

From: "Getto, Leila S" <leila_getto@ios.doi.gov>

To: Valeria Zavala <valeriaz@fb.org>, "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Date: Mon, 29 Jun 2020 17:01:50 +0000

Inline-Images: image001.png

Perfect, thank you!

Leila Getto

Deputy Director, Scheduling and Advance

Immediate Office of the Secretary

Direct: 202-208-5359; Cell: 202-706-9435

Email: Leila_Getto@ios.doi.gov

From: Valeria Zavala <valeriaz@fb.org>

Sent: Monday, June 29, 2020 12:33 PM

To: SIO, Scheduling <scheduling_sio@ios.doi.gov>

Cc: Getto, Leila S <leila_getto@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Leila,

30 minutes total. 20 minutes presentation and 10 for Q&A.

Let me know if that works.

Valeria

From: Getto, Leila S <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling

Sent: Monday, June 29, 2020 12:11 PM

To: Valeria Zavala <valeriaz@fb.org>

Cc: Getto, Leila S <leila_getto@ios.doi.gov>

Subject: Re: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Valerie! Can you please confirm how long you would like him to speak and how much time you want him to spend taking questions? Thank you!

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

From: Valeria Zavala <valeriaz@fb.org>

Sent: Thursday, June 25, 2020 2:09 PM

To: SIO, Scheduling <scheduling_sio@ios.doi.gov>

#1364056.1

Cc: Getto, Leila S <leila_getto@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Thank you Leila!

I will be in touch as we get closer to the event.

Please let me know if you have any questions.

Regards,

Valeria

From: Getto, Leila S <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling

Sent: Thursday, June 25, 2020 2:07 PM

To: Valeria Zavala <valeriaz@fb.org>

Cc: Getto, Leila S <leila_getto@ios.doi.gov>

Subject: Re: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Valeria! Thank you for taking the time to speak with me. Secretary Bernhardt is looking forward to speaking to your members on July 14th at 11:30am. Thank you!

Leila Getto

Deputy Director, Scheduling and Advance

Immediate Office of the Secretary

Cell: 202-706-9435

Email: Leila_Getto@ios.doi.gov

From: Valeria Zavala <valeriaz@fb.org>

Sent: Thursday, May 28, 2020 2:41 PM

To: SIO, Scheduling <scheduling_sio@ios.doi.gov>

Cc: Ryan Yates <ryany@fb.org>

Subject: [EXTERNAL] Event Information Request. Sec. Bernhardt

Good afternoon,

Attached please find the event-form filled out regarding the invitation we sent to Secretary Bernhardt for our Council of President's meeting that will take place in July.

Attached is also the invitation letter and the 2019 agenda.

Please let me know if you need anything else.

Regards,

Valeria Zavala

Director, Office Operations

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#1364056.2

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#1364056.3