

**To:** Derby, Rachel[RDerby@cement.org]; Hupp, Sydney[hupp.sydney@epa.gov]; Hale, Michelle[hale.michelle@epa.gov]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]  
**From:** Hupp, Millan  
**Sent:** Tue 4/25/2017 11:54:08 AM  
**Subject:** RE: Cement Association MAY Meeting/Keynote Request

Rachel,

Good morning. For right now, I will remain the POC.

Unsure just yet on who will be staffing but there will be a couple agents as well as myself coming in a day or two before to get eyes on the space and then the day of, we will be there about an hour prior.

Please feel free to call with any questions. We will reach out for more details as we get closer.

Thank you so much,

Millan

202.380.7561

**From:** Derby, Rachel [mailto:RDerby@cement.org]  
**Sent:** Friday, April 21, 2017 3:41 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>  
**Subject:** RE: Cement Association MAY Meeting/Keynote Request

Sydney- You are the very best, thank you so much!!12:30 is perfect, thank you.

Lincoln- Please let me know what you need and we can get you the documents. We are going to go ahead and let the members know that Administrator Pruitt will be attending. How do you want to coordinate Press?

Millan- Please let me know who will be the POC the day of, phone and email. As well as what time we can be expecting you to arrive and who will be staffing the boss.

Many thanks to all,

Rachel

202-679-8223

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Friday, April 21, 2017 2:01 PM  
**To:** Derby, Rachel <[RDerby@cement.org](mailto:RDerby@cement.org)>; Hale, Michelle <[hale.michelle@epa.gov](mailto:hale.michelle@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Ferguson, Lincoln <[ferguson.lincoln@epa.gov](mailto:ferguson.lincoln@epa.gov)>; Hupp, Millan <[hupp.millan@epa.gov](mailto:hupp.millan@epa.gov)>  
**Subject:** RE: Cement Association MAY Meeting/Keynote Request

Thanks! Could we do 12:30 then? Looping in Lincoln who handle speechwriting as well as Millan who will be handling Advance.

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Derby, Rachel [<mailto:RDerby@cement.org>]  
**Sent:** Thursday, April 20, 2017 4:36 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>; Hale, Michelle <[hale.michelle@epa.gov](mailto:hale.michelle@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Cement Association MAY Meeting/Keynote Request