FILE NAME: Kelly Moore (KM)

DATE: 1972 Apr

DOC#: KM011

DOCUMENT DESCRIPTION: KM Liberty Mutual Service Plan with BC Notes

SERVICING INSTRUCTIONS

PLAINTIFF'S EXHIBIT 30 KM

MKT	DIV
1	6

COV	EXP	PREMIUM
WC	1/1	$150,000
TOTAL		

POLICYHOLDER KELLY - MOORE PAINT CO., INC.

ADDRESS 1015 Commercial Street - San Carlos, CA 94070

L.P. ACCOUNT REPRESENTATIVE R. E. McDowell OFFICE San Francisco

DATE OF ISSUE 4/72 1ST POLICY YEAR 1972 DESTROY PREVIOUS SERVICING INSTRUCTIONS DATED none

These Instructions apply to _____ location.

Copies of Correspondence

	Manufacturing Locations	Retail Stores	Special Reports
Local Plant Manager	orig	—	*
Branch Manager	—	orig	*
District Sales Manager	—	1 LH	*
William E. Moore, President	1 LH	1 LH	1 LH
Glenn W. Vochatzer, Sec. - Treas.	1 LH	1 LH	1 LH
Robert Miller, Production Manager	1 LH	—	*
LP Contact Representative	1 CC	1 CC	1 CC
LP Account Representative	1 CC	1 CC	1 CC

* Special reports such as: Industrial Hygiene, Occupational Health Consultant, Material Handling, etc., should follow correspondence list per type of location for which report was made.

GENERAL INFORMATION

Kelly-Moore Paint is a growing manufacturer of paint and allied products. Manufacturing plants are located in California, Texas, Oklahoma, and Colorado. Each manufacturing location has associated retail stores which are supplied from the mother plant. Kelly-Moore is organized into four divisions: Central Division - San Carlos, CA; Southern Division - Ontario, CA; Texas Division - Hurst, Texas; and Professional Paint Division - Denver, CO. Each Division Office is also a manufacturing facility. District Sales Managers are located at the manufacturing offices with the exception of the Central Division which is split into three districts. Chief products are latex and oil based paints, shellack and varnish, PACO drywall joint cement, joint paper and small clutches.

POLICYHOLDER LP PROGRAM

The policyholder has no formal Loss Prevention Program and each plant and division has operated individually. The new production manager for all manufacturing operations has expressed interest in establishing a corporate program and guidelines for Loss Prevention. Each plant requires pre-placement physical examinations for production employees.

LIBERTY MUTUAL SERVICE PLAN

1. Regular service based on size and need should be provided for all manufacturing locations with particular emphasis on asbestos exposures in drywall products manufacture and material handling.

2. Retail service will be provided on a target basis agreed upon by the Liberty Contact Representative and the policyholder District Sales Manager.

3. Contact Representatives have been requested for all P.H. Divisions except the Central which will be serviced by the LPAR.

4. Itemized statements of loss will be received quarterly and distributed to LPRs. No restrictions regarding their use.

5. Use of industrial hygienist in plants with asbestos exposures is encouraged and should be coordinated by the Contact Representatives.

6. Contact Representatives will be asked to supply manhours, frequencies and loss rates prior to LPAR's pre-renewal report.

7. No formal progress report is required for division operations. LPAR will prepare a corporate progress report after 9 months loss statements are received. This is not meant to restrict any local special or progress reports if the servicing Representative feels one is necessary.

8. Major problems are being developed by:

   a. materials handling, particularly in paint mixing departments from 100 pound bags; and in warehousing from 5 gallon buckets and cases of paint.

   b. potential asbestosis exposures in drywall products departments in mixing dry ingredients and filling containers.

   c. possible toxic exposures in oil-based paint mixing operations.

APPROVED: B. Bunce
B. Bunce
Division Service Manager

KMX 01939

CONTACT REPRESENTATIVES

Policyholder Division	LPCR Office
Southern - Ontario, California	Pomona, CA
Texas - Hurst, Texas	Ft. Worth, Texas
Professional Paint - Denver, Colorado	Denver, Colorado
Central - San Carlos, California	San Francisco, CA

MANUFACTURING LOCATIONS

Southwest Division

Servicing Office	Locations	Operation	Des
Ft. Worth	301 W. Hurst Blvd. Hurst, Texas 76053	paint, drywall products, mfg.	4
Houston	9504 E. Almeda Road Houston, Texas 77045	drywall products mfg.	3
Tulsa	4205 Southwest Blvd. Tulsa, OK 74107	drywall products mfg.	3
Denver	3600 E. 45th Avenue Denver, CO	paint, drywall products mfg.	3

Pacific Division

San Francisco	1015 Commercial Street San Carlos, CA 94070	paint, drywall products mfg.	4
Pomona	1400 S. Campus Avenue Ontario, CA 91762	paint, drywall products, clutches	4
Sacramento	7275 Reese Road Florin, CA 95828	talc grinding	2

Distribution:

HO LP - R. B. Hendon
Hopkinton LP - W. R. LaRocque
Pacific Div LP - W. J. Wolf
SF Div LP - B. Bunce
SF LP - R. J. Wetherall (22)
Los Angeles LP - C. Kruse (10)
Southwest Div LP - C. V. Surratt
Dallas LP - H. Fears (20)
Oklahoma City LP - H. A. Sanders (7)
Ft. Worth LP - W. Lutts
Denver LP
Pomona LP - R. Eckersall

KMX 01940