

From: Bruce Jarnot <jarnotb@api.org>
Sent: Thursday, February 5, 2004 3:41 PM (GMT)
To: benzconsort-tc@listserve.api.org
Cc: Matt Todd <ToddM@api.org>
Subject: BHRC-TC conference call... Fri 13 Feb, 9am EST
Attach: Minutes BHRC-TC Conf Call 01 28 2004.doc

BHRC-Technical Committee (TC) -

During the TC conference call on Jan 28, a follow-up conference call was scheduled to finalize the "priority list" of agencies and organizations for outreach:

Date: Friday, February 13
Time: 9:00am EST

Dial-In: (763) 315-6900, or toll-free (866) 448-6756
PIN: 6828319#

Attached for your convenience are draft minutes from the Jan 28 conference call.

Best Regards - Bruce.

Bruce M. Jarnot, Ph.D., DABT
American Petroleum Institute
Regulatory and Scientific Affairs
1220 L Street, NW (Suite 900)
Washington, DC 20005-4070
phone: (202) 682-8473 fax: -8031
email: jarnotb@api.org

Benzene Health Research Consortium

Draft Technical Committee Meeting Notes

January 28, 2004

Conference Call

Participants

- | | |
|-----------------------------------|-----------------------|
| 1. Patrick Beatty (ChevronTexaco) | 3. Bruce Jarnot (API) |
| 2. Stuart Cagen (Shell) | 4. Shan Tsai (Shell) |

General Items

- Antitrust review
- **Action** – Bruce: identify the new ConocoPhillips representative (completed)

Outreach Prioritization

- Prioritized list of regulatory & NGO agencies, with contacts:
 - US EPA (**Action** – Bruce to work w/ Patrick on sensitive approach: Bill Farland, Peter Pruce, Bob Sonowanee [NCEA], Michael Brown, George Woodall [RTP], Larry Cupitt [RTP])
 - Cal EPA
 - NIOSH
 - OSHA
 - NIEHS (**Action** – Stuart: to identify contact)
 - NCI (Martha Linet)
 - ACGIH (Jim Price)
 - Leukemia & Lymphoma Society
 - American Cancer Society (ACS)
 - EU Environment DG
 - EU Labor DG
 - UK MRC (Medical Research Council?) (Len Levy)
- Approach: late-spring (e.g. May) by-invitation workshop at API, along the style like initial sponsor kick-off meeting
 - Preferable have Richard, Tom Armstrong (or Rob Schnatter) and perhaps Otto present at workshop

Benzene Health Research Consortium

Draft Technical Committee Meeting Notes

- **Action – Bruce & Patrick:** email proposed Priority List to BHRC-OC for endorsement / approval; set up May outreach meeting at API
 - Allow 2-week review period (by 11 Feb) of proposed list
 - Next TC conf call: 9am EST, Friday 13 February
- **Action – Bruce:** ask Helmut Greim for guidance on EU organizations (and contacts) to invite onto the workshop
- **Action – Stuart:** ask Shell EU contacts for guidance on Ursulla Gunderter-Remy EU (and perhaps others) as EU contact(s)

Budget Tracking

- **Action – Bruce & Stuart:** preview 4Q data in early February, and reassess need for sponsor payments

Status of Shanghai Exposure Assessment

- Helmut reminded that the most important output of the study is “risk assessment”, which requires good exposure assessment data
 - Urinary biomarker for benzene exposure is now included
 - **Action – Bruce:** ask Tom Armstrong re: status of IH exposure assessments

Additional Items

- **Action – Patrick/Stuart/Bruce:** initiate monthly **PI Study Updates**, based on phone calls with Irons & Wong...
 - Ask Richard re: status of protocol revisions
 - Ask Richard re: status of progress vs. budget tracking
 - Ask Richard re: status of exposure assessment