

Message

From: Riba, Kara [KRiba@USChamber.com]
Sent: 9/20/2018 8:19:46 PM
To: Kundinger, Kelly [kundinger.kelly@epa.gov]
Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Sure! We will likely have additional programming from 11:00 – 11:30. Would someone be able to do the walk through before it starts, say around 9:30 or 10:00 am?

Thank you!

Kara

From: Kundinger, Kelly <kundinger.kelly@epa.gov>
Sent: Thursday, September 20, 2018 11:16 AM
To: Riba, Kara <KRiba@USChamber.com>
Subject: Re: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kara -

Yes, if it works for you, we can just do a brief walk-through prior to the event.

Thanks,

Kelly

On Sep 17, 2018, at 2:28 PM, Riba, Kara <KRiba@USChamber.com> wrote:

Hi Kelly,

Just checking in to see if you guys still wanted to do a walk-through before next week's meeting.

Thanks so much!

Kara

From: Kundinger, Kelly <kundinger.kelly@epa.gov>
Sent: Wednesday, August 22, 2018 12:36 PM
To: Riba, Kara <KRiba@USChamber.com>
Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kara –

Thank you for your patience. I would like to go ahead and confirm AA Wheeler's attendance from 11:30am – 12:30pm on Tuesday, September 25th.

I will circle back as the date nears to arrange a walk-through with you and your team.

We look forward to a great event!

Best,

Kelly

From: Riba, Kara [<mailto:KRiba@USChamber.com>]

Sent: Monday, August 13, 2018 11:26 AM

To: Kunding, Kelly <kunding.kelly@epa.gov>

Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kelly,

Great – thank you! The form is attached. Let me know if you need anything else.

Best,

Kara

From: Kunding, Kelly <kunding.kelly@epa.gov>

Sent: Thursday, August 9, 2018 2:02 PM

To: Riba, Kara <KRiba@USChamber.com>

Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Kara –

Thank you for following up. 11:30am – 12:30pm works on our end.

When you have the chance, would you mind completing the attached form?

Thanks,

Kelly

From: Riba, Kara [<mailto:KRiba@USChamber.com>]

Sent: Thursday, August 9, 2018 9:34 AM

To: Kunding, Kelly <kunding.kelly@epa.gov>

Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kelly,

Hope your week is going well! Just wanted to follow-up on the suggested time for our meeting on September 25th.

Let me know if you need any additional information!

Best,

Kara

From: Conrad, Kara
Sent: Friday, August 3, 2018 10:00 AM
To: 'Kundinger, Kelly' <kundinger.kelly@epa.gov>
Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kelly,

Great! Would it work if he planned on speaking from 11:30 am – 12:30 pm? Generally, our speakers speak for 20-30 minutes and then allow time for a Q&A portion.

Thanks so much!

Kara

From: Kundinger, Kelly <kundinger.kelly@epa.gov>
Sent: Thursday, August 2, 2018 3:49 PM
To: Conrad, Kara <KConrad@USChamber.com>
Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kara –

Thank you for checking in. We are looking forward to another great event with the Chamber.

I believe the lunch hour on the 25th would be best for A/A Wheeler. Would you mind letting me know the time you anticipate lunch will begin?

Thanks,

Kelly

From: Conrad, Kara [mailto:KConrad@USChamber.com]
Sent: Thursday, August 2, 2018 3:11 PM
To: Kundinger, Kelly <kundinger.kelly@epa.gov>
Subject: RE: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kelly,

Hope you are having a great week!

Dan Byers confirmed with John and Amy Dewey that the Administrator would be able to attend this event. Do you happen to know what time he would be available on September 25th? We are flexible with the time, but typically hold this event to coincide with either the breakfast or lunch hours.

Thanks so much,

Kara

From: Conrad, Kara

Sent: Thursday, July 19, 2018 2:05 PM

To: 'kundinger.kelly@epa.gov' <kundinger.kelly@epa.gov>; 'konkus.john@epa.gov' <konkus.john@epa.gov>

Subject: Administrator Wheeler Invitation to speak at September 25th Global Energy Institute Leadership Council Meeting

Hi Kelly and John,

Hope all is well. Attached, please find an invitation from the Global Energy Institute's (GEI) Karen Harbert to Administrator Wheeler to speak at the Global Energy Institute's next Leadership Council meeting on **Tuesday, September 25th**. This group is effectively GEI's board of directors, and is comprised of executives and Washington office heads from a diverse cross-section of business interests from across the energy economy (utilities, oil & gas production, coal, downstream, transport and supply chain, etc).

We'd be delighted and honored if the Administrator could join the group to speak about his priorities and how we can continue to work together. Please let me know if you have any questions.

Best,

Kara Conrad

Associate Manager, Operations and Administration

Global Energy Institute

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