PLAINTIFF'S EXHIBIT

MON-2110

Monsanto

K. E. Bretz - Texas City

March 13, 1981

SHAC

Guest Housekeeping and Safety Inspection

TO :

E. R. Albritton - P2
W. E. Bean - SS9
Dorothy Bibby - 2R48
J. M. Burkhalter - SS11
Jessie Butler - 51D
Lynell Cale - 2R-1A
Marilyn Decker - OA 10
L. E. Derrick - AB
Vernon Fields - 513D
Hap Ferguson - 51D
Robert Fransham - 15/16D
Willie Frazier - SS22
Austin Gates - LD
C. E. Griffith - 35F
Vivian Hargrove - 35P
Tom Kessler - 35P
Linda Lewis - 2R-48
Curtis McGowen - LD
A. E. Mofley - 15/16D
R. L. Sartain - SS12
J. T. Shipley - 56D
W. R. Taylor - 19D
L. N. Vickery - 44D
Frank Weis - 50D
R. C. Willis - 13/14D
Plant Manager's Safety Board

Attached is the schedule for the 1981 1st Quarter Guest Housekeeping and Safety Inspection. The four-man inspection teams consist of representatives from the Safety & Housekeeping Action Committee, Plant Manager's Safety Board, Hourly, Office or PT Safety Committees and first line supervision.

The SHAC member assigned to each team is responsible for providing team members with the previous quarter's inspection report and setting a suitable time for the inspection. He should also make arrangements with the unit/area supervisor for guides to accompany the inspection team.

Results of the inspection should be communicated verbally to the guides during the course of the inspection. A written summary of inspection items will be provided to the unit/area supervisor and appropriate General Superintendent by the SHAC inspection team member. A written reply from the unit/craft supervisor should be made to his General Superintendent with a copy going to SHAC (Attn. Ken Bretz - 33D). SHAC will report quarterly on the status of the inspections to the PMSB.

Ken Bretz

K. E. Bretz

bw
Enc.

ZONE A	Insp. Team
Dept. 13-14	D. Kaldenberg
Dept. 15-16	J. D. Stone
Salt Water Pump	Vivian Hargrove
	L. N. Vickery

ZONE B	Insp. Team
Primary Treatment	G. L. Tromblee
Dock 1 & 2	K. D. Oden
Dock 3 & 4	Jessie Butler
	Frank Weis

ZONE C	Insp. Team
Personnel Bldg.	G. E. Small
Lockers	J. Gatewood
Safety Supply	Robert Fransham
Fire Station	W. R. Taylor
Main Gate	

ZONE D	Insp. Team
Stores	J. G. Trafton
Shops Bldg.	J. L. Carothers
Inst. Shop	Tom Kessler
Power 2	Hap Ferguson
Water Treatment	

ZONE E	Insp. Team
Dept. 51	B. C. Lancaster
Chlorination	J. J. McClellan
	R. L. Sartain
	J. T. Shipley

ZONE F	Insp. Team
Research No. 1	C. F. Navarrete
Research No. 2	K. E. Bretz
Research No. 3	Dorothy Bibby
Control Lab	Lynell Cale

ZONE G	Insp. Team
AN Loading Rack	D. W. Metten
Dept. 19-25-27-29	K. D. Oden
	L. E. Derrick
	E. R. Albritton

ZONE H	Insp. Team
Dept. 50	G. W. Daues
Dept. 33	J. J. McClellan
L. A. Drum Bldg.	C. E. Griffith
	W. Frazier

ZONE I	Insp. Team
CED Offices/Whse	M. L. Owens
Dept. 44-45-46	K. E. Bretz
Warehouse A-B-C	J. M. Burkhalter
	Vernon Fields

ZONE J	Insp. Team
Dept. 53	G. A. Danner
Dept. 48-56	J. L. Carothers
	W. E. Bean
	Curtis McGowen

ZONE K	Insp. Team
Dept. 35	C. M. McCullough
Poly Offices	J. D. Stone
West Gate	A. E. Mofley
	R. C. Williams

ZONE L	Insp. Team
Main Offices	G. T. Ryan
Office Annex	J. M. Gatewood
Cafeteria-Disp.	Marilyn Decker
	Linda Lewis

3/10/81

February 27, 1981

Development of Creative Solutions to Plantwide Safety Problems

J. J. McClellan
Chairman, SHAC

Office Safety Committee
J. A. Glass
R. T. Hammann

In response to the memo and attachments from Arnold Glass, the Office Safety Committee met on Thursday, February 26, 1981, and developed the attached lists of Action Plans, Brainstorming List, and the Five Top Priority Proposals. Bob Hammann presided over the meeting.

The Committee was very enthusiastic and interested in developing the solutions. We are pleased to have the opportunity of generating ideas that may help in keeping safety before all employees.

Peggy Wansbrough

Peggy Wansbrough, Chairman
Office Safety Committee

SC 001522

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DEVELOPMENT OF CREATIVE SOLUTIONS
TO PLANTWIDE SAFETY PROBLEMS

I. ACTION PLANS

1. Have an outside-the-plant exposition for Monsanto employees and families.
2. Observe any unsafe acts in our area and report/follow up.
3. Set up periodic inspections of office areas.
4. Better publicity as to members of Office Safety Committee and function of Committee.

II. BRAINSTORMING LIST

1. Safety character "in costume" to walk around plant and distribute safety literature.
2. Safety suggestion contest.
3. Stress individual safety awareness.
4. Periodic combined meetings of safety groups for idea exchange.
5. Publish list of safety ideas that have been used or adopted.
6. Hotline number for potential serious safety problem.
7. Contest between areas of the plant - positive incentive.
8. Safety newsletter - tips, individual recognition, etc.
9. Recognition for individual safety program presentation.
10. Recognition of individual for long-term safety performance.
11. Identification for safety groups, i.e. badges - for current group only (change ID for each group).
12. Have someone set up for each area with responsibility and authority for carrying out safety improvement.
13. Publicize safety through use of posters, banners, badges, etc.
14. Consistency in enforcement of rules and carrying out procedures.
15. Improved communications in handling housekeeping and safety items.
16. Tighten up on enforcement of safety rules - discipline violators and publicize it.
17. Put more emphasis safely doing something instead of speed with which it is done.
18. Use of "outside" contributors for safety presentations.
19. Safety reminders on Touch 85.
20. Paint handrails on stairs an "eye-catching" color.
21. Publish list of pros and cons on general and specific unsafe acts.
22. Use a good safety year and determine what was being done.
23. Traffic at Main Gate area - congestion and hazards.
24. Be able to turn in violators anonymously.
25. Improve parking areas - make separate lot for trucks.
26. Better means for transferring materials from computer rooms.
27. Use of boards at Main Gate and West Gate for safety slogans.
28. Steps at Main Gate (by sign) - need railing.

29. Need safer means for pedestrians to get from north parking lot to Main Gate.
30. Dissemination of safety information between Monsanto locations.
31. Safety tip in each edition of Plant News - use of cartoons.
32. Need to revise accident board - make it more "eye-catching".
33. Bicycle safety - post signs at railroad tracks - offer course on safe handling.

III. FIVE TOP PRIORITY PROPOSALS

1. Tighten up and enforce a system for carrying out rules and regulations in a consistent manner - publicize violators, discipline and unsafe acts.

2. Improve safety awareness by use of: safety "character"; newsletter, identification of safety groups; posters, etc.; Touch 85; Main and West Gates safety slogan boards; accident board revision.

3. Periodic combined meetings of safety groups for idea exchange.

4. Have someone set up for each area with responsibility and authority for carrying out safety improvement.

5. Improve traffic situation around Main Gate by: upgrading steps at location sign, establishing safer means for pedestrian traffic from north parking lot, making separate areas for truck parking.

/dgb
2/26/81

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