

From: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

To: Jennifer Schubert-Akin <jsa@steamboatinstitute.org>

Subject: Re: [EXTERNAL] RE: Steamboat Institute event info request for Secretary Bernhardt, August 23-24, 2019

Date: Wed, 31 Jul 2019 12:35:22 +0000

Importance: Normal

Inline-Images: image001.png

Hi Jennifer!

Secretary Bernhardt appreciates the invitation and would be delighted to speak at your conference. Do you need anything else from me to confirm his participation? (And speaking at 9:15am to 10am is perfect!)

If you will be using his name on any digital or printed material/emails/ads etc similar to last year our office will need to review and approve. We will try to get you the approval as quickly as possible but it may take at least a week. I appreciate your understanding.

Thank you!
Leila

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

On Tue, Jul 30, 2019 at 12:22 PM Jennifer Schubert-Akin <jsa@steamboatinstitute.org> wrote:

Leila - just a quick note to see how the process is going. Thank you!

Jennifer

From: leila_getto@ios.doi.gov <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling
Sent: Thursday, July 25, 2019 8:25 PM
To: Jennifer Schubert-Akin <jsa@steamboatinstitute.org>
Cc: Leila Getto <leila_getto@ios.doi.gov>
Subject: Re: [EXTERNAL] RE: Steamboat Institute event info request for Secretary Bernhardt, August 23-24, 2019

Thanks so much! We're all set. We'll follow up with you soon. Thank you for your patience!

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary

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On Thu, Jul 25, 2019 at 10:53 AM Jennifer Schubert-Akin <jsa@steamboatinstitute.org> wrote:

Leila – just a quick follow-up to see if we need to provide any further information. Thanks!

Jennifer

From: Jennifer Schubert-Akin jsa@steamboatinstitute.org
Sent: Monday, July 22, 2019 3:11 PM
To: 'SIO, Scheduling' scheduling_sio@ios.doi.gov ; leila_getto@ios.doi.gov
Subject: Steamboat Institute event info request for Secretary Bernhardt, August 23-24, 2019

Dear Leila,

I've attached the completed speaking request form for Secretary Bernhardt to speak at our Steamboat Institute Freedom Conference on either August 23rd or 24th in Steamboat Springs, Colorado. Also attached is a draft agenda for our conference.

Nice to be working with you again!

Kind regards,

Jennifer



Jennifer Schubert-Akin

Chairman and CEO

jsa@steamboatinstitute.org

The Steamboat Institute

P.O. Box 883037 | Steamboat Springs, CO 80488

#1363445.2

steamboatinstitute.org

From: leila_getto@ios.doi.gov <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling
Sent: Monday, July 22, 2019 8:16 AM
To: jsa@steamboatinstitute.org
Subject: Fwd: FYI

Thank you for the invitation to Secretary Bernhardt. Can you please fill out the attached speaking request form that we ask of everyone. Once we receive the form back we can begin working to accommodate your request. Thank you!

U.S. Department of the Interior

Office of Scheduling and Advance

Immediate Office of the Secretary

Office: 202-208-7551

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