

**To:** Jackson, Ryan[jackson.ryan@epa.gov]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; EPA@BCDTRAVEL.COM[EPA@BCDTRAVEL.COM]; Willis, Sharnett[Willis.Sharnett@epa.gov]  
**From:** EPA@BCDTRAVEL.COM  
**Sent:** Mon 7/31/2017 8:15:45 PM  
**Subject:** Final Notice: Authorization Required: Travel for JACKSON/RYAN T \* Travel date – 02Aug17 \*  
**REF:** QJB20Q

Name: JACKSON/RYAN T  
Locator: QJB20Q  
Travel Date: 02Aug  
Booking PCC: 2F8M

**We have not received your authorization to travel for the trip referenced below. The airline cancels reservations that are not ticketed 48 hours in advance of departure. If you intend to go on this trip, you must rebook the trip and receive your authorization to travel as soon as possible.**

.  
Traveler

.  
JACKSON / RYAN T

.  
**Reference number by traveler: TAA04SHC**

.  
Date From/To Flight/Vendor Status Depart/Arrive Class/Type  
. 08/02/2017 DCA-DEN UA 2104 Confirmed 04:15 PM/06:23 PM Economy / Y  
08/02/2017 DEN Oxford Hotel Confirmed 08/02-08/04  
08/04/2017 DEN-DRO UA 5501\* Confirmed 07:58 AM/09:10 AM Economy / E  
08/04/2017 DRO-DFW AA 5732\* Confirmed 04:20 PM/07:20 PM  
  
08/04/2017 DFW-DCA AA 2293

United Airlines Flight UA2104 Economy

[Online check-in](#)

Depart: Ronald Reagan National, Terminal B  
Washington, District of Columbia, United States  
04:15 PM Wednesday, August 2 2017

[Weather](#)

Arrive: Denver International  
Denver, Colorado, United States  
06:23 PM Wednesday, August 2 2017

[Weather](#)

Duration: 4 hour(s) and 8 minute(s) Non-stop  
Status: Confirmed - United Airlines Record Locator: OKL8HV

Meal: Food For Purchase  
Equipment: Airbus Industrie A320  
Seat: 30B (Non smoking) Confirmed  
Distance: 1471 miles / 2366.839 kilometers  
CO2 Emissions: 647.24 lbs/294.2 kgs

Remarks: NO AISLE OR WINDOW SEATS AVAILABLE.  
A CENTER SEAT HAS BEEN ASSIGNED.  
WE WILL CONTINUE TO MONITOR UNTIL DEPARTURE.  
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK WWW.UAL.COM

Oxford Hotel

Address: 1600 17th Street  
Denver, CO 80202  
United States

Tel: [+1 \(303\) 628-5400](tel:+13036285400)

Fax: [+1 \(303\) 628-5413](tel:+13036285413)

Check In/Check

Out:

Status: Confirmed

Number of 1

Persons:

Number of Rooms: 1

Number of Nights: 2

Rate per night: USD 420.00 plus tax and any additional fees

Guaranteed: Yes

Confirmation: 239SB055497

Cancellation Cancel 2 days prior to arrival local hotel time to avoid any charges.

Policy:

CO2 Emissions: Per night is approximately 63.8 lbs/29 kgs

United Airlines Flight UA5501 Economy

[Online check-in](#)

Depart: Denver International  
Denver, Colorado, United States  
07:58 AM Friday, August 4 2017

[Weather](#)

Arrive: La Plata  
Durango, Colorado, United States  
09:10 AM Friday, August 4 2017

[Weather](#)

Duration: 1 hour(s) and 12 minute(s) Non-stop

Status: Confirmed - United Airlines Record Locator: OKL8HV

Equipment: Canadair Regional Jet

\*Operated By: Skywest Dba United Express

Seat: 11B (Non smoking) Confirmed

Distance: 250 miles / 402.25 kilometers

CO2 Emissions: 137.5 lbs/62.5 kgs

American Airlines Flight AA5732 Economy

[Online check-in](#)

Depart: La Plata  
Durango, Colorado, United States

[Weather](#)

Arrive: Dallas/Ft Worth Intl, Terminal B  
Dallas/Fort Worth, Texas, United States  
07:20 PM Friday, August 4 2017

Weather

Duration: 2 hour(s) and 0 minute(s) Non-stop  
Status: Confirmed - American Airlines Record Locator: LBWVHV  
Equipment: Canadair Regional Jet 900  
\*Operated By: Mesa Airlines As American Eagle  
Seat: Assigned at Check-in  
Distance: 673 miles / 1082.857 kilometers  
CO2 Emissions: 296.12 lbs/134.6 kgs

Remarks: FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK WWW.AA.COM

American Airlines Flight AA2293 Economy

Online check-in

Depart: Dallas/Ft Worth Intl  
Dallas/Fort Worth, Texas, United States  
08:15 PM Friday, August 4 2017

Weather

Arrive: Ronald Reagan National, Terminal C  
Washington, District of Columbia, United States  
12:13 AM Saturday, August 5 2017

Weather

Duration: 2 hour(s) and 58 minute(s) Non-stop  
Total duration: **5 hour(s) and 52 minute(s) including layover(s)**  
Status: Confirmed - American Airlines Record Locator: LBWVHV

Meal: Food For Purchase  
Equipment: Boeing 737-800 Passenger  
Seat: Assigned at Check-in  
Distance: 1189 miles / 1913.101 kilometers  
CO2 Emissions: 523.16 lbs/237.8 kgs

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-866-964-1346  
FOR OUTSIDE THE US CALL COLLECT 770-829-2609  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

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