FORM 68 PRINTED IN U.S.A.

ORIGINATING DEPARTMENT: Vice Pres.-Finance

DIVISION: Glidden - #1100

CHARGE TO

LOCATION	G.L.	ACCT CODE	SUB	COST CENTER	P.C.	OPT
110079		7640		060		

PREPARED BY: Shirley Schwenke

DATE: 10 / 03 / 88

DESTRUCTION DATE (MONTH & YEAR): October, 1993

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER: 15581	RECEIVED BY	BIN NUMBER
DATE: / /		DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	ALPHABETIC-NUMERIC TO	DATES FROM	DATES TO
	INTERNATIONAL FILES				
	Guatemala #536,537 - Miscellaneous Guatemala #536,638 - Audit File " " - Personal & Confidential " " - Trip File Galcasa #535 - Sale Costa Rica - #537,538 - Miscellaneous " " " - Audit File " " " - E.D.P. " " " - A. Souto Costa Rica #537,538 - Personal & Confidential " " " - Trip File Honduras - Miscellaneous " - Audit File " - Personal & Confidential " - Plant Construction " - Capital Increase " - Trip File El Salvador - Miscellaneous " " - Personal & Confidential " " - Audit File & Trip File Ecuador #528 - Miscellaneous " - Audit File " - Credit " - E.D.P. " - Personal & Confidential " - Trip File Panama #530 - Miscellaneous E.D.P., New Plant, Pers.& Conf. Trip File, Credit Audit File				

GRR002971

DEPARTMENT MANAGER'S APPROVAL: W.J. Thornton

DATE APPROVED: 10 / 03 / 88

DATE SENT: 10 / / 88

FILE TRANSFER RECORD AND INVENTORY

Top White — Set and attach to outside narrow end of box
Bottom White — Set and attach to inside box cover
Pink — To Records Center inside box
Yellow — To Records Center inside box
Green — Retain for File

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86 Administration

ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
~~Vice Pres. - Finance~~	Glidden - Cleveland #1100	LOCATION	G.L.	ACCT CODE	SUB	COST CENTER	P.C.	OPT
PREPARED BY: Shirley Schwenke	DATE: 10 / 03 / 88	1100	77	7640		060		

DESTRUCTION DATE (MONTH & YEAR): October, 1993

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER: 15582	RECEIVED BY:	BIN NUMBER:
DATE: / /		DATE: / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	ALPHABETIC-NUMERIC TO	DATES FROM	DATES TO
	INTERNATIONAL FILES				
	Acquisition-Brazil (Tintas Ypiranga #532)				
	T.Y. - Miscellaneous Accounting				
	T.Y. - Sale of Brazil				
	T.Y. - Brazil Taxes				
	T.Y. - Acquisition				
	T.Y. - Acquisition Background				
	T.Y. - SCM Loan				
	T.Y. - Foreign Investment				
	T.Y. - Cash				
	T.Y. - ~~Exxh~~ Tax and Adjustments				
	T.Y. - Cost System				
	T.Y. - Credit				
	T.Y. - Severance				
	T.Y. - E.D.P.				
	T.Y. - Audit - Internal				
	T.Y. - Audit - External				
	T.Y. - Trip File				
	T.Y. - Brazil - Sao Bernardo Plant				
	T.Y. - Brazil Pigment Operation				
	T.YY. - Rudge Ramos				

GRR002972

DEPARTMENT MANAGER'S APPROVAL: W. J. Thornton

DATE APPROVED: 10 / 03 / 88

DATE SENT: 10 / / 88

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator — Top White — Wet and attach to outside narrow end of box
Bottom White — Wet and attach to inside box cover
Pink — To Records Center inside box
Yellow — To Records Center inside box
Green — Retain for File

ORIGINATING DEPARTMENT: General Accounting

DIVISION: Hdqtrs

PREPARED BY: M. D. Kaneb

DATE: 10-19-88

CHARGE TO

LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
1100	77	7640		135		

PAGE 1 OF 2

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT

RECEIVED BY:

DATE: / /

BOX NUMBER: 15583

RECORDS CENTER

RECEIVED BY:

DATE: / /

BIN NUMBER:

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS ALPHABETIC NUMERIC FROM	TO	DATES FROM	TO
	Fiscal 1984 Insurance Budgets				
	Standard GA SS Support Fiscal 1984				
	Payroll Tax Guidelines FY 1982				
	Fiscal 1983 Annual Fringe				
	Benefit Survey				
	Group Life FY 1984 Budget Guidelines				
	Fidelity FY 1984 Budget Guidelines				
	Business Travel + Accident Fiscal 1984				
	Group Ins. Analysis FY 1983				
	Group Medical Budget FY 1982				
	Auto Guidelines Budget FY 1984				
	Closed Self Insurance Cases FY 1984				
	FY 1982, 1983, 1984 Bonds				
	Insurance Receivables FY 1984				
	Claims Litigations FY 1985				

GRR002974

DEPARTMENT MANAGER'S APPROVAL: M. D. Kaneb

DATE APPROVED: 10/19/88

DATE SENT: / /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO: LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
General Accounting	Hdqtrs	1-1-04	77	7640		135		
PREPARED BY: [signature]	DATE: 10-1-14-1-88							

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE / /	15584	DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	Fiscal 1985 Workers Compensation Rpt				
	Surety Bonds FY 1985				
	Surety Bonds FY 1984				
	Surety Bonds FY 1986				
	TRI Insurance Certificate FY 1986				
	SPM Insurance Certificate				
	Insurance Audit FY 1978				
	Fiscal 1984 Insurance Values				
	Fiscal 1985 Insurance Values				
	Business Interruption Fiscal 1986				
	Property Insurance Report FY 1985				
	Property Costs 83-84-85				
	Property Damage Report over 10000				
	Claims Pending File FY 1982-1983-1984				
	Property Loss Reports underwriter FY 85, 86, 87				

GRR002975

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
[signature]	10-1-14-1-88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator — Top White — Wet and attach to outside narrow end of box
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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
General Accounting	Hdqtr	LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
PREPARED BY: [signature]	DATE: 10-19-88	1100	77	7640		135		

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER: 15584	RECEIVED BY:	BIN NUMBER:
DATE: / /		DATE: / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	Annual Branch Performance Review Fiscal 1983 Report				
	Annual Branch Performance Review Fiscal 1982 Report				
	Annual Branch Performance Review Fiscal 1984 Report				

GRR002976

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
[signature]	10/19/88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White — Wet and attach to outside narrow end of box; Bottom White — Wet and attach to inside box cover; Pink — To Records Center inside box; Yellow — To Records Center inside box; Green — Retain for File

ORIGINATING DEPARTMENT	DIVISION	CHARGE TO: LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
General Accounting	Adgtr							
PREPARED BY: M. J. Parrella	DATE: 10-19-88	1100	77	7640		135		

PAGE 1 OF 3

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER: 15585	RECEIVED BY:	BIN NUMBER:
DATE: / /		DATE: / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	CNA Loss Runs as of 10/9/87				
	Insured Casualty Loss Runs as of 5/31/86				
	SCM Insurance Recap 9/3/86				
	Hansen Intercompany				
	Insurance Notes - Fiscal 1985				
	Report of Stock Values for Insurance Purposes FY 1986				
	Maximum Stock Values FY 1988				
	Inland Transit Insurance				
	Actual vs Budget Insurance Analysis - FY 1986				
	Hollo charges to cost center FY 1986				

GRR002977

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
[signature]	10-19-88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO: LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
General Accounting	Hdqtrs.	11-00	77	7640		135		
PREPARED BY: M D Parrella	DATE: 10-9-19-1-88							

PAGE 2 OF 3

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER: 15585	RECEIVED BY:	BIN NUMBER:
DATE: / /		DATE: / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	MSA AST, Cullinet, Data Design Accounts Payable Software Packages				
	McClellan Insurance Proposal 1986				
	Johnson - Higgins Insurance Proposal 1986				
	Insurance Correspondence 1985, 1986, 1987				
	California Workers Compensation Charges 3/87 - 9/87				
	Open Harrison Charges				

GRR002978

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
M D Parrella	10-19-1-88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator — Top White — Wet and attach to outside narrow end of box
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Yellow — To Records Center inside box
Green — Retain for File

ORIGINATING DEPARTMENT: General Accounting

DIVISION: Hdqtrs

PREPARED BY: M. Lavella

DATE: 10-19-88

CHARGE TO

LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
1100	77	7640		135		

PAGE 3 OF 3

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER: 15585	RECEIVED BY:	BIN NUMBER:
DATE: / /		DATE: / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	Group Life Analysis - FY 1986				
	Pension & LTD - FY 1984				
	Group Medical Analysis FY 1985				
	Group Medical Analysis FY 1984				

GRR002979

DEPARTMENT MANAGER'S APPROVAL: M. Lavella

DATE APPROVED: 10/19/88

DATE SENT: / /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

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Green — Retain for File

ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
General Accounting	Adgtr	LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT.
BOX PREPARED BY: M.A. Varnell	DATE: 10-19-88	1100	77	7640		135		

DESTRUCTION DATE (MONTH & YEAR): 10/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE / /	15586	DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	1) Gallagher Bassett Loss Runs March 1987 - Dec 1987, Jan-Apr 1988				
	2) Durham Charge outs - 1987				
	3) Accounts Payable Correspondence File - Fiscal 1985-1986				
	4) ATM Decentralization				
	5) Accounts Payable Correspondence File - Fiscal 1984-1985				

GRR002980

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
M.A. Varnell	10-19-88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
		LOCATION	G.L.	ACCT. CODE / SUB	COST CENTER	P.C.	OPT.
PAYROLL				7640			
PREPARED BY: P. RIZZO	DATE: 10 / 21 / 88						

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYR
PRIORTO DESTRUCTIO
6/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: / /	15587	DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	ALPHABETIC-NUMERIC TO	DATES FROM	DATES TO
	ALL REGIONS (EXCEPT HEDQTRS.) DEDUCTION REGISTERS APR & MAY 1988	ALL REGIONS (EXDEPT HEDQTRS.)		APR	MAY 19

GRR002981

DEPARTMENT MANAGER'S APPROVAL: [signature]
DATE APPROVED: 10/25/88
DATE SENT: / /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
		LOCATION	G.L.	ACCT. CODE	COST CENTER	P.C.	OPT.
PAYROLL				7640			
BOX PREPARED BY	DATE						
P. RIZZO	10 / 21 / 88						

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROL
PRIOR TO DESTRUCTION
1/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
	15588		
DATE / /		DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS ALPHABETIC-NUMERIC FROM	TO	CONTENTS DATES FROM	TO
	EARNINGS REGISTERS:				
	REGION #001 OCT - DEC 1987	REG. #001		OCT	DEC, 19
	REGION #008 NOV 1987	REG. #008		NOV	NOV, 19
	REGION #920 OCT - DEC 1987	REG. #920		OCT	DEC, 19

GRR002982

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
X N Sullivan	10/25/88	/ /

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White — Wet and attach to outside narrow end of box
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ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
		LOCATION	G.L.	ACCT CODE / SUB	COST CENTER	P.C.	OPT
PAYROLL				7640			
PREPARED BY	DATE						
P. RIZZO	10 / 21 / 88						

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAY
PRIOR TO DESTRUCT
1/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE / /	15589	DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS ALPHABETIC-NUMERIC FROM	TO	DATES FROM	TO
	EARNINGS REGISTERS:				
	REGION #002 NOV & DEC 1987	REGION	#002	NOV	DEC., 1
	REGION #008 DEC 1987	REGION	#008	DEC	DEC., 1

GRR002983

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
[signature]	10/25/88	/ /

FILE TRANSFER RECORD AND INVENTORY — Originator - Top White, Bottom White, Pink, Yellow, Green — Wet and attach to outside narrow end of box; Wet and attach to inside box cover; To Records Center inside box; To Records Center inside box; Retain for File

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

ORIGINATING DEPARTMENT	DIVISION	CHARGE TO: LOCATION	G.L.	ACCT CODE	SUB	COST CENTER	P.C.	OPT
PAYROLL				7640				
BOX PREPARED BY: P. RIZZO	DATE: 10 / 21 / 88							

DESTRUCTION DATE (MONTH & YEAR): PLEASE NOTIFY PAYR PRIOR TO DESTRUCTI 8/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER: 15590	RECEIVED BY	BIN NUMBER
DATE: / /		DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS: ALPHABETIC-NUMERIC FROM	ALPHABETIC-NUMERIC TO	DATES FROM	DATES TO
	DEDUCTION REGISTERS: JUNE & JULY 1988				
	ALL REGIONS (EXCEPT HEDQTRS.)	ALL REGIONS (EXCEPT HEDQTRS.)		JUNE	JULY 1

GRR002984

DEPARTMENT MANAGER'S APPROVAL: [signature] — DATE APPROVED: 10/25/88 — DATE SENT: / /