

FILE NAME: Ford (FD)

DATE: 1973 May 16

DOC#: FD119

DOCUMENT DESCRIPTION: Memo - Asbestos Exposure - Test Track -
Kingman, AZ - Form Letter from Legal Dept to Notify Exposed Workers

The sticky note shown below was written
by Barry Castleman and attached to the
page immediately following this one along
the right margin at the spot marked on the
next page with an **X**

X5
exp.
of worker
05Ht
req. notat.
vague



Inter Office

Personnel and Organization Staff

May 16, 1973

Mr. J. A. Kaller, Manager
Employee Programs Department
General Services

Subject: Asbestos Exposure - Test Track, Kingman, Arizona

A recent study for asbestos dust at the subject location disclosed an exposure in excess of OSHA limits. The law states we must notify the employee found to have this exposure. It is the opinion of the Office of the General Counsel, Labor Relations and ourselves, the intent of the law will be met if a short note is presented to the employee at the track in an informal manner by the safety engineer.

Recommended wording of this note is:

Mr. (Employee's Name)

Date

In compliance with the federal Occupational Safety and Health Act, this is to notify you that air samples collected in your work area on (date of survey), showed asbestos dust concentrations in excess of established acceptable limits. Measures adopted by the Company to reduce this exposure within acceptable limits will be explained to you by your foreman.

Signed (Safety Engineer)

We believe the foreman should be able to explain the health and safety protection provided employees where such protection is needed and that he makes sure employees abide by the requirements.

Further, we believe having the safety personnel deliver the note in person at the track will provide an opportunity for discussion and thus lessen the potential undesirable effect a letter would have when opened at home by the employee.

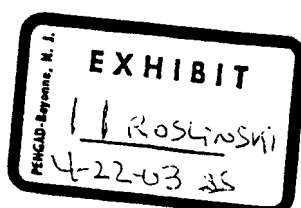
We recommend that a copy of the note be filed with the employee's medical records in the Medical Department and another copy be sent to Industrial Hygiene for filing with the study report.

Paul E. Toth, Supervisor
Industrial Hygiene Section

cc: D. L. Block, M.D.
F. J. Dary

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PQ



PRODUCED BY FORD