

BRIEFING STATEMENT

PREPARED FOR: NWRS LEADERSHIP TEAM

DATE: June 21, 2018

TITLE: NWRS Motor Vehicle Fleet Management Review

ISSUE: Provide NWRS vehicle fleet management review team recommendations for decision.

BACKGROUND: During the June 2016 NWRS Chiefs meeting, the NWRS light and medium duty vehicle fleet modernization plan was adopted (decision summary attached). The plan called for a review after one full year of implementation, but due to late appropriations the review was delayed to FY18. The team, shown in the table below, met in April 2018.

Spencer Burg	Assistant Refuge Supervisor	Region 1
Daniel Garcia	Regional NWR Budget Chief	Region 2
Leslie Medina	Senior Budget Analyst	Region 2
Denise Gilsrud	Regional NWRS Budget Chief	Region 3
Joe Kloeppe	Logistics Management Specialist	Region 3
Kimberly McClurg	Chief Budget & Facilities	Region 4
Brett Hunter	Deputy Chief, NWRS	Region 4
Graham Taylor	Refuge Supervisor	Region 5
Bill Starke	Regional Heavy Equipment Coordinator	Region 5
Gina Martinez	Regional NWR Budget Chief	Region 6
Wade Briggs	Regional Heavy Equipment Coordinator	Region 6
Kenton Moos	Refuge Manager	Region 7
Thomas Siekanic	Regional Heavy Equipment Coordinator	Region 7
Dave Henderson	Heavy Equipment Manager	Region 8
Dara Rodriguez	Program Analyst	Region 8
David Robinson	Deputy Chief BPW	HQ
Rob Miller	Chief ITM Division	HQ
John Blitch	Facilities and Equipment Branch	HQ

STATUS/KEY POINTS:

Utilization: Recommend limiting the 3,000 miles per year for performance based allocations to 85% of the fleet by adjusting the incremental increases of performance to 2% per year.

- This change accommodates the 12% exemption, while continuing support of incremental improvement.
- Retain utilization target re-evaluation after 5 years (FY23).

Performance based allocation: Recommend utilizing mileage reporting for both fuel and mile performance measures.

- Fuel module in FBMS does not allow input of a zero consumption reading – defaults to not reported when zero is entered.
- HQ will continue to work with DOI BIO to correct. Once corrected the data input portion of the performance allocation will return to measuring both fuel and mileage reporting.

Personnel Count: Recommend averaging the personnel count over a three year period.

- Provides for more consistency in the allocation to support short-term vacancies.
- Since the base year started in FY16, FY18 will be limited to a two year average.
- PTrac reporting for youth is no longer captured. The decision was made at HQ to limit youth data to the July EMIS report. Requiring PTrac reporting provides little impact to the allocation, so including would result in an unnecessary reporting burden on the field.

Base Allocations					
Region	No PTRAC	No PTRAC	With FY17 PTRAC	With FY17 PTRAC	Difference
R1	\$ 164,683	10.4%	\$ 164,974	10.4%	\$ 291
R2	\$ 200,337	12.6%	\$ 202,356	12.7%	\$ 2,019
R3	\$ 246,113	15.5%	\$ 246,897	15.5%	\$ 783
R4	\$ 294,397	18.5%	\$ 291,747	18.3%	\$ (2,651)
R5	\$ 168,418	10.6%	\$ 171,398	10.8%	\$ 2,980
R6	\$ 255,348	16.1%	\$ 254,160	16.0%	\$ (1,188)
R7	\$ 131,725	8.3%	\$ 131,081	8.2%	\$ (644)
R8	\$ 128,978	8.1%	\$ 127,387	8.0%	\$ (1,591)
Total	\$ 1,590,000	100.0%	\$ 1,590,000	100.0%	\$ 0

Opportunistic Support: The team discussed the existing commitment to opportunistically make up the \$2.7 million that was not funded by Congress. Recommend re-assembling the team in June of FY19 to review. Report out to the Chiefs during the fall of 2019.

1264 Funding: Recommend removing the 1264 base funding set-aside.

- The \$1.5 million set-aside is impacting the ability to fill RLE positions.
- Mixed decision across the team. R1 and R6 supported keeping the 1264 funding set-aside (R1 recommended as is and R6 recommended reduction to \$1M), while the remaining regions supported fulfilling this requirement opportunistically.

UNICOR: Recommend data review comparing program effectiveness to GSA auctions to ensure NWRS is minimizing initial cost and maximizing return on sales. The NWRS Vehicles Fleet Coordinators will gather data for review and provide recommendations to the Fleet Modernization Team for June 2019 review. Recommendations to Chiefs in June 2019.

Replacement Cycle: Retain current standard and conduct limited testing of shorter exchange cycles for review in 2019.

- The 5 year / 70k mile trade target is providing good return through proceeds of sales.

- The standard will be retained, and Regions will conduct limited testing of shorter exchange cycles to see if we can further maximize return on investment while remaining within the intent of the vehicle management regulations and laws. Fleet Modernization Team to review June 2019. Report out to the Chiefs during the fall of 2019.

ACTIONS: Decisions for the above team recommendations.

PREPARED BY: Rob Miller, Division Chief Facility, Equipment, and Transportation

Attachment:

NWRS Motor Vehicle Fleet Management Decision Summary – February 2, 2017