance.

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359; Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Thu, Apr 25, 2019 at 4:46 PM Riba, Kara <KRiba@uschamber.com> wrote:

#1363307.1

Hi Leila,

That time works great. Thank you for your help coordinating!

Best,

Kara

From: Getto, Leila <leila_getto@ios.doi.gov>

Sent: Thursday, April 25, 2019 4:40 PM

To: Riba, Kara <KRiba@USChamber.com>

Subject: Fwd: [EXTERNAL] Status of Meeting Request

Hi Kara!

I apologize for my delay. Is he available on Friday, May 3rd at 3pm? If not, let me know and I can offer other dates/times.

Thank you!

Leila

Leila Getto

U S Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct 202 208 5359; Main: 202-208-7551

Cell: 202-706-9435

Email leila_getto@ios.doi.gov

----- Forwarded message -----

From: Riba, Kara KRiba@uschamber.com

Date: Thu, Apr 25, 2019 at 10:23 AM

Subject: [EXTERNAL] Status of Meeting Request

To: scheduling@ios.doi.gov scheduling@ios.doi.gov

Good morning,

I am checking in on the status of a request for a meeting with Secretary Bernhardt and Christopher Guith of the U.S. Chamber of Commerce.

Please let me know if you need any additional information.

Best,

Kara Riba

Manager, Operations and Communications

Global Energy Institute

U.S. Chamber of Commerce | 1615 H Street, NW | Washington, DC 20062

O: (202) 463-5476 | C: (202) 738-7962



#1363307.2

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