

POWER 2

TRAINING ACTIVITIES

TRAINING:

* SAFETY TRAINING:

ALL PERSONNEL ARE TRAINED ON AN ANNUAL BASIS TO COMPLY WITH OUR S&LP SAFETY STANDARDS.

- A. EXPLOSIMETER..... ANNUAL
- B. SAFETY HARNESS... ANNUAL
- C. RESPIRATOR..... ANNUAL
- D. FORK TRUCK..... BI-ANNUAL
- E. AERIAL LIFT..... BI-ANNUAL
- F. FIRE TRAINING.... THREE YEAR

* SQC/SPC

ALL PERSONNEL HAVE ATTENDED AND COMPLETED THE DIVISION SQC/SPC COURSE THIS COURSE WAS ALSO FACILITATED BY A MEMBER OF POWER & UTILITIES.

* DIVISION PROGRAMS

WE ARE VERY ACTIVE IN DIVISION PROGRAMS AND ARE WORKING WITH THE DIVISION TRAINING DEPARTMENT ON COMPLYING WITH ALL REQUIRED TRAINING FOR OUR PERSONNEL.

- A. DOWVILLE BURNER MANAGEMENT
- B. SAFE WORKING STYLES
- C. SMART GOALS WORKSHOP
- D. INSTRUMENTATION AND CONTROLS FOR OPERATORS
- F. INVESTING IN PEOPLE
- G. ENVIRONMENTAL AMBASSADOR TRAINING
- H. PERSONNEL ENHANCEMENT PROGRAM (P.E.P.)

* EMERGENCY DRILLS

ALL PERSONNEL ARE REQUIRED TO PARTICIPATE IN AN EMERGENCY DRILL AT LEAST ONCE/QUARTER(OPERATIONS) TWICE/YEAR(STAFF). ALL DRILLS ARE WRITTEN UP AND ROUTED TO THE TRAINING SUPERVISOR. PARTICIPATION IS DOCUMENTED AND CONSISTANCY IS MONITORED.

* TRI-SEN TRAINING

ALL SHIFTS COMPLETED THE TRAINING SESSION ON THE NEW TRI-SEN GOVERNOR CONTROL SYSTEM FOR GT-100 AND GT-200.

*** CROSS AUDITS**

ALL SHIFTS AT POWER 2 PARTICIPATE IN CROSS AUDITING FOR THE PURPOSE OF A BETTER UNDERSTANDING OF THE OTHER PLANTS IN THE DEPARTMENT, ALONG WITH A DIFFERENT VIEWPOINT WHEN LOOKING FOR SAFETY PROBLEMS. WHILE CHECKING FOR SAFETY PROBLEMS WE ARE MORE OBSERVANT OF OUR OWN SYSTEM.

*** CROSS TRAINING**

ALL OPERATIONS PERSONNEL TOOK PART IN A CROSS TRAINING PROGRAM TO HELP US UNDERSTAND OUR CUSTOMERS SYSTEM A LITTLE BETTER, ALONG WITH MEETING OUR COUNTERPARTS IN OTHER PLANTS. THE KNOWLEDGE WE PICKED UP WAS INVALUABLE BOTH FROM THE STANDPOINT OF LEARNING MORE ABOUT THE TOTAL SYSTEM AND A SHARING OUR KNOWLEDGE OF OUR PLANT WITH THEM.

*** TRAIN THE TRAINER**

ALL SHIFT SUPERVISORS WILL TAKE PART IN A TRAIN THE TRAINER PROGRAM. THIS PROGRAM IS TO HELP THE SUPERVISOR TRAIN HIS PERSONNEL AND AT THE SAME TIME BECOME VERY KNOWLEDGEABLE ABOUT THE NEW STANDARDS, AND SOME OF THE OTHER MATERIAL THAT WE PRESENT TO OUR PERSONNEL. THIS PROGRAM WILL ALSO REPLACE THE ANNUAL HEALTH DAY.

A. NEW U.S. AREA SAFETY STANDARDS

1. U.S. AREA SAFETY STANDARD "OVERVIEW"
2. U.S. AREA SAFETY STANDARD "MANAGEMENT OF CHANGE"
3. U.S. AREA SAFETY STANDARD "LOCKOUT/TAGOUT"
4. U.S. AREA SAFETY STANDARD "CONFINED SPACE ENTRY"
5. U.S. AREA SAFETY STANDARD "SAFEWORK PERMIT"
6. U.S. AREA SAFETY STANDARD "ELEVATED WORK"

B. NEW ENVIRONMENTAL STANDARDS

C. NEW PERMITS (AIR & WATER)

D. RESPIRATORS

E. SCOTT AIR PACKS

F. SPC/SPCC

G. RCRA

H. HAZCOM

I. HEARING CONSERVATION

J. ASBESTOS/CERAMIC FIBERS

K. TSCA AWARENESS

*** ANNUAL OPERATOR REVIEW**

THE ANNUAL REVIEW IS A ORAL TEST OF THE OPERATORS KNOWLEDGE GIVEN BY HIS/HER SHIFT SUPERVISOR. THIS IS NOT A PASS OR FAIL TEST WITH AN ASSOCIATED SCORE. THIS TEST IS GIVEN TO POINT OUT TO THE SUPERVISOR AND OPERATOR THEIR STRENGTHS AND WEAKNESSES. IT IS USED PRIMARILY TO HIGHLIGHT THE STRENGTHS AND ACCESS TRAINING TO BUILD UP THEIR WEAKNESSES.

* I.P.T. TRAINING AND PARTICIPATION

ALL OPERATIONS PERSONNEL ARE ACTIVELY TAKING THE ESTABLISHED I.P.T. MODULES. THERE IS A SHIFT TRAINER ON EACH SHIFT THAT ADMINISTERS THE INDIVIDUAL MODULES AND ONCE AN OPERATOR IS READY TO TAKE AN AREA TEST THIS IS ADMINISTERED BY THE SHIFT SUPERVISOR. ONCE AN INDIVIDUAL HAS COMPLETED ALL OF THE APPROPRIATE MODULE AND AREA TESTS (100% CORRECT) THEY QUALIFY TO TAKE A SECTION TEST, WHICH CONSISTS OF 10-15% OF THE QUESTIONS THEY WERE ASKED ON THE AREA TEST. THESE SECTION TESTS ARE ADMINISTERED BY THE SHIFT SUPERVISOR, TRAINING SUPERVISOR, AND PRODUCTION SUPERVISOR. MOST OF OUR OPERATORS ARE ABOUT 20% COMPLETE IN TAKING ALL OF THE MODULES.