

**To:** Jackson, Ryan[jackson.ryan@epa.gov]; Dravis, Samantha[dravis.samantha@epa.gov]; Kime, Robin[Kime.Robin@epa.gov]  
**Cc:** Stout, Robert[Robert.Stout@bp.com]  
**From:** Minge, John C  
**Sent:** Tue 9/19/2017 6:51:02 PM  
**Subject:** Communication for Administrator Pruitt - re. BP American's Houston Office

Please see the following notice for Administrator Pruitt.

Administrator Pruitt,

Thank you for your support and patience as we work through the impacts of Hurricane Harvey. I am happy to say that all BP staff are safe and, if you were affected, I hope the same is true for you and your organization.

As you may be aware, the flood waters from Hurricane Harvey have substantially damaged BP's Westlake One office building in Houston. This is our primary office space for BP staff in Houston. Repairs are expected to take up to five months to complete, and therefore it is unlikely we will be able to re-occupy our offices until 2018.

Employees who were not impacted are working remotely to support ongoing operations. We expect to have temporary office space available for critical employees within a few weeks. While we reestablish access to the Westlake One office building, our employees may experience delays in receiving correspondence from this location.

As such, we ask that you please send an electronic version via email of any physical correspondence that you would normally send to this location. Please contact me or your primary BP contact should you have any questions. If you experience any delay in response from others in BP with whom you normally communicate, please do not hesitate to contact me for assistance.

Regards,

John