

Bob - see second file file above

PRESIDENT
THEODORE F. HATCH
Industrial Hygiene Foundation
4400 Fifth Avenue
Pittsburgh 13, Pennsylvania

PRESIDENT-ELECT
JAMES H. STERNER, M. D.
Eastman Kodak Company
Rochester 4, New York

PAST PRESIDENT
FRANK A. PATTY
General Motors Corporation
485 W. Milwaukee Avenue
Detroit 2, Michigan

SECRETARY
ALLEN D. BRANDT, Sc. D.
Medical Division
Bethlehem Steel Company
Bethlehem, Pennsylvania

TREASURER
CARLTON E. BROWN, Sc. D.
Camp Detrick
Frederick, Maryland

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION



DIRECTORS
ANNE M. BARTER, Sc. D.
The Johns Hopkins School of Hygiene
and Public Health
R. C. BARNES
Westinghouse Electric Corporation
MANFRED BOWDITCH
The Searles Laboratory
A. G. CRANCH, M. D.
Union Carbide & Carbon Corporation
W. G. HAZARD
Owens-Illinois Glass Company
N. V. HENDRICKS
Standard Oil Company (New Jersey)
FRED E. INGRAM
California Department of Public Health
ROBERT A. KEROE, M. D.
Kettering Laboratory
University of Cincinnati
J. B. LITTLEFIELD
American Brake Shoe Company
W. M. PIERCE
The Employers' Liability
Assurance Corporation, Ltd.
H. F. SMYTH, Jr., Ph. D.
Mellon Institute

MINUTES, BOARD OF DIRECTORS MEETING
AMERICAN INDUSTRIAL HYGIENE ASSOCIATION
HOTEL STATLER, BOSTON, MASSACHUSETTS
MARCH 30, 1948

The Meeting of the Board of Directors of the American Industrial Hygiene Association was called to order by President Hatch at 7:00 P.M. March 30, 1948 in the John Hancock Room of the Hotel Statler, Boston, Massachusetts. Those present were A. N. Bostjer, R. C. Barnes, M. Bowditch, A. D. Brandt, A. G. Cranch, T. F. Hatch, W. G. Hazard, N. V. Hendricks, F. E. Ingram, R. A. Keroe, F. A. Patty, W. M. Pierce, H. F. Smyth, Jr., J. H. Sterner, W. A. Cook, L. M. Petrie, H. T. Walworth and G. E. Williams, the last four by invitation.

The minutes of the semi-annual meeting of the Board which had been held in Pittsburgh, Pa. November 20, 1947, were approved as distributed.

The Secretary's report was then called for, and approved as read. Discussion of some of the information contained in the report followed its acceptance.

In the absence of Treasurer Brown, his report was read by Dr. Smyth, the Executive Secretary. There followed some discussion on the investment of part of the Association's funds in Government bonds. It was agreed that \$1,000.00 should be invested immediately, and that this matter should be placed on the agenda for the Fall meeting, at which time we would know better what our financial commitments will be for the Association Quarterly and for the office of the Executive Secretary. Additional investments can then be authorized if desirable. The Treasurer's report was accepted as read.

Warren Cook, editor of the Quarterly, reported on the status of the Association Journal. (The complete report may be found in the transcription of the meeting; it will be summarized only very briefly here). Even though only the March and June issues of 1947 have been published, a fairly accurate estimate of the finances involved indicate that the total loss for 1947 will be about \$700.00, of which half will be assumed by Industrial Medicine Publishing Company; the other half to be paid by our association. This is \$50.00 less than had been anticipated earlier. An estimate of the financial

tion of the Quarterly during 1948, and that the subject again be considered at the Fall meeting of the Board. He recommended also that if the publisher meets the costs and delivery dates predicted in the report, that favorable consideration be given to continuing the agreement with Industrial Medicine Publishing Company. If that organization does not live up to the anticipated performance, he recommends that a search be made for a new publisher. Mr. Geo agreed to continue as editor through 1948, but suggested that a successor be chosen to assume this office at the close of the current calendar year. This report was followed by a brief discussion on the matter of getting a sufficient number of suitable manuscripts for publication, after which it was moved by Lehee, seconded by Beecher and supported that (1) the report including the recommendations be accepted; (2) the editor be appointed; and (3) the 1948 Quarterly be submitted and (3) Mr. Geo took the chair a vote of thanks and a vote of confidence.

Mr. Howard was called on next for a report of his committee which had been appointed to consider the problem of securing a permanent home for the society. He discussed various aspects of the problem and stated that all present and then discussed at length the report of the committee. The recommendations were accepted in the following order: (1) the committee of the report; it was decided that it was too important and comprehensive to report properly during the meeting, and that each of these reports would follow the end of the report given to him and report to the Board at the meeting of 15 days, after which he (Mr. Howard) would summarize all comments and prepare "a report of the committee" with recommendations for action and including, if possible, a proposed revised membership application blank. Mr. Howard was thanked for the large amount of work done by his committee and for the comprehensive report submitted.

Mr. Hambley reported as Chairman of the Membership Committee. His report was brief and required no special action.

Mr. Ingram reported briefly as Chairman of the Personnel Committee. A written report was to be submitted to the President at the meeting, so that it could include the results of the Personnel Committee which was to be conducted the following day.

Dr. Lehee reported for the Committee on Director and Secretaries. His report was given verbally and required no immediate action by the Board. Dr. Lehee agreed to prepare an article for the Quarterly on the general subject of education in and for industrial hygiene and occupational medicine.

President Math summarized the transactions which had taken place at the luncheon meeting of the Local Sections Council earlier that day. The resolution that the American Industrial Hygiene Association attempt to pre-

note a conference of the heads of the four Associations which have committees on Industrial Ventilation received considerable discussion. The discussion was closed without arriving at a definite decision but it was implied that the President appoint one or more A.I.H.A. members to investigate the possibility of such conference. Another point raised at the Local Sections Council Meeting which requires some sort of action is that pertaining to the registration of some of our engineering members as Professional Engineers by State Licensing Boards. One such Board has requested a member to suggest that our Association supply them with qualifications of industrial hygiene engineers and suitable requirements for licensing such engineers in their specialty by the Board. It was agreed that this is a proper function of our Association.

President Hatch called on the new Executive Secretary for a report which was read and is on record in the files of the Association. There followed

of the Executive
these are:

1. Mr. Board suggested that a meeting calling be made to all members of local sections particularly from Local Sections. It was agreed that this be done by the Board to arrange the time, place and assemble them in suitable form and Mr. Board to handle the matter of these.

2. The differential of \$1.00 in the subscription price for the Journal of Industrial Hygiene and Toxicology paid by the member's Company was considerable difference in some cases it caused the part of the member's Company to produce an amount of \$1.00 in the subscription price and the balance of the \$1.00 as far as the member's Company. It was agreed that the differential be discontinued.

A motion was made by Bestler, seconded by Ingram, and approved that the submitted by the Federal National Bank and required the Motion National Bank and Trust Company the Bank.

It was moved, seconded, and approved that the Executive Secretary order printed A.I.H.A. pamphlets, and be authorized to pay the bill for them in the amount of about \$100.00.

Following a discussion of convention expenditures a motion was made by Bowditch and seconded Cranch that the Executive Secretary pay those bills incurred by our annual convention committee chairmaning to the conduct of the annual meetings that are not properly able to the American Industrial Physicians and Surgeons a convention seats to be paid from the convention. Motion was approved.

Action on the possible need for a revision of the Constitution and By-Laws to permit the Executive Secretary to operate satisfactorily "within the letter of the law" was postponed for an indefinite period until more experience has been had in this method of operating.

The Treasurer's books are to be audited by about June 1, 1948. It was suggested that a committee from Pittsburgh be appointed to do this and that the Executive Secretary be advised of the membership of this committee so that he will know to whom he should give the books for auditing.

It was agreed that the Executive Secretary should sign membership cards.

Local Section rebates for members in the American Industrial Hygiene Association are to be determined by the Executive Secretary, and all controversies are to be settled between the member in question and the Executive Secretary. Only one Local Section can receive a rebate for any one A.I.H.A. member.

An Archives Committee is needed, preferably of Pittsburgh members, to decide what letters and other records in the American Industrial Hygiene Association files which are in the possession of the Executive Secretary should be kept and what should be destroyed.

It was agreed that an investigation should be made into the feasibility of providing each A.I.H.A. member with a certificate of membership. While not so stated, it was implied that the new President was to appoint a committee to look into the cost, etc., of doing this.

It was decided that someone from A.I.H.A. who was going to attend the Fifth International Congress of Industrial Medicine in London in September should be appointed the official representative of our Association, and the President should give that person a letter to that effect.

The President reported briefly on American Students Association activities as they affect, or are affected by, our membership.

Following some discussion of the new A.I.H.A. booklet it was agreed that sufficient copies should be sent to each Local Section Secretary for distribution to all Local Section members. To permit this it was moved by Ingram, seconded by Brandt, and approved that an additional 500 (a total of 1500) copies be ordered and that the Executive Secretary be authorized to pay for them.

President Hatch instructed the Executive Secretary to send a check in the amount of \$100.00 to Dr. Alice Hamilton who gave the 1946 Donald M. Cummings Memorial Lecture.

The President then described briefly the book "The Cumpliment Angler" by Leach Walton, which was given to Wm. P. Yant, the 1947 Donald M. Cummings Memorial Lecturer.

Dr. Williams agreed to begin the collection of instructions for future annual convention committee general chairmen by writing his experiences, etc. His treatise, when completed, is to be sent to last year's chairman, Dr. Hargrave, and then to Warren Cook for further additions. Following that, it will be made available to the General Meeting Chairmen of the 1949 Convention for his guidance in carrying out the many duties associated with that appointment.

Meeting adjourned at 11:35 P.M.

Allen D. Brandt - Secretary

02510

*Recommend the entire health
letter 30 days into Hygiene*

REPORT OF THE COMMITTEE ON MEMBERSHIP REQUIREMENTS

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION

This committee was appointed January 8 for these purposes:

1. To study present membership qualifications and to prepare some interpretive rules to guide the Directors in their voting on applicants
2. To consider possible changes in membership qualifications so as to admit new grades of membership

The committee met in January in Detroit, and has carried on extensive correspondence since then.

All present and former officers and directors, and all present secretaries of local sections were asked by mail for their comments. These groups numbered 43--and 35 sent us their comments. For this generous assistance

A study was made of membership requirements and application blanks of some 15 of the leading technical and professional societies of this country.

This material, summarized in mimeograph form, is attached for reference.

Classification of membership requirements

Article II, Section 1, of the By-Laws covering membership states:

The board of directors may elect to membership in the association reputable persons who have
hygiene
have
of
siding.

Graduate study may be accepted in place of part or all of the required period of industrial hygiene activity.

Because these membership requirements are vague, and because the application blank does not bring out complete facts about an applicant's training and experience, these membership requirements have been interpreted in many different ways by different board members.

Applicants for membership in the AIHA come from the following groups:

1. Those with long established full-time careers in industrial hygiene.

N35551.01

KE ■ 02511

2. Those with long experience in allied fields such as:

Toxicology
Medicine
Engineering
Chemistry
Physics
Nursing
Biological science
Psychiatry

who apply their specialty primarily to the nature, causes and prevention of industrial diseases

3. Those who have recently acquired degrees in allied fields and who enter into a career in industrial hygiene on a full-time basis.
4. Those who are in an allied field, and who, incidental to the practice of their specialty, have an interest in or from time to time apply their specialty to the nature, causes and prevention of industrial diseases.
5. Those who teach one or more aspects of industrial hygiene in educational institutions on a full-time basis.
6. Those who teach some aspect of industrial hygiene as an incidental or secondary part of their teaching program.
7. Those who are interested in industrial hygiene, but who for lack of training, experience or present employment affiliation, do not practice its technical aspects.
8. Those who are interested in or associated with industrial hygiene in foreign countries.
9. Important persons, in public or private life, who are not industrial hygienists, but who, because of their positions, significantly promote the interest of industrial hygiene.

Since industrial hygiene overlaps and draws from a variety of different professions, the cardinal consideration is not the specialty that the applicant happens to be in, but—is he applying his specialty full time (or perhaps, more than half time) to the nature, causes and prevention of occupational diseases, or to the environmental factors associated with other diseases among industrial workers?