

To: Hupp, Sydney[hupp.sydney@epa.gov]; Willis, Sharnett[Willis.Sharnett@epa.gov]
Cc: Crystal Coon[crystal@glenncoffee.com]
From: Liz Schwarz
Sent: Thur 4/13/2017 8:15:43 PM
Subject: RE: Ryan Jackson meeting for Monday

Hi Sharnett (Scheduling Master),

Nice to meet you.. At your convenience, let me know if Ryan will be available. Glenn is planning to fly in Sunday evening, so anytime Monday works!

Thank you,
Liz
405-601-1616

-----Original Message-----

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, April 13, 2017 1:26 PM
To: Liz Schwarz <liz@glenncoffee.com>
Cc: Crystal Coon <crystal@glenncoffee.com>; Willis, Sharnett <Willis.Sharnett@epa.gov>
Subject: RE: Ryan Jackson meeting for Monday

Hey all! Looping in Sharnett, she is the Ryan Jackson scheduling master.

Thank you!

Sydney Hupp
Office of the Administrator- Scheduling
202.816.1659

-----Original Message-----

From: Liz Schwarz [mailto:liz@glenncoffee.com]
Sent: Thursday, April 13, 2017 2:06 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Crystal Coon <crystal@glenncoffee.com>
Subject: RE: Ryan Jackson meeting for Monday

Hello!

Glenn mentioned that if Ryan is pretty booked, he's happy to meet him for coffee/breakfast early Monday morning before his day gets going. If this works, let me know and I will get a flight booked for Glenn today.

Thank you,
Liz

Liz Schwarz
Executive Assistant
Glenn Coffee & Associates, PLLC
915 N. Robinson Avenue
Oklahoma City, OK 73102
405-601-1616

-----Original Message-----

From: Crystal Coon

Sent: Thursday, April 13, 2017 11:07 AM
To: Hupp.sydney@epa.gov
Cc: Liz Schwarz <liz@glenncoffee.com>
Subject: Ryan Jackson meeting for Monday

Hi Syd!

I'm connecting you to Liz Schwartz in Glenn Coffee's office. He's trying to connect with Ryan on Monday of next week for a short meeting. Can you help us schedule that? Ryan is aware of the request.

Thank you so much,

Crystal L. Coon
Crystal@glenncoffee.com
405-410-7668