

**From:** "Getto, Leila" <leila\_getto@ios.doi.gov>

**To:** "Scott.Mason@hklaw.com" <Scott.Mason@hklaw.com>

**Cc:** Scheduling SIO <scheduling@ios.doi.gov>

**Subject:** Re: [EXTERNAL] Hopi meeting request

**Date:** Thu, 28 Jun 2018 19:35:25 +0000

**Importance:** Normal

**Attachments:** Meeting\_Proposal\_Information\_Form\_April\_2018.docx

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Hi Scott!

Thank you for your email. Can I trouble you to fill out the attached meeting request form we ask of everyone?

Thank you!

Leila

*Leila Getto*

*U.S. Department of the Interior*

*Immediate Office of the Secretary*

*Deputy Director, Scheduling and Advance*

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On Thu, Jun 28, 2018 at 3:19 PM, Caroline Boulton <[caroline\\_boulton@ios.doi.gov](mailto:caroline_boulton@ios.doi.gov)> wrote:

Hi Scott,

Thanks for reaching out; I have cc'ed our scheduling office on this email. They'll be in touch regarding a potential meeting in July.

Best,  
Caroline

On Thu, Jun 28, 2018 at 3:03 PM <[Scott.Mason@hklaw.com](mailto:Scott.Mason@hklaw.com)> wrote:

Caroline –

Looking into July, the AZ Hopi Indians, including the Chief and several Council members, are looking to visit DC to see Sec. Zinke regarding the Navajo Generating Station issue. As you know, several hundred Hopi jobs hang in the balance between the plant and nearby Kayente mine, and the government has a Trust Responsibility to the Hopi and Navajo should the plant close. Their dates are flexible at this time. Can you please give me a couple windows of time (days etc.) so that they may make plans to come and meet?

Thanks,

Scott

**#1363665.1**

**Scott Mason | Holland & Knight**

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Caroline Boulton

Special Assistant to the Secretary

Immediate Office of the Secretary

U.S. Department of the Interior

202.208.5403

**#1363665.2**

# Meeting Information Request Form

\*Please complete this form and send to [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov)

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request that you answer the following questions before we can agree to schedule a meeting.

|                                                                                                                                                                           |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Requesting individual/organization<br>(Please describe the person (name and affiliation) requesting the meeting including any background information on the organization. |  |
| Describe the action you are seeking by the Secretary:                                                                                                                     |  |
| Meeting date (if date is flexible please indicate the range):                                                                                                             |  |
| Please explain the time sensitivity of the request, <u>if any</u> , including what is driving the timing of the request, such as court-ordered or statutory deadline:     |  |
| Meeting location (City, State):                                                                                                                                           |  |
| Expected meeting participants (name, title, and organization):                                                                                                            |  |
| Contact information (Name, Email, Phone):                                                                                                                                 |  |
| Describe the proposed meeting agenda in as much detail as possible, and the desired outcome of the Secretary's participation:                                             |  |
| Please supply any pertinent background information regarding the genesis of this meeting proposal:                                                                        |  |

#1364755.1

|                                                                                                                                                                       |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Does the matter related to the request involve a discrete and identifiable class of persons, such as a regulation or legislation that applies to a specific industry? |  |
| Does the matter related to the request involve specific parties, such as a particular litigation matter, a specific permit decision, or a contract?                   |  |
| Does the matter related to the request involve a regulation or legislation that applies to a specific industry?                                                       |  |
| Is the purpose of this meeting related to a pending or future grant request?                                                                                          |  |
| With which Bureau or Agency does your agenda most align? Please list all, if more than one.                                                                           |  |
| If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically                                                                                  |  |

**#1364755.2**