

To: 'Moore, Autumn'[AMoore@toyassociation.org]
Cc: Hupp, Sydney[hupp.sydney@epa.gov]
From: Woodward, Cheryl
Sent: Mon 5/8/2017 1:37:59 PM
Subject: RE: Meeting Request from the Toy Association

First and Last name, with company is all I need.

From: Moore, Autumn [mailto:AMoore@toyassociation.org]
Sent: Monday, May 08, 2017 9:31 AM
To: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting Request from the Toy Association

Hi Cheryl,

I'm getting ready to send you the list of attendees for our meeting tomorrow. I have the form filled out for the foreign nationals, but for everyone else do you just need first name, last name and company? Or other information as well?

Thanks,

Autumn

Autumn Moore

Manager, Standards and Regulatory Affairs
Toy Association

1200 G. St NW, Suite 200

Washington, DC 20005
202.459.0350

amoore@toyassociation.org

From: Woodward, Cheryl [mailto:Woodward.Cheryl@epa.gov]
Sent: Monday, April 24, 2017 5:08 PM
To: Moore, Autumn <AMoore@toyassociation.org>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: FW: Meeting Request from the Toy Association

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Tuesday, May 9 at 3:30.. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12th street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

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Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Hupp, Sydney
Sent: Wednesday, April 19, 2017 2:35 PM
To: Moore, Autumn <AMoore@toyassociation.org>

Cc: Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting Request from the Toy Association

That is great! Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Moore, Autumn [<mailto:AMoore@toyassociation.org>]
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To: Hupp, Sydney <hupp.sydney@epa.gov>
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We're very much looking forward to our meeting! Thanks again for helping facilitate.

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Thanks so much,

Autumn

On Apr 11, 2017, at 1:01 PM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

Darn! That's okay though! How much flexibility do you all have on the morning of the 10th?

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Thanks again and happy to chat on the phone if that's easier.

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Hey Autumn,

Thank you for the info! So how about we do May 9th at 3:30 at our office? Would that work for your group?

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Sydney,

Please find the attached completed meeting request form. We have some flexibility in scheduling for May 9th and 10th so if none of the times suggested work for the Administrator, let me know and hopefully we can find a time that will better suit his schedule. I've also attached a list of anticipated meeting participants. Don't hesitate to call me if you have any questions.

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To: Moore, Autumn <AMoore@toyassociation.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
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Hi Autumn,

Hope this email finds you well! Reaching out about the below request that Ryan forwarded my way. We are definitely interested in this event! Would you mind filling out the attached meeting request so that we can begin processing your request?

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From: Jackson, Ryan
Sent: Sunday, March 26, 2017 3:49 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: FW: Meeting Request from the Toy Association

From: Moore, Autumn [<mailto:AMoore@toyassociation.org>]
Sent: Monday, March 20, 2017 5:01 PM
To: Jackson, Ryan <jackson.ryan@epa.gov>
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Hi Ryan,

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