January 20th, 1948.

Mr. William C. Foster, Under Secretary,
Department of Commerce,
Washington, D. C.

DEPARTMENT OF COMMERCE
OFFICE OF
ADMINISTRATIVE SERVICES
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Dear Mr.Foster:

Confirming our conversation of yesterday, it was suggested that you call a meeting of the Joint Conference Committee, consisting of your Department, the American Standards Association and the Advisory Committee on Standards (Mr. C. E. Wilson, Chairman), for the morning of Saturday, February 7th, 1948 at Washington, D. C.

It is mutually agreed that through the cooperative efforts of all concerned, an acceptable method of producing standards (other than factual) can be evolved which will be agreeable to all groups - producers, technical and consumers. To attain this purpose, it seems advisable that those directly in charge of formulating such a program and a satisfactory medium, should have an opportunity of meeting with each other. Thus, through a presentation of the purposes and intent by each of these members of the Committee, discussion will lead to a better understanding of the problem. Each will then personally better understand the objectives to be accomplished.

Inasmuch as it is not the technical side of standards formation that is involved, but in reality the policies of standards adoption as American Standards, it would seem that this meeting should consist of the executives concerned in policy-making - i.e., those of your Department, of the A.S.A. and of the Advisory Committee on Standards. It is therefore suggested that invitations should be extended to

(1) Those of your Department whom you might suggest.
(2) From the A.S.A. - Frederick R. Lack, President
George F. Hussey, Adm. Director
(3) Advisory Committee on Standards -
C. E.Wilson, Chairman
General Electric Company (President)
Lexington Avenue, New York City

Clarence Francis - Chairman of the Board and
J. S. Prescott - Vice-President
General Foods Corporation
250 Park Avenue, New York City

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Ephraim Freedman
R. H. Macy & Co., Inc.
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Frank B. Jewett, President
National Academy of Sciences
Short Hills, New Jersey

Arthur D. Whiteside, President and
Dr. Ralph Watkins
Dun & Bradstreet, Inc.
290 Broadway, New York City

R. E. Zimmerman, Vice-President
United States Steel Corporation
71 Broadway, New York City

Frederick M. Feiker, Dean of Engineering
George Washington University
Washington, D. C.

So that I may notify the members of the Advisory Committee on Standards, thus allowing them to make their arrangements, I trust that you will advise me by telegram of the definite date, place and time of the meeting. Your actual invitations to each person concerned with agenda can follow at a later date.

Sincerely yours,

H. G. Knoderer
Executive Secretary
ADVISORY COMMITTEE ON STANDARDS

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Bridgeport 6, Connecticut

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