

ANNUAL MEETING

OF THE

FRICTION MATERIALS STANDARDS INSTITUTE, INC.

WEDNESDAY, JUNE 23, 1954 AT 10:00 A.M.

AT THE

COMMODORE HOTEL, NEW YORK, N.Y.

THE MEETING WAS CALLED TO ORDER BY MR. WEYBURN, THE PRESIDENT, AT 10:00 A.M.

MEMBERS

ATLAS ASBESTOS COMPANY
GATKE CORPORATION
GRIZZLY MANUFACTURING DIVISION
H. KRASNE MANUFACTURING COMPANY
LASCO BRAKE PRODUCTS CORP., LTD.
MARSHALL-ECLIPSE DIVISION, BENDIX AVIATION CORP.
MILEY COMPANY, THE L. J.
MOLDED MATERIALS DIVISION, CARLISLE CORP.
RAYBESTOS-MANHATTAN, INC.
REDDAWAY BRAKE LINING DIVISION,
ROSSENDALE-RUBOIL COMPANY
RITESET MANUFACTURING COMPANY
RUSSELL MANUFACTURING COMPANY
SCANDINAVIA BELTING COMPANY
SOUTHERN FRICTION MATERIALS COMPANY
U. S. SPRING & BUMPER COMPANY
WELLMAN COMPANY, THE S. K.
WORLD BESTOS CORPORATION

REPRESENTATIVES

W. H. JOHNSTON
H. G. DUSCHEK (PROXY)
J. R. HEATH
H. G. DUSCHEK (PROXY)
H. G. DUSCHEK (PROXY)
F. C. WEYBURN
H. G. DUSCHEK (PROXY)
W. J. VACHOUT
F. A. MILLER
F. W. BARTON

H. N. WILHELM
L. S. SULLIVAN
A. E. DALY
H. SNOW
H. G. DUSCHEK (PROXY)
W. E. CANFIELD
W. J. NANFELDT

OTHERS PRESENT

RAYBESTOS-MANHATTAN, INC.	G. MARSHALL
	C. W. SACHS
FRICTION MTLs. STDS. INST. OF CANADA	W. E. HODGSON (OBSERVER)
FRICTION MTLs. STDS. INSTITUTE, INC.	H. G. DUSCHEK (SECRETARY)
MCLAUGHLIN, STICKLES, MCKEAN & HAYDEN	L. D. STICKLES (COUNSEL)

NOT PRESENT

ASBESTOS MANUFACTURING COMPANY
BRASSBESTOS BRAKE LINING COMPANY
FIBRE & METAL PRODUCTS, INC.

MINUTES OF PREVIOUS MEETING

THE CHAIRMAN ANNOUNCED THAT THE MINUTES OF THE PREVIOUS ANNUAL MEETING HELD JUNE 19, 1953 HAD BEEN DISTRIBUTED BY MAIL. THERE BEING NO CORRECTIONS OR ADDITIONS TO BE MADE THERETO, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE MINUTES OF THE MEETING OF JUNE 19, 1953 BE ACCEPTED AS DISTRIBUTED.

PRESIDENT'S REPORT

IT IS WITH A GREAT DEAL OF PLEASURE THAT I WELCOME YOU TODAY TO THIS OUR FIFTH ANNUAL MEETING. BECAUSE OF THE FACT THAT A MAJORITY OF THE MEMBERS INDICATED A DESIRE TO HOLD THIS MEETING IN THE EAST, NEW YORK CITY WAS AGAIN SELECTED AND THE COMMODORE WAS THE NATURAL PLACE FOR US TO CONVENE.

SINCE OUR LAST ANNUAL MEETING, WHICH WAS HELD IN CHICAGO, THERE HAS BEEN ANOTHER COMPANY ADDED TO THE MEMBERSHIP OF THE INSTITUTE. THERE ARE TWENTY ACTIVE MEMBERS AND FOUR ASSOCIATE MEMBERS - CONSISTING OF EVERY ELIGIBLE MANUFACTURER IN THIS COUNTRY. WE ALSO HAVE THREE REGIONAL MEMBERS - ONE LOCATED IN CANADA AND THE OTHER IN ENGLAND - BOTH OF WHICH ARE ASSOCIATIONS, AND A THIRD WHICH IS AN INDIVIDUAL CONCERN LOCATED IN GERMANY.

AT THE BEGINNING OF THIS FISCAL YEAR ON JULY 1, 1953, WE BEGAN OPERATIONS WITH A CASH BALANCE IN THE WORKING ACCOUNT OF \$5,774.00. THE INCOME RECEIVED FROM FEES FROM OUR ACTIVE MEMBERS TOTALED \$22,000 OF WHICH \$9,000.00 WAS FROM THE ACTIVE MEMBERS, \$10,000.00 FROM THE ASSOCIATE MEMBERS AND \$3,000.00 FROM THE REGIONAL MEMBERS. EXPENSES OF THE INSTITUTE OFFICE ARE HELD AT ALL TIMES TO A MINIMUM, AND WHENEVER INCREASES IN THE BUDGET ARE NECESSARY, THESE HAVE BEEN DUE TO RISING COSTS THAT ARE BEYOND OUR CONTROL. SUCH INCREASED COSTS OF OPERATION YOU HAVE HAD WITHIN YOUR OWN ORGANIZATIONS, SO THAT CONSIDERING THE AMOUNT OF WORK PERFORMED BY THE INSTITUTE STAFF, A BUDGET APPROXIMATING \$25,000.00 IS NOT OUT OF LINE.

DURING THIS PAST YEAR THE INSTITUTE OFFICE HAS DISTRIBUTED APPROXIMATELY 2,500 BLUE PRINTS IN ADDITION TO THE MANY REQUESTS HANDLED BY TELEPHONE AND LETTER WITH A MINIMUM OF DELAY. EIGHT-HUNDRED COPIES EACH OF TEN (THREE PAGE) DATA BOOK BULLETINS HAVE ALSO BEEN RELEASED THEREBY KEEPING THE MEMBERSHIP WELL INFORMED AS REGARDS NEW MODELS AND SPECIFICATION CHANGES. THE CROSS REFERENCES WHICH, FROM REPORTS, HAVE BEEN MOST HELPFUL TO THE INDUSTRY WERE AGAIN REVISED AND DISTRIBUTED. EIGHTY-THREE REAMS OF PAPER WERE INVOLVED, WHICH MEANT NOT ONLY THE ORIGINAL TYPING BUT ALSO THE RUNNING OF THIS INFORMATION AND COLLATING.

THE PREPARATION AND ALL THE CLERICAL WORK INVOLVED WITH THE ABOVE AS WELL AS THE BILLINGS AND OTHER INFORMATIONAL BULLETINS RELEASED, KEEP THE STAFF CONSTANTLY BUSY.

THE DATA BOOK AND TECHNICAL COMMITTEE, UNDER THE FINE LEADERSHIP OF CARL SACHS, HAS WORKED VERY CLOSELY WITH THE INSTITUTE OFFICE AND HAVE GIVEN FREELY OF THEIR TIME AND THOUGHT HANDLING PROBLEMS THAT ARE BROUGHT TO THEIR ATTENTION BY MISS DUSCHEK. MR. SACHS HAS ALREADY MADE HIS REPORT, SO THAT I NEED NOT GO INTO THE DETAILS OF WHAT HAS BEEN ACCOMPLISHED.

THE MEMBERSHIP COMMITTEE UNDER THE ABLE DIRECTION OF BILL NANFELDT, WHO ACCEPTED THE CHAIRMANSHIP OF THIS COMMITTEE UPON MR. RITTER'S RESIGNATION, STUDIED THE QUESTIONS RAISED BY THE MEMBERS WITH REGARD TO THE HANDLING AND ANNOUNCING OF APPLICATIONS FOR MEMBERSHIP TO ACTIVE MEMBERS BY THE INSTITUTE OFFICE.

TO THESE COMMITTEES, WHO WORK SILENTLY BEHIND THE SCENES, A GREAT DEAL OF CREDIT MUST BE GIVEN BECAUSE IN ADDITION TO THEIR OWN WORK WITHIN THEIR OWN ORGANIZATIONS, THEY FIND THE TIME TO SOLVE PROBLEMS BENEFICIAL TO THE MEMBERSHIP.

OUR ATTORNEY, MR. STICKLES, HAS FOLLOWED UP ON ALL POSSIBLE VIOLATIONS OF THE COPYRIGHT REPORTED IN ORDER TO PREVENT ANY INFRINGEMENT AND LOSS TO THE INDUSTRY OF THE VALUE OF THE F.M.S.I. NUMBERING SYSTEM.

YOU HAVE INDICATED DURING THE PAST YEAR YOUR DESIRE FOR INCREASED ACTIVITIES ON THE PART OF THE INSTITUTE, AND I, AS WELL AS YOUR OFFICERS AND DIRECTORS, ARE HOPEFUL THAT AT TODAY'S SESSION THERE WILL BE A SPIRITED DISCUSSION OF SUCH SUGGESTIONS, AND DECISIONS REACHED SO THAT THESE ACTIVITIES MAY BE EMBARKED UPON WITH THE LEAST POSSIBLE DELAY AFTER A PLAN OF ACTION HAS BEEN DECIDED UPON. YOUR OFFICERS AND DIRECTORS, TOGETHER WITH LEGAL COUNSEL, MAY ONLY CONSIDER THESE SUGGESTIONS, BUT IT IS YOU - THE ACTIVE GROUP - WHO DECIDES WHAT SHALL OR SHALL NOT BE DONE.

FOR THE FUTURE, AS FAR AS BUSINESS IS CONCERNED, THIS WILL DEPEND A GREAT DEAL UPON WORLD ECONOMIC CONDITIONS AND ECONOMIC CONDITIONS WITHIN OUR OWN COUNTRY, SO THAT IT IS DIFFICULT FOR ME TO FORECAST WHAT OUR INDUSTRY MAY OR MAY NOT BE ABLE TO DO.

YOUR BOARD OF DIRECTORS HAVE VERY CONSCIENTIOUSLY AND WHOLE-HEARTEDLY CONSIDERED THE VARIOUS PROBLEMS OF SERVING AND STRENGTHENING YOUR INSTITUTE AND TO THEM INDIVIDUALLY, TO EACH COMMITTEE MEMBER, TO OUR ATTORNEY AND TO MISS DUSCHEK, I WISH TO EXTEND MY SINCERE APPRECIATION FOR THE WORK DONE ON BEHALF OF THE MEMBERS OF THIS ORGANIZATION.

RESOLUTION RATIFYING RESULTS OF MAIL BALLOTS

WHEREAS, THIRTEEN MEMBERS FAVOR THE DISCUSSION OF ACTIVITIES TO BE PARTICIPATED IN BY THE INSTITUTE, OTHER THAN THE PRINTING OF DATA BOOK INFORMATION AND FIVE ARE NOT IN FAVOR OF DISCUSSING OTHER ACTIVITIES AND TWO NOT REPLYING; AND

WHEREAS, THE CHANGE IN ARTICLE V - SECTION 2 OF THE CONSTITUTION AND BY-LAWS SO THAT OFFICERS ELECTED BY THE BOARD SHALL BE ELIGIBLE TO SUCCEED THEMSELVES FOR THE ENSUING YEAR WAS FAVORABLY ACTED UPON; AND

WHEREAS, THE APPLICATION FOR REGIONAL MEMBERSHIP FILED BY JURID, GERMANY, WAS APPROVED;

NOW, THEREFORE, BE IT

RESOLVED: THAT THE FOREGOING ACTIONS APPROVED BY MAIL BALLOT BE AND HEREBY ARE CONFIRMED, RATIFIED AND APPROVED AS DULY ADOPTED RESOLUTIONS OF THIS MEETING.

REPORT ON COPYRIGHT VIOLATIONS

COUNSEL REPORTED THAT AT ANNUAL MEETING IN JUNE 1952, CERTAIN RESOLUTIONS WERE PASSED PERTAINING TO THE COPYRIGHT. THESE RESOLUTIONS SHOULD BE CONSTANTLY KEPT IN MIND SINCE THE COPYRIGHT IS VERY IMPORTANT TO THE MEMBERS AND MUST BE PROTECTED. THE COPYRIGHT LINE MUST APPEAR WHEREVER F.M.S. NUMBERS ARE PUBLISHED - BY THE MEMBER, WHO HAS THE RIGHT OF USE AND BY THE MEMBERS' BUYERS WHO ARE GIVEN THIS RIGHT BY THE INSTITUTE OR A MEMBER.

FROM TIME TO TIME, THERE HAVE BEEN A NUMBER OF INSTANCES WHERE THESE PROVISIONS HAVE NOT BEEN CARRIED OUT BUT WHEN BROUGHT TO THE ATTENTION OF THE INSTITUTE AND THEN TO ME, STEPS WERE TAKEN TO SEE THAT THE COPYRIGHT LINE WAS INCORPORATED. WHENEVER THERE IS A VIOLATION OF THE USE OF THE NUMBERS, THIS SHOULD BE REPORTED IMMEDIATELY.

THE DATA BOOK BULLETINS, SUPPLEMENTS AND DATA BOOKS ARE COPYRIGHTED, IMMEDIATELY UPON RELEASE, IN THE UNITED STATES, WHILE IN CANADA THE DATA BOOKS AND SUPPLEMENTS ARE COPYRIGHTED.

THE CHAIRMAN ADVISED THE MEETING THAT THE BULLETIN CONTAINING THE RESOLUTIONS REFERRED TO WOULD AGAIN BE RELEASED AND THE MEMBERS WERE URGED TO USE THE COPYRIGHT LINE IN ALL OF THEIR PUBLISHED MATERIAL WHENEVER THE F.M.S. NUMBERS APPEAR.

REPORT ON COLLECTION OF BRAKE SHOE DRAWINGS

THE CHAIRMAN ANNOUNCED THAT THIS SUBJECT HAD BEEN COVERED IN THE REPORT OF THE DATA BOOK AND TECHNICAL COMMITTEE, BUT THAT SINCE RECEIPT OF THE LETTER OF MAY THIRD, MR. GOSBETT HAD PASSED AWAY. HE ADVISED, HOWEVER, THAT HE WOULD CONSTANTLY CHECK WITH BENDIX ON THIS PROJECT.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF DIRECTORS

THE PRESIDENT ADVISED THE MEETING THAT THE NOMINATING COMMITTEE COMPOSED OF MR. MILLER, CHAIRMAN, MR. DALY, MR. NANFELDT AND MR. SULLIVAN HAD BEEN APPOINTED PRIOR TO THE MEETING IN ORDER TO HAVE AMPLE OPPORTUNITY TO CONSIDER CANDIDATES FOR THE BOARD OF DIRECTORS.

THE CHAIRMAN REPORTED THAT THERE WERE THREE TWO YEAR VACANCIES TO BE FILLED AS WELL AS TWO ONE YEAR UNEXPIRED TERMS. HE EXPLAINED THAT THE PROVISIONS OF THE CONSTITUTION AS REGARDS COMPANY SIZE HAD BEEN FOLLOWED AS WELL AS GEOGRAPHICAL LOCATION AND WILLINGNESS TO SERVE. BASED UPON THESE FACTORS, THE FOLLOWING WERE PRESENTED AS NOMINEES FOR THE BOARD OF DIRECTORS:

Mr. H. N. WILHELM	-	2 YEAR TERM
Mr. W. J. NANFELDT	-	2 YEAR TERM
Mr. L. S. SULLIVAN	-	2 YEAR TERM
Mr. J. R. HEATH	-	ONE YEAR UNEXPIRED TERM
Mr. W. J. VACHOUT	-	ONE YEAR UNEXPIRED TERM

UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE REPORT OF THE NOMINATING COMMITTEE BE ACCEPTED AND THAT THE SECRETARY BE AUTHORIZED TO CAST ONE BALLOT FOR EACH NOMINEE FOR HIS RESPECTIVE TERM.

THE SECRETARY ANNOUNCED THAT ONE BALLOT EACH HAD BEEN CAST FOR EACH NOMINEE AND THE CHAIRMAN ANNOUNCED THAT THEY WERE DULY ELECTED MEMBERS OF THE BOARD.

PROPOSED BUDGET - 1954-55

THE CHAIRMAN ANNOUNCED THAT THE PROPOSED BUDGET FOR THE FISCAL YEAR JULY 1, 1954 THROUGH JUNE 30, 1955 WAS, WITH THE EXCEPTION OF THE INCREASE OF \$400 IN RENT AND AN ADDITIONAL \$500 IN THE COST OF PRINTING THE DATA BOOK, THE SAME AS THAT CURRENTLY IN EFFECT. THE ADDITIONAL \$500 IN DATA BOOK PRINTING, RAISING THE AMOUNT TO \$1500 IS TO COVER NOT ONLY THE COST OF THE BOOKS USED BY THE INSTITUTE OFFICE BUT TO PURCHASE ADDITIONAL QUANTITIES FOR THOSE MEMBERS WHO UNDER-ESTIMATE THEIR REQUIREMENTS.

THERE BEING NO FURTHER QUESTIONS, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE PROPOSED BUDGET FOR THE FISCAL YEAR 1954-55 BE ACCEPTED (SEE APPENDIX "A").

FEE FORMULA - 1954-55

THE CHAIRMAN ADVISED THE MEETING THAT THE BOARD OF DIRECTORS, AFTER REVIEWING THE TREASURER'S REPORT AS WELL AS THE BUDGET FOR THE COMING YEAR, DISCUSSED THE FEE FORMULA AND AFTER DUE CONSIDERATION PASSED THE FOLLOWING:

RESOLVED: THAT THE BOARD OF DIRECTORS RECOMMEND TO THE MEMBERSHIP THAT THE ANNUAL FEE FOR THE FIRST SIX MONTHS OF THE FISCAL YEAR BE AT THE CURRENT RATE AND THAT THE RATE BE REVIEWED PRIOR TO THE EXPIRATION OF THIS PERIOD

ONE MEMBER SUGGESTED THAT THE BOARD, WHEN DISCUSSING THE FEE FORMULA WITHIN THE NEXT SIX MONTHS, CONSIDER SOME BASIS THAT WOULD GIVE RELIEF TO SOME OF THE SMALLER COMPANIES WHO FOUND THE PRESENT RATE SOMEWHAT BURDENSOME. DURING THE DISCUSSION, IT WAS EXPLAINED THAT THE BOARD HAD VERY CAREFULLY CONSIDERED RAISING THE FEES BECAUSE OF INCREASED EXPENDITURES BUT DECIDED AGAINST DOING SO FOR THE NEXT SIX MONTHS. COUNSEL ADVISED THAT SUGGESTIONS COULD BE RECEIVED BY THE BOARD FROM ANY OF THE MEMBERS AS TO A CHANGE IN THE PRESENT FEE FORMULA.

AFTER DISCUSSION, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE ANNUAL FEE FOR THE FIRST SIX MONTHS OF THE FISCAL YEAR BE AT THE CURRENT RATE AND THAT THE FORMULA BE REVIEWED DURING THIS PERIOD.

SUFFIX ASSIGNMENTS TO F.M.S. NUMBERS

THE SECRETARY REPORTED THE RECEIPT OF REQUESTS FOR PRINTS CALLING FOR AN A, B OR C DRILLING WHICH DRILLING HAS NOT BEEN RELEASED BY THE OFFICE. A CHECK WITH THE ORIGINAL EQUIPMENT MANUFACTURER REVEALS THAT THE DRILLING FILED WITH THE OFFICE IS STANDARD AND THAT NO CHANGE HAD BEEN MADE. THE SOURCE OR SOURCES OF THESE DRILLINGS CARRYING F.M.S. NUMBERS AND THE NEXT LETTER SYMBOL FOR A DIFFERENT DRILLING, CANNOT BE LOCATED.

ONE OF THE MEMBERS EXPLAINED THAT VERY OFTEN THE CHASSIS ENGINEER WILL ASK THE BRAKE LINING MANUFACTURER TO SPACE THE HOLES A LITTLE DIFFERENTLY FROM THE WAY THE BLUE PRINT INDICATES. IN THE PAST, THE LINING MANUFACTURER, IN ORDER TO DIFFERENTIATE BETWEEN THE ORIGINAL DRILLING AND THE REQUESTED DRILLING, ADDED A SUFFIX TO THE NUMBER AND FAILED TO REPORT IT TO THE INSTITUTE OFFICE. HE FELT THAT IT WAS A BAD PRACTICE AND THAT WHEN A MEMBER DOES THIS, HE SHOULD DRAW UP A NEW PRINT AND SEND IT TO THE INSTITUTE FOR ASSIGNMENT, THEREBY HAVING IT CLEARED AND RECORDED. IT WAS HIS OPINION THAT THE MEMBER MIGHT ADD SYMBOLS TO THE F.M.S. NUMBER BUT THAT THEY SHOULD PRECEDE THE NUMBER WHILE ALL SUFFIXES SHOULD COME FROM THE INSTITUTE OFFICE. NO ONE SHOULD ADD AN A, B, C, ETC. UNLESS IT HAS BEEN CLEARED WITH THE INSTITUTE.

THE MEMBERS WERE AGREED THAT ALL CHANGES SHOULD CLEAR THROUGH THE INSTITUTE OFFICE SO THAT IN THE FUTURE, THERE WOULD BE NO DIFFICULTY IN IDENTIFYING THE LINING. IF AN AXLE OR EQUIPMENT MANUFACTURER WANTS DRILLING CHANGED SLIGHTLY, THE INSTITUTE MEMBER SHOULD EXPLAIN THAT A BLOCK ALREADY IN EXISTENCE COULD BE USED. THEY ALSO FELT THAT THE NUMBERS AND LETTERS USED SHOULD TIE BACK WITH THE INSTITUTE TO AVOID FUTURE CONFUSION.

AFTER DISCUSSION, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE DATA BOOK AND TECHNICAL COMMITTEE INVESTIGATE THE VARIOUS ASPECTS OF THIS SITUATION.

IT WAS ALSO RECOMMENDED THAT A BULLETIN BE RELEASED TO ALL MEMBERS, ADVISING THEM OF THE METHOD OF ASSIGNING NUMBERS AND THAT ALL ASSIGNMENTS ARE TO BE MADE BY THE INSTITUTE OFFICE.

IMPRINTS ON DATA BOOK COVER

THE CHAIRMAN ADVISED THE MEETING THAT, TWO YEARS AGO, A RESOLUTION HAD BEEN PASSED AND DISTRIBUTED IN BULLETIN FORM TO THE MEMBERS, PROHIBITING ANY NOTICES REGARDING THE DISTRIBUTOR OF THE DATA BOOK TO BE ATTACHED TO THE COVER IN ANY MANNER NOR COULD IT BE IMPRINTED THEREON. RECENTLY, ANOTHER REQUEST HAD BEEN RECEIVED REGARDING THE USE OF A RUBBER STAMP NOTICE ON THE SUPPLEMENT COVER AND THE BOARD, AFTER CONSIDERATION, PASSED THE FOLLOWING RESOLUTION:

RESOLVED: THAT THE BOARD OF DIRECTORS REAFFIRMS THE POLICY OF NOT AUTHORIZING ANY ADDITIONS TO BE PERMANENTLY AFFIXED TO THE COVER OF THE DATA BOOK OR OF THE SUPPLEMENT.

THOSE PRESENT WERE AGREED THAT THE UNDERSTANDING HAD ALWAYS BEEN AGAINST ANYTHING BEING PLACED ON THE COVERS ASSOCIATING A MEMBER'S NAME WITH THE BOOK SINCE THE BOOK IS THE WORK OF THE INSTITUTE AND NOT OF AN INDIVIDUAL COMPANY. A SALESMAN'S CARD MIGHT BE CLIPPED TO THE COVER BUT THAT WOULD BE THE EXTENT TO WHICH THE MEMBERS FELT ANY COMPANY SHOULD GO TO IDENTIFY WHO SENT THE BOOK.

AFTER DISCUSSION, UPON MOTION DULY MADE, SECONDED AND PASSED IT WAS

RESOLVED: THAT THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS REAFFIRMING THE POLICY OF NOT AUTHORIZING ANY NOTICES TO BE PERMANENTLY AFFIXED TO THE COVER OF THE DATA BOOK OR OF THE SUPPLEMENT BE RATIFIED AND APPROVED.

THE SECRETARY WAS INSTRUCTED TO RELEASE ANOTHER BULLETIN TO THE MEMBERSHIP ANNOUNCING THIS REAFFIRMANCE.

IN MEMORIAM

WHEREAS, JOSEPH E. BROWN, AS AN OFFICER OF THE GRIZZLY MANUFACTURING COMPANY OVER A PERIOD OF YEARS, DISPLAYED AN ACTIVE INTEREST IN THE ACTIVITIES OF THE FORMER BRAKE LINING MANUFACTURERS ASSOCIATION, INC. AND SINCE ITS INCEPTION, OF THE FRICTION MATERIALS STANDARDS INSTITUTE, INC. ITS SUCCESSOR; AND

WHEREAS, DURING THIS PERIOD HE SERVED WITH ENTHUSIASM ON NUMEROUS COMMITTEES AND AS A MEMBER OF THE BOARD OF DIRECTORS OF THE INSTITUTE; AND

WHEREAS, BY HIS FORESIGHT, EXPERIENCE AND UNDERSTANDING OF THE MANY PROBLEMS IN THE FRICTION MATERIALS INDUSTRY HE GREATLY BENEFITED THE MEMBERS OF THE INSTITUTE AND THE INDUSTRY AT LARGE THROUGH HIS NUMEROUS ACTIVITIES; AND

WHEREAS, THE MEMBERS OF THE FRICTION MATERIALS STANDARDS INSTITUTE, INC. AT ANNUAL MEETING FOR THE YEAR 1954 DO DESIRE TO EXPRESS THEIR APPRECIATION OF HAVING HAD THE OPPORTUNITY OF KNOWING JOE BROWN AS AN OUTSTANDING LEADER OF THE INDUSTRY AND AS A LOYAL FRIEND

NOW, THEREFORE, BE IT

RESOLVED: THAT THE FRICTION MATERIALS INDUSTRY IS SADDENED BY HIS PASSING AND HERewith THE MEMBERS OF THE FRICTION MATERIALS STANDARDS INSTITUTE, INC. EXPRESS THEIR SINCERE CONDOLENCE TO HIS FAMILY AND BUSINESS ASSOCIATES.

WHEREAS, PAULL W. GOSSETT FORMERLY ASSOCIATED WITH BENDIX PRODUCTS DIVISION HAS RENDERED, THROUGH HIS UNSELFISH DEVOTION TO A THOROUGH UNDERSTANDING OF BRAKE SHOE ENGINEERING, A DISTINCT SERVICE TO THE FRICTION MATERIALS INDUSTRY,

NOW, THEREFORE, BE IT

RESOLVED: THAT THE MEMBERS OF THE FRICTION MATERIALS STANDARDS INSTITUTE, INC., AT ITS ANNUAL MEETING FOR THE YEAR 1954, REGRET TO HEAR OF HIS PASSING AND HERewith EXPRESS DEEP SYMPATHY TO HIS FAMILY AND BUSINESS ASSOCIATES BECAUSE OF THEIR LOSS.

LOCATION OF 1955 ANNUAL MEETING

ONE OF THOSE PRESENT SUGGESTED THAT NEW YORK CITY BE CONSIDERED IN VIEW OF THE FACT THAT MOST OF THE MEMBERS AND THE INSTITUTE HEADQUARTERS ARE LOCATED IN THE EAST AS WELL AS THE FACT THAT IT IS MORE CONVENIENT FOR THE OFFICERS. ANOTHER SUGGESTED A TWO DAY SESSION AT SOME POINT OUTSIDE NEW YORK CITY IF THE AGENDA WERE LENGTHY.

AFTER DISCUSSION, THE SECRETARY WAS INSTRUCTED TO POLL THE MEMBERS EARLY NEXT YEAR AS TO WHERE, WHEN AND HOW LONG A SESSION WOULD BE PREFERRED AND THE BOARD WOULD THEN REACH A DECISION.

ADJOURNED FOR LUNCH AT NOON AND RECONVENED AT 1:45 P.M.

SUGGESTED ACTIVITIES

THE MEETING WAS ADVISED THAT, IN 1949, THE MEMBERSHIP HAD DECIDED UPON ONLY ONE ACTIVITY AND THAT WAS THE PREPARATION OF THE DATA BOOK BUT SINCE THAT TIME, THERE WERE INDICATIONS THAT OTHER INFORMATION WAS DESIRED. THREE PROPOSITIONS WERE THEN PRESENTED TO THE MEMBERS IN BULLETIN #63, DATED AUGUST 10, 1953 FOR VOTE BY MAIL BALLOT AND THE MAJORITY VOTED IN FAVOR OF HAVING OTHER ACTIVITIES PRESENTED TO THE BOARD OF DIRECTORS, AFTER APPROVAL BY COUNSEL AS TO LEGALITY, AND UPON RECOMMENDATION BY THE BOARD SUBMITTED TO THE MEMBERSHIP FOR APPROVAL OR DISAPPROVAL.

SUGGESTED ACTIVITIES WERE REQUESTED AND THE FOLLOWING THREE WERE SUBMITTED AND CONSIDERED BY THE BOARD OF DIRECTORS AT MEETING THE PREVIOUS DAY.

COMPILATION OF HISTORICAL SALES DATA

THE CHAIRMAN ANNOUNCED THAT THE BOARD FELT THAT THIS ACTIVITY SHOULD BE RECOMMENDED TO THE GENERAL MEETING BUT THAT THIS ACTIVITY SHOULD BE HANDLED BY AN OUTSIDE AGENCY AND NOT BY THE INSTITUTE OFFICE. IT WAS FELT THAT A COMMITTEE SHOULD BE APPOINTED TO STUDY THIS PROBLEM AND THEN SUBMIT ITS FINDINGS TO THE MEMBERS.

AFTER DISCUSSION, THE FOLLOWING WAS UNANIMOUSLY PASSED:

RESOLVED: THAT THE QUESTION OF THE COMPILATION OF HISTORICAL SALES DATA BE PRESENTED TO THE MEMBERSHIP FOR ITS CONSIDERATION AS AN ADDED ACTIVITY OF THE INSTITUTE AND, IF APPROVED, THAT A COMMITTEE BE APPOINTED TO PREPARE AN APPROPRIATE PLAN WHICH WOULD BE SUBMITTED TO THE MEMBERSHIP FOR ITS APPROVAL AND VOTED UPON BY MAIL BALLOT.

IT WAS EXPLAINED THAT THE FIGURES WOULD BE COMPLETELY HISTORICAL AND FILED WITH AN OUTSIDE ACCOUNTING AGENCY. THE TYPE REPORT WOULD DEPEND UPON WHAT THE MEMBERS COULD AND WOULD SUBMIT AND ONLY THOSE CONTRIBUTING FIGURES WOULD RECEIVE REPORTS. THE COST PER MEMBER WOULD DEPEND UPON THE PLAN APPROVED BY THE MEMBERS.

AFTER DISCUSSION, UPON MOTION DULY MADE, SECONDED AND PASSED, IT WAS

RESOLVED: THAT THE RECOMMENDATION OF THE BOARD OF DIRECTORS THAT HISTORICAL SALES FIGURES BE COMPILED BE ACCEPTED AS AN ADDED ACTIVITY AND THAT A COMMITTEE BE APPOINTED TO PREPARE A PLAN FOR SUBMISSION BY MAIL BALLOT TO THE MEMBERSHIP FOR ITS APPROVAL OR DISAPPROVAL

THE CHAIRMAN APPOINTED MESSRS. MILLER, DALY AND VACHOUT TO SERVE ON THIS COMMITTEE WITH MR. MILLER AS CHAIRMAN. IT WAS UNDERSTOOD THAT THE COMMITTEE WOULD CONTACT THE ACTIVE AND ASSOCIATE MEMBERS AND CONSULT WITH COUNSEL PRIOR TO SUBMISSION OF ANY PLAN OR PLANS AND THAT THIS ACTIVITY WOULD STILL BE A POSSIBILITY EVEN IF NO PLAN WERE APPROVED.

EXCISE TAXES

THE CHAIRMAN REPORTED THAT THE BOARD WAS OF THE OPINION THAT THIS ACTIVITY SHOULD BE RECOMMENDED TO THE GENERAL MEETING. THE EXTENT OF THIS ACTIVITY, WHETHER IT SHOULD ENCOMPASS COOPERATION WITH OTHER AUTOMOTIVE GROUPS AND WITH GOVERNMENTAL AGENCIES AND LEGAL OPINIONS ON THE VARIOUS PHASES OF EXCISE TAXES AS AFFECTING THIS INDUSTRY, WOULD DEPEND UPON THE MEMBERS.

AFTER DISCUSSION, THE FOLLOWING WAS UNANIMOUSLY PASSED:

RESOLVED: THAT THE BOARD OF DIRECTORS RECOMMEND TO THE MEMBERSHIP THAT EXCISE TAXES BE STUDIED AND THE RECOMMENDATIONS FROM THE MEMBERSHIP AS TO ACTIVITIES IN THIS REGARD IN WHICH THEY WOULD LIKE TO PARTICIPATE, BE FILED WITH THE BOARD OF DIRECTORS.

THE MEMBERS DISCUSSED THE VARIOUS ASPECTS OF THIS PROBLEM AND FELT THAT LEGAL ADVICE SHOULD BE SECURED ON ALL PHASES OF THE TAX SITUATION -- BOTH ON THE MANUFACTURING AND DISTRIBUTING LEVELS. IT WAS SUGGESTED THAT THE RULINGS SECURED BY OTHER AUTOMOTIVE GROUPS BE FORWARDED TO COUNSEL.

AFTER FURTHER DISCUSSION, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT MEMBERS CONTACT THE OFFICE AS TO THEIR SPECIFIC PROBLEMS ON EXCISE TAXES AND THAT COUNSEL PROCEED TO SECURE RULINGS ON THESE PHASES.

BRAKE DRUM SERVICE PROCEDURE

THE CHAIRMAN REPORTED THAT SINCE MANY OF THE MEMBERS INDIVIDUALLY SUPPORTED THIS DRIVE, THE BOARD CONSIDERED ADVISING THE NATIONAL WHEEL AND RIM ASSOCIATION OF THE SUPPORT OF THE INSTITUTE OF THE OUTLINED PROGRAM BUT NOT OF THE DRUM GAUGE. THE FOLLOWING RESOLUTION WAS PASSED:

RESOLVED: THAT THE BOARD OF DIRECTORS APPROVE THE SAFETY THEME EMBODIED IN THE STANDARDIZATION PROGRAM OF THE NATIONAL RIM AND WHEEL ASSOCIATION

THOSE PRESENT WERE IN ACCORD AND UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE RESOLUTION OF THE BOARD OF DIRECTORS CONCERNING THE STANDARDIZATION PROGRAM OF THE NATIONAL WHEEL AND RIM ASSOCIATION BE RATIFIED AND APPROVED AND THAT THE SAID NATIONAL WHEEL AND RIM ASSOCIATION BE APPRISED OF THIS ACTION BY THE MEMBERSHIP.

ORDNANCE INFORMATION

ONE OF THE MEMBERS SUGGESTED THE APPOINTMENT OF A MILITARY COMMITTEE TO COLLECT INFORMATION ON GOVERNMENT VEHICLES SUCH AS BRAKE LINING AND CLUTCH FACING SIZES AND THE IDENTIFICATION OF THE PART NUMBERS.

IT WAS EXPLAINED THAT THE SECURING OF THIS INFORMATION HAD BEEN INVESTIGATED AND VOTED DOWN BY THE MEMBERS BECAUSE OF THE COSTS INVOLVED.

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UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE MEMBERS HEREBY EXTEND TO THE OFFICERS, DIRECTORS, COUNSEL AND SECRETARY A VOTE OF THANKS IN APPRECIATION OF THE SERVICES RENDERED DURING THE PAST YEAR IN THE INTEREST OF THE INSTITUTE.

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THERE BEING NO FURTHER BUSINESS BROUGHT BEFORE THE MEETING, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: To ADJOURN.

ADJOURNED AT 3:30 P.M.

H. G. DUSCHEK
SECRETARY

ANNUAL MEETING

JUNE 23, 1954

B-U-D-G-E-T

APPENDIX "A"

JULY 1, 1954 THRU JUNE 30, 1955SALARIES:

OFFICE STAFF

\$ 12,300.00 _

OFFICE EXPENSE:

RENT

2,900.00

LIGHT AND WATER

250.00

TELEPHONE AND TELEGRAPH

500.00

POSTAGE

450.00

STATIONERY AND SUPPLIES

600.00

PRINTING AND MIMEOGRAPHING

150.00

TAXES: SOCIAL SECURITY

200.00

N.Y. STATE UNEMPLOYMENT INSURANCE FUND

250.00

MISCELLANEOUS: SUBSCRIPTIONS

100.00

REPAIRS

300.00

OTHER

300.00

\$ _ 6,000.00 _

GENERAL EXPENSE:

TRAVEL: GENERAL

500.00

AUTOMOTIVE DATA BOOK

500.00

PRINTING AUTOMOTIVE DATA BOOK

1,500.00

LEGAL FEE: RETAINER

3,600.00

DISBURSEMENTS

300.00

AUDITING AND BOND

250.00

WORKMEN'S COMPENSATION INSURANCE

60.00

MEETING EXPENSE

750.00

\$ _ 7,460.00 _

TOTAL

25,760.00

DEPRECIATION OF EQUIPMENT

200.00

TOTAL BUDGET\$ 25,960.00

P R O X Y

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES
HEREBY CONSTITUTE AND APPOINT *J. G. Duercher* TO BE
ITS LAWFUL ATTORNEY, SUBSTITUTE AND PROXY FOR AND IN ITS NAME TO ATTEND
AND VOTE AT THE ANNUAL MEETING OF THE ACTIVE MEMBERS OF THE FRICTION
MATERIALS STANDARDS INSTITUTE, INC., TO BE HELD AT THE COMMODORE HOTEL,
NEW YORK, NEW YORK AT 10:00 O'CLOCK IN THE MORNING OF THE 23RD DAY OF
JUNE, 1954, AND AT ANY ADJOURNED MEETING THEREOF, AS FULLY AND WITH THE
SAME EFFECT AS ITS DESIGNATED REPRESENTATIVE MIGHT OR COULD WERE HE
PERSONALLY PRESENT AT SUCH MEETING, INCLUDING THE POWER TO VOTE AND
THE UNDERSIGNED DOES HEREBY REVOKE ANY PROXY OR PROXIES HERETOFORE
GIVEN BY IT TO ANY PERSON OR PERSONS WHATSOEVER.

IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS
HAND AND SEAL THIS *8* DAY OF *June* 1954.

Frick Corporation
By *Samuel Frick* OFFICER

IN THE PRESENCE OF

P R O X Y

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES
HEREBY CONSTITUTE AND APPOINT *Secretary* TO BE
ITS LAWFUL ATTORNEY, SUBSTITUTE AND PROXY FOR AND IN ITS NAME TO ATTEND
AND VOTE AT THE ANNUAL MEETING OF THE ACTIVE MEMBERS OF THE FRICTION
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IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS
HAND AND SEAL THIS *8th* DAY OF *June* 1954.

H. Krasne Mfg Co.

By *Arlene M. Davis* OFFICER

IN THE PRESENCE OF

P R O X Y

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES
HEREBY CONSTITUTE AND APPOINT H. G. Surachek TO BE
ITS LAWFUL ATTORNEY, SUBSTITUTE AND PROXY FOR AND IN ITS NAME TO ATTEND
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IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS
HAND AND SEAL THIS 11 DAY OF May, 1954.

LASCO BRAKE PRODUCTS CO.

By C. J. Jorgensen OFFICER

IN THE PRESENCE OF

Isabel M. Carson

P R O X Y

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES
HEREBY CONSTITUTE AND APPOINT H. S. Durschek TO BE
ITS LAWFUL ATTORNEY, SUBSTITUTE AND PROXY FOR AND IN ITS NAME TO ATTEND
AND VOTE AT THE ANNUAL MEETING OF THE ACTIVE MEMBERS OF THE FRICTION
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GIVEN BY IT TO ANY PERSON OR PERSONS WHATSOEVER.

IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS
HAND AND SEAL THIS 8th DAY OF June 1954.

J. Miley Co
By A. G. Garbo OFFICER
V. P.

IN THE PRESENCE OF

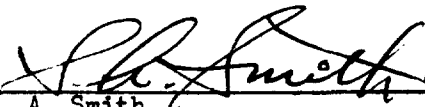
m V Harrison

P R O X Y

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED DOES
HEREBY CONSTITUTE AND APPOINT H. G. Duschek TO BE
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GIVEN BY IT TO ANY PERSON OR PERSONS WHATSOEVER.

IN WITNESS WHEREOF, THE UNDERSIGNED HAS HEREUNTO SET ITS
HAND AND SEAL THIS 9th DAY OF June 1954.

United States Spring & Bumper Co.

By  OFFICER
S. A. Smith
Sales Manager - Brake Division

IN THE PRESENCE OF

FMSI 00624