



INTEROFFICE COMMUNICATION

TO: D. R. Unruh
FROM: W. O. Lukens
DATE: April 10, 1990
SUBJECT: SAFETY MEETINGS/SAFETY TRAINING - MARCH 1990

	<u># Of</u> <u>Mtgs.</u>	<u>Cumul.</u> <u>Attend.</u>	<u>Group</u> <u>Total</u>	<u>Topics</u>
<u>OPERATIONS</u>				
SUPERVISORS	1	18	---	"Lockout, Tagout" - Film
SAFETY MEETING	5	102	---	Shutdown Considerations by George Braxton
TOTAL	6	120	---	
<u>Units:</u>				
ACID/THERMAL	7	96	43	"Lockout, Tagout" - Film, "What If" Alky Acid Oil Pump Blew, Proper Procedures For Reporting And Handling Accidents In Company Vehicles, Progress on W-12 Davit Project, Discussed Incident at Sulfur/Acid Loading Rack - Spot 10, Discussed Mechanical parking lot, Discussed checking out jobs and permits <u>before</u> work begins, Discussed the hazards of faulty equipment when using pure oxygen
#1 COKERS/SLUICERS	5	52	40	Discussed Work Permit Codes, H-27 Start-up and H-26 Shutdown, Incident at Sulfur/Acid loading rack, Upcoming plant shutdown, Gas Release Drill
DOCKS (LOADING)	3	21	14	Near Miss Instrument Technician #2 Coker, "Tie Up/Turn Loose" vessels during high winds/stormy conditions, Wearing Life Jackets, Shut down loading/unloading during electrical storms



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<u>OPERATIONS (cont'd)</u>				
EFS	3	19	27	"What If" discussion on pinhole leak at heater tube & rupture of heater tubes, Emergency Heater Shutdown, Unplugging bleeders safely
FCC	4	23	30	New lab sample tags, O ₂ in flare system - Procedures Manual, Blown seal - P-402 Big Slurry Pump
LABORATORY	-	--	29	
POWER PLANT	3	26	14	"Lock-Out & Tag-Out", Discussed Shelter-In-Place - Olin release
PUMPHOUSE	4	35	25	Discussed Safety Procedures in Issuing Permits and changing conditions day-to-day, Procedure painting contractor is to follow, Unsafe practices by contractors
REFORMER	5	49	21	JSA - "Leaking Seal" reformat splitter pump, Discussed near-miss at the #2 Coker drum & the importance of lock-out devices, Soil And Water Emissions Procedures, Excess O ₂ Guidelines for H-15 by R. Truelove, Benzene safety
SC/RC	4	57	33	Near Miss Accident - #2 Coker Drum #3, Mechanical work on the super structure, Preparing a hot oil pump for mechanical work
DEPARTMENTAL TOTAL	44	498	276	

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<u>MECHANICAL</u>				
SUPERVISORS	1	41	---	"Stress" - by B. Terry
SAFETY MEETING	-	-	---	
TOTAL	1	41	---	
<u>Crafts:</u>				
CARP/INSUL-PAINT/JANITOR	1	19	25	Video on Benzene, Safety belt & respirator inspection, Standard #13 Benzene Compliance Plan handed out
ELECTRICIANS	1	20	20	Switch racks in Tank Farm water problems, Discussed procedure for working on cooling tower fans, safety procedure for working on lights on towers
INSTRUMENT TECHNICIANS	1	29	30	Industrial Hygiene Standard #13 - Benzene Compliance Plan, Nomex clothing standard and replacements, Use of pesticides for combating wasps
MACHINISTS (OS/IN)/TOOLROOM	5	40	27	Industrial Hygiene Standard #13, HAD pump P466, On-the-job and at-home safety, Managing Stress, Use of safety belts, Caring for respirators
PIPEFITTERS	1	25	32	Film - "Benzene", Handed out Industrial Standard #13, Nomex policy
TRANSPORTATION	1	12	14	Pipeline manifold near-miss accident, Work Permit Procedure requirements
UTILITY HELPERS	1	26	26	Film - "Benzene", Emergencies - Major Leak or Spill, Identifying levels of restrictions at physical locations

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<u>MECHANICAL (continued):</u>				
WELDERS	1	19	21	Jacks, welding leads on welding machine, Faulty tools to be returned to tool room, Benzene safety standard
COMBINED CRAFTS	2	86	---	General Safety - by D. R. Unruh
DEPARTMENTAL TOTAL	15	317	195	

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<u>SUPERVISION/TECH SERVICES</u>				
TECH SERVICES	4	60	---	Near miss accident investigation, Review of sulfur railcar unloading & how designs can be made safer, Vessel Entry and Inspection by Mike Abshire
INSPECTIONS	1	6	6	Film - "Turnaround 86", Discussed upcoming turnaround
DEPARTMENTAL TOTAL	5	66	6	

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<u>ACCOUNTING/CLERICAL</u>				
<u>Departmental:</u>				
ACCTG., CLERICAL, SECRETARIAL, PROJECT GROUP, CREDIT UNION	1	32	35	"911" - by Gary Hayes
WAREHOUSE ACCTG.	1	14	16	"What Are You Afraid Of?" Phobias
DEPARTMENTAL TOTAL	2	46	51	



W. O. Lukens
Safety Director
Lake Charles Refinery

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cc: ESJ DHB SHD ORB DDF

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