



A Division of The Society of The Plastics Industry, Inc.

March 29, 1994

TO: The Vinyl Institute Annual Meeting Attendees

RE: Annual Meeting Activities

We are pleased that you will be attending our 1994 VI Annual Meeting being held at the Four Seasons Hotel at Los Colinas in Dallas, Texas. The following is enclosed:

1. Confirmed schedule of events on the **Meeting Response Form** as noted on the attached yellow sheet. Please fill out this sheet and return to me.
2. **Golf/Tennis Tournament Reservations Forms** are enclosed. Please fill out if you are planning on participating in either one of these activities.
3. All of the appropriate response forms noted above should be returned to me NO LATER THAN FRIDAY, APRIL 15TH. They should be mailed to the following address:

Ms. Pat Benkner  
The Vinyl Institute  
65 Madison Avenue  
Morristown, New Jersey 07960

If you have any questions, please don't hesitate to call me.

Very truly yours,

Pat Benkner

/pmb

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# VINYL INSTITUTE ANNUAL MEETING

## RESPONSE FORM

(Please fill in your name as you would like it to appear on your name tag.)

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

SPOUSE NAME (if attending): \_\_\_\_\_

(Please check one box for each function.)

### SUNDAY, MAY 22

|                     |                   |                       |
|---------------------|-------------------|-----------------------|
| Reception-7:00 p.m. | Will Attend(    ) | Will Not Attend(    ) |
|---------------------|-------------------|-----------------------|

### MONDAY, MAY 23

|                                |                   |                       |
|--------------------------------|-------------------|-----------------------|
| Technical - 8:30 a.m.          | Will Attend(    ) | Will Not Attend(    ) |
| HSE/Legal - 8:30 a.m.          | Will Attend(    ) | Will Not Attend(    ) |
| Affiliate Meeting - 11:00 a.m. | Will Attend(    ) | Will Not Attend(    ) |
| Informal Dinner                | Will Attend(    ) | Will Not Attend(    ) |

### TUESDAY, MAY 24

|                               |                   |                       |
|-------------------------------|-------------------|-----------------------|
| Executive Board - 8:00 a.m.*  | Will Attend(    ) | Will Not Attend(    ) |
| General Session - 9:00 a.m.   | Will Attend(    ) | Will Not Attend(    ) |
| Partners Luncheon - 12 Noon   | Will Attend(    ) | Will Not Attend(    ) |
| Issues Management - 1:30 p.m. | Will Attend(    ) | Will Not Attend(    ) |
| Reception - 7:00 p.m.         | Will Attend(    ) | Will Not Attend(    ) |
| Awards Dinner - 8:00 p.m.     | Will Attend(    ) | Will Not Attend(    ) |

### WEDNESDAY, MAY 25

|                   |                   |                       |
|-------------------|-------------------|-----------------------|
| VIGOR - 8:30 a.m. | Will Attend(    ) | Will Not Attend(    ) |
|-------------------|-------------------|-----------------------|

\* Closed Session - Board Members Only.

### SPOUSE ATTENDANCE:

IF YOU ARE BRINGING YOUR SPOUSE, PLEASE FILL IN THE FOLLOWING AND MAIL A CHECK TO THIS OFFICE MADE PAYABLE TO SPI IN THE APPROPRIATE AMOUNT:

|                               |                   |                       |
|-------------------------------|-------------------|-----------------------|
| Monday Dinner/\$40.00         | Will Attend(    ) | Will Not Attend(    ) |
| Tuesday Awards Dinner/\$50.00 | Will Attend(    ) | Will Not Attend(    ) |

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# GOLF REGISTRATION

Please return this form BY APRIL 15TH to:

Pat Benkner  
The Vinyl Institute  
65 Madison Avenue  
Morristown, New Jersey 07960

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( ) Yes, I will play golf on Monday afternoon, May 23, 1994.  
My handicap is ( ).

( ) Yes, my spouse will play golf on Monday afternoon, May 23,  
1994.  
My spouse's handicap is ( ).

Arrangements have been made for golf on Monday afternoon, May 23rd at the Four Seasons TPC Course. All golf charges are to be picked up individually. The green fees for our tournament are \$92.00 plus tax including cart and can be billed directly to your room.

Please make a special note of the dress code policy. All golfers are required to wear the proper golf attire - golf slacks or shorts, collared golf shirts and shoes with metal spikes. Denim jeans are not permitted. The Four Seasons asks that all guests adhere to these standards.

Please fill out this form and return it as instructed above. The golf tournament will be a scramble with teams of 4, which will be based on degree of skill and assigned by the Golf Chairman, Mr. Robert Luss of OxyChem.

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YOUR NAME: \_\_\_\_\_

SPOUSE'S NAME: (if attending) \_\_\_\_\_

COMPANY: \_\_\_\_\_

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# TENNIS REGISTRATION

Please return BY APRIL 15th to:

Pat Benkner  
The Vinyl Institute  
65 Madison Avenue  
Morristown, New Jersey 07960

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( ) Yes, I will play tennis on Monday afternoon, May 23, 1994.

( ) Yes, my spouse will play tennis on Monday, May 23, 1994.

Arrangements have been made for a tennis tournament on Monday afternoon, May 23rd at the Four Seasons.

The tournament will be a round robin. The Vinyl Institute has reserved the courts, but any other tennis charges such as renting a racket are to be picked up individually. The Tennis Chairman is Jim Kachtick from OxyChem.

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NAME: \_\_\_\_\_

SPOUSE'S NAME: (if attending) \_\_\_\_\_

COMPANY: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

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