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GENERAL SERVICES ADMINISTRATION
WASHINGTON, D. C. 20405

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FMD P 5450.1
November 7, 1967

GSA ORDER

SUBJECT: GSA Delegations of Authority Manual

1. Purpose. This order transmits for inclusion therein new part 2 of chap. 11 of the GSA Delegations of Authority Manual (ADM P 5450.39).
2. Cancellations. DMS P 5450.3C and part 2 of chap. 11 of UDS P 5450.6 are canceled.
3. Explanation of changes.

a. Part 2 of chap. 11 provides delegations of authority from the Commissioner, FMDS, to FMDS Central Office officials. It incorporates the interim authorities previously continued in effect by memoranda of September 6, 1966, from the Commissioner, FMDS, to Central Office officials. Substantive changes to the previous delegations are:

(1) New chap. 11-21b(17)(a) and (b) are added to redelegate authority, concerning the acquisition and disposal of real property of a debtor, transferred from the Secretary of the Treasury to the Administrator of General Services, pursuant to Public Law 89-30, June 2, 1965.

(2) The authority in former chap. 11-21c(5) and 22c(7) have been omitted since disposal of all property of the Federal Facilities Corporation has been completed.

b. Redelegations of authority from the Commissioner, FMDS, to Regional Administrators (part 3 of chapters 6 and 11) are presently being revised. Pending issuance of these redelegations in part 3 of chap. 11, the interim authorities provided by the Commissioner, FMDS, to Regional Administrators by memoranda of September 6, 1966, shall continue in effect.

4. Instructions.

a. The attachment to this order is to be interfiled in the GSA Delegations of Authority Manual maintained at the division level and above. Offices below the division level which do not maintain the

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Attachment

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1966 REPAIRS RETURN

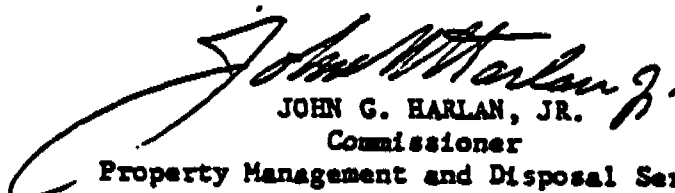
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Manual, will file the order and the attachment in the GSA Order binder of the office as evidence of pertinent delegations of authority.

b. Remove pages 25 thru 62 of chapters 6 and 11. Insert new pages 25 thru 62 of chap. 11.


JOHN G. HARLAN, JR.
Commissioner
Property Management and Disposal Service

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**PART 2. DELEGATIONS OF AUTHORITY FROM THE COMMISSIONER,
PROPERTY MANAGEMENT AND DISPOSAL SERVICE, TO
PMDS CENTRAL OFFICE OFFICIALS :**

SECTION 1. GENERAL INSTRUCTIONS, DELEGATIONS, AND LIMITATIONS

6. Extent of delegation. Pursuant to the authority vested in the Commissioner, Property Management and Disposal Service, by the Administrator of General Services, authority is hereby redelegated as follows:

a. To the Deputy Commissioner, PMDS, to exercise any of the authorities vested in the Commissioner, PMDS, except those which are not redelegable.

b. To the Central Office officials indicated as set forth in section 2. Administrative limitations on the exercise of their authorities are shown opposite the authority to which they relate.

7. Use of correspondence symbols to designate officials. The correspondence symbols used in section 2 refer in each instance to the official heading the organization represented by the symbols, or his deputy.

8. Prior review and approval. The Central Office PMDS officials shall exercise their discretion and judgment as to the degree of significance involved in specific transactions, and submit to the Commissioner, PMDS, for review and forwarding to the Administrator for approval only those actions deemed appropriate, such as, but not limited to, the following:

a. All matters involving significant changes in PMDS programs and policies;

b. All matters which have a substantial effect upon GSA's relations with the White House, Bureau of the Budget, other Federal agencies, Members or Committees of Congress, or the public;

c. All matters which by law, Executive order, or other regulations require the personal approval of the Administrator;

d. All transactions, which in their judgment, require the personal attention of the Administrator because of their impact on the national economy, their relationships to national goals, or their effect on a foreign government.

9. Signatory authority. Documents requiring the Administrator's signature and the signing of correspondence shall be in accordance with the provisions of the GSA Administrative Manual, 5-1 thru 12-10.

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10. Exercise of authority. Any authority delegated herein shall be exercised in accordance with such applicable laws and regulations, and such administrative and program directives and instructions as are in effect on the date of the exercise of such authority.

11. Exercise of authority during absence or incapacity. Any officer or employee, when authorized and directed to act for an officer or employee redelegated authority hereunder, may exercise such authority during the latter's absence or incapacity.

12. Limitation on further delegations. The officials in PMDS to whom authority is hereby delegated may not further delegate this authority.

13 thru 19. Reserved.

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CHAP 11-10

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SECTION 2. SPECIFIC DELEGATIONS AND LIMITATIONS

<u>Delegated Authority</u>	<u>Delegated to</u>	<u>Administrative Limitations</u>
20. <u>Procurement and contracting.</u>		
a. <u>Federal Property and Administrative Services Act of 1949, as amended.</u>		
(1) <u>Title III - Procurement procedures.</u>		
(a) In connection with contracts or purchases in excess of \$10,000 negotiated under paragraph (7) or (8) of section 302(c), makes determinations and gives the publicity required by section 302(b) (41 U.S.C. 252(b), (c), (7), and (8))	DA-DM-DMM	Authority under Title III is procedural. Applicable administrative limitations are set forth opposite specific substantive authorities redelegated by this order.
(b) Makes purchases and contracts for property and services by advertising, and to determine that the rejection of all bids is in the public interest. (Sec. 201(a)(3), 302(c), 303(b) (40 U.S.C. 481(a)(3)); (41 U.S.C. 252(c), 253(b)))	DA-DD-DDP DDR-DM-DMM	
(c) Negotiates purchases and contracts for property and services without advertising, and to make any determinations and decisions required in connection therewith. (Sec. 302(c)(1), (2), (3), (4), (5), (10) (41 U.S.C. 252(c)(1), (2), (3), (4), (5), (10)))	DA-DD-DM DM-DDP-DDR	

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CHAP 11-20

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Delegated to

Delegated Authority

(2) Supplemental stockpile.

(a) Disposes of materials from the supplemental stockpile, as provided by 68 Stat. 456, as amended by 73 Stat. 607, and any other statute which authorizes the disposal of materials from the supplemental stockpile.

DD-DDS-DDSA-
DDSM-DDSM
DDSMO-DDSAR

1. Prior approval of the Commissioner, PHDS, of (a) any contract, letter of intent, lease, or other commitment for the purchase or sale of materials, property, or services, if the amount exceeds \$500,000, (b) any amendment or cancellation of any such contract, letter of intent, or other commitment where the amendment involves a material change in the dollar amount or substance thereof, or the cancellation involves a substantial liability on the part of the Government or the surrender of substantial rights. This limitation does not apply to any contract, letter of intent, or other commitment involving the rotation of rubber or cordage fiber or to the sale of materials being disposed of pursuant to a program or plan previously approved by the Administrator, and (c) prior approval of the

(b) Provides for transportation and handling, within the United States (including charges at United States ports), storage, security, and maintenance of strategic and other materials acquired for or transferred to the supplemental stockpile (68 Stat. 456, as amended by 73 Stat. 607)

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Administrative Limitations

Administrator of all sales to other than those submitting the highest monetary bid or offer.

2. Prior approval of the Commissioner, PMDS, of all contracts for services for management experts or consultants or organizations thereof; and all contracts for the procurement of personal and nonpersonal services of consultative or research and development nature.

The limitations contained in 1 and 2, above, are hereinafter referred to as the "contract and sales limitations."

(3) Defense Production Act of 1950.

(a) In accordance with programs certified by the Office of Emergency Planning; purchases and makes commitments to purchase metals, minerals, and other materials for Government use or resale; determines the quantities, terms, and conditions (not including advance payments) and periods of such purchases, commitments to purchase, and sales; and contracts for the storage, processing or refining of any materials so acquired.

DD-DDS
DH-DH

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EXD P. 54

Administrative
Limitations

Contract limitations. Sales
limitations.

Delegated to

DD-DDS-DH
DMP

Delegated Authority

(50 U.S.C. App. 2093(a), (b), (d))

(b) Provides for the installation of additional equipment, facilities, processes, or improvements to plants, factories, and other industrial facilities owned by the U.S. Government, and provides for the installation of Government-owned equipment in plants, factories, and other industrial facilities owned by private persons. (50 U.S.C. App. 2093(e))

(4) Strategic and Critical Materials
Stockpiling Act.

(a) In accordance with applicable directives of the Director of the Office of Emergency Planning: purchases strategic and critical materials; contracts for the storage, security, maintenance, refining, processing, and rotation of such materials; disposes of such as are no longer needed because of revised determinations by the Office of Emergency Planning; sells or otherwise disposes of materials or leased from stockpile for use, sale, or other disposition for the purposes of common defense; and accepts transfers from holding agencies of strategic and critical materials determined to be surplus to the needs and responsibilities of such agencies. (50 U.S.C. 98b, d, e)

(b) Reserved.

DD-DDS-DDSA
DDSM-DDSAR
DDSM-DDSMO
DM-DMH
Assistant Project
Managers for
DDSAR -DDSM
DDSMO

Contract limitations.
Sales limitations.

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CHAP 11-20

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Delegated Authority

Delegated to

Administrative
Limitations

21. Management and disposal of real and personal
property and strategic and other materials.

a. Federal Property and Administrative
Services Act of 1949, as amended.

(1) Section 3 Definitions.

(a) Concurs in the determinations made by
the Secretary of the Interior that lands or portions of
lands previously withdrawn or reserved from the public
domain are not suitable for return to the public domain.
(Sec. 3(d) (40 U.S.C. 472(d)))

DD-DDR-DDRE
DDRM-DDRW

Prior approval of the
Commissioner, FMDS, when
nonconcurrence in such
determination is recommended.

(b) Determines property surplus.
(Sec. 3(g) (40 U.S.C. 472(g)))

DD-DDP-DDPU
DDR-DDRE-
DDRM-DDRW

(2) Title II - Property management.

(a) Authorizes transfers of personal
property, proposed to be exchanged or sold for similar
items, among Federal agencies and the organizations
specified in section 109(f). (Sec. 201(c) (40 U.S.C.
481(c)))

DD-DDP-DDPU

(b) With the approval of the Bureau of the
Budget, determines the extent of reimbursement for
excess property. (Sec. 202(a) (40 U.S.C. 483(a)))

DD-DDP-DDPU
DDR-DDRE-DDRM
DDRW

(c) Approves or disapproves requests by
holding agencies for the withdrawal of agency excess or
surplus property. (Secs. 202, 203(a) (40 U.S.C. 483,
484(a)))

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DDPU-DDPS-DDR
DDRE-DDRM-DDRW

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Administrative
Limitations

Delegated to

Delegated Authority

(d) Authorizes abandonment, destruction, or donation of property to public bodies, and makes any determinations and findings incidental thereto. (Sec. 202(h) (40 U.S.C. 483(h)))

DD-DDP-DDFD
DDPS-DDR-DDRE
DDRM-DDRW

(e) Directs agencies to delay or discontinue the disposal of any item of surplus property and determines that such action is in the interest of the Government. (Sec. 203(a) (40 U.S.C. 484(a)))

DD-DDP-DDFD
DDPU-DDPS-DDR
DDRE-DDRM-DDRW

(f) Disposes of surplus property. (Secs. 203(a), (c), (e), (40 U.S.C. 484(a), (c), (e))). Secs. 13(d), (g), (h) of the Surplus Property Act of 1944, as amended. (50 U.S.C. 1622(d), (g), (h)))

DD-DDP-DDPS
DDR-DDRE-DDRM
DDRW-DDS-DDSM
DDSA

Prior approval of the Commissioner, PHDS, where property is being sold by negotiation for which an explanatory statement is required to be submitted to the appropriate committees of the Congress.

(g) Assumes custody and accountability of surplus property. (Sec. 203(b) (40 U.S.C. 484(b)))

DD-DDP-DDPU
DDPS-DDR-DDRE
DDRM-DDRW

(h) Performs, or provides for the performance of, the care and handling of surplus property. (Sec. 203(b) (40 U.S.C. 484(b)))

DD-DDP-DDPU
DDPS-DDR-DDRE
DDRM-DDRW

(i) Grants credit and takes security in connection with any authorized disposal of surplus property by sale. (Sec. 203(c) (40 U.S.C. 484(c)))

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Administrative
Limitations

Delegated to

Delegated Authority

(j) Prescribes and utilizes appropriate terms and conditions for disposals by sale of surplus property by GSA. (Sec. 203(c) (40 U.S.C. 484(c)))

DD-DDP-DDPS
DDR-DDRE-DDRM
DDRW

(k) Executes certificates of title covering transfers of surplus personal property, including motor vehicles and motorcycles. (Sec. 203(c) (40 U.S.C. 484(c)))

DD-DDP-DDPD
DDPS-DDPU

(l) Transfers surplus agricultural commodities, foods, or cotton, or woolen goods to the Secretary of Agriculture. (Sec. 203(h) (40 U.S.C. 484(h)))

DD-DDP-DDPU

(m) Donates surplus personal property for purposes of education, public health, or civil defense, or for research for any such purpose. (Sec. 203(j)(1) (40 U.S.C. 484(j)(1)))

DD-DDP-DDPD

Prior approval of the Assistant Commissioner for Property Disposal when the acquisition cost of the property to be disposed of on one donation request exceeds \$ 2 Million.

(n) Disapproves, or notifies that GSA will interpose no objection to actions proposed to be taken by any agency to reform, to correct, or to amend instruments of transfer; and to enforce compliance with, or to grant releases from, terms and conditions thereof. (Sec. 203(k)(2) (40 U.S.C. 484(k)(2)))

DD-DDP-DDPD
DDR-DDRE-DDRM
DDRW

(o) Donates certain surplus personal property to the American National Red Cross. (Sec. 203(l) (40 U.S.C. 484(l)))

DD-DDP-DDPD

(p) Utilizes, transfers, or disposes of abandoned and other unclaimed property including authority to make determinations incident thereto. (Sec. 203(m) (40 U.S.C. 484(m)))

DD-DDP-DDPD
DDPS-DDPU-DDR
DDRE-DDRM-DDRW

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Limitations

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(q) Qualifies, retains, inactives, and re-instates private auctioneers and auction service organizations for the sale of Government-owned surplus personal property: Provided, That such authority shall not include the authority to decide appeals to the Administrator against nonqualification or inactivation. (Secs. 203(a), (c) (40 U.S.C. 484(a), (c)))

DD-DDD-DDPS

(r) Sells exchange-sale type personal property items for, and makes proceeds of sales available to, Federal agencies, except that the authority to negotiate is limited by Section 3709, Revised Statutes, as amended (41 U.S.C. 5), to transactions in which the estimated fair market value of the property involved in any one case does not exceed \$500. (Sec. 201(c) (40 U.S.C. 481(1)))

Prior approval of the Commissioner, PMDS, where personal property with acquisition cost of \$3 million or more is being sold to any one purchaser.

DD-DDP-DDPD

(s) Exercises authority of the Administrator to approve or disapprove the making available to State surplus property distribution agencies for their use of surplus personal property which has been approved for donation for purpose of education, public health, or civil defense, or for research for any such purpose, and approves or disapproves the vesting in such State agencies of title to such surplus property. (Sec. 203(n) (40 U.S.C. 484(n)))

DD-DDP-DDPU
DDR-DDRE-DDRM
DDRW

(t) Authorizes transfers of excess property among Federal agencies, mixed-ownership Government corporations, District of Columbia, and certain non-Federal agencies. (Sec. 202(a) (40 U.S.C. 483(a)))

Prior approval of the Commissioner, PMDS, for the transfer of land which, together with any improvements thereon, has a total appraised fair market value of \$100,000 or more.

DD-DDP-DDPU
DDR-DDRE-DDRM
DDRW

(u) Transfers excess property to other Federal agencies. (Sec. 202(c)(2) (40 U.S.C. 483(c)(2)))

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Limitations

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DD-DDP-DDPU
DDR-DDRE-DDRM
DDRW

(v) Obtains excess property from other agencies. (Sec. 202(c)(3) (40 U.S.C. 483(c)(3)))

DD-DDR-DDRE
DDRM-DDRW

(w) Assigns and reassigns temporarily to other agencies space in excess real property for office, storage, or related facilities, and makes the determinations incident thereto. (Sec. 202(g) (40 U.S.C. 483(g)))

DD-DDR-DDRE
DDRM-DDRW

(x) Disapproves or notifies that no objection will be interposed to holding agencies granting interim rights for use and occupancy of surplus property. (Sec. 203(c) (40 U.S.C. 484(c)))

DD-DDR-DDRE
DDRM-DDRW

(y) Assigns, or disapproves requests for assignment of, surplus real property and related personal property to the Secretary of Health, Education, and Welfare for disposal for school, classroom, or other educational use, or for use in the protection of public health, including research. (Sec. 203(k)(1) (40 U.S.C. 484(k)(1)))

DD-DDR-DDRE
DDRM-DDRW

(z) Disapproves, or notifies that GSA will interpose no objection to, proposed transfers of surplus real property and related personal property by the Secretary of Health, Education, and Welfare for school, classroom, or other educational use, or for use in the protection of public health, including research. (Sec. 203(k)(1)(A) and (B) (40 U.S.C. 484(k)(1)(A) and (B)))

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Limitations

Delegated to

Delegated Authority

(aa) Determines leased space to be surplus and disposes of such space by sublease, to defray costs necessary to provide services to the Government's lessee, and to pay the rent not otherwise provided for on the lease of the space to the Government. (Sec. 210(h)(2) (40 U.S.C. 490(h)(2)))

DD-DDR-DDRM
DDRM-DDRW

(bb) Authorizes the establishment of contracts or use of Government facilities for the maintenance, repair, rehabilitation, and reclamation of inuse and excess personal property except operating automotive and other motorized equipment. (Sec. 201(a) (40 U.S.C. 481(a)))

DD-DDP-DDPR

(cc) Obligates amounts from the proceeds of disposition of surplus real property and related personal property, within limitations set by the Director of the Bureau of the Budget, for expenses to be incurred for utilization of excess property and the disposal of surplus real and related personal property for fees of appraisers, auctioneers, and realty brokers, and for advertising and surveying. (Sec. 204(b) (40 U.S.C. 485(b)))

DD-DDR-DDRE
DDRM-DDRW

(dd) Administers and manages leases and permits, where disposal has been by lease or permit, and deferred payment sales: Provided, That such authority shall not apply to (a) collections or security servicing and (b) any legal action to adjust, enforce, and settle any claim arising thereunder. (Sec. 204(g) (40 U.S.C. 485(g)))

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DDRM-DDRW

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Limitations

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Delegated Authority

(ee) Negotiates sales at fixed prices either directly or through the use of disposal contractors, of such categories of surplus personal property as the Administrator determines. (Sec. 203(e)(5) (40 U.S.C. 484(e)(5)))

DD-DDP-DDPS

(ff) Approves or disapproves disposal of any surplus property to any State, political subdivision, municipality, or tax-supported institution, for public airport purposes, upon appropriate determination of the Administrator of the Federal Aviation Administration in accordance with section 13(g) of the Surplus Property Act of 1944, as amended. (50 U.S.C. App. 1622(g))

DD-DDP-DDPD
DDR-DDRE-DDRM
DDRW

(gg) Approves or disapproves disposal of surplus real property and related personal property to any State, political subdivision, instrumentalities thereof, or municipality, for use as a public park, public recreational area, or historical monument, upon appropriate determination of the Secretary of the Interior in accordance with section 13(h) of the Surplus Property Act of 1944, as amended. (50 U.S.C. App. 1622(h))

DD-DDR-DDRE
DDRM-DDRW

(3) Title VII - Property transferred from the
Reconstruction Finance Corporation.

(a) Approves payment of sums in lieu of taxes. (Secs. 703, 704 (40 U.S.C. 523, 524))

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DDRM-DDRW

(b) Reserved.

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Limitations

Delegated to

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b. Other applicable statutes, regulations, and
executive orders.

(1) Disaster assistance - natural or enemy
caused disasters.

(a) Exercises the following authorities of
the Administrator as prescribed by the Disaster Orders
issued from time to time by the Office of Emergency
Planning and exercises functions assigned to the Adminis-
trator in any major disaster pursuant to Public Law 875,
81st Congress (64 Stat. 1109), as amended; (42 U.S.C.
1855-1855g), Executive Order No. 10427 of January 16,
1953, as amended; Executive Order No. 10737 of October 29,
1957, as amended; and Executive Order No. 11051 of
September 27, 1962:

i. Enters into and executes memo-
randa of understanding with duly authorized officials of
any State within a major disaster area which has been
designated by the President, and with duly authorized
representatives of the Office of Emergency Planning, to
the end that GSA may appropriately assist in providing
surplus supplies and equipment for the relief of small
businesses whose places of business have been damaged
or destroyed by major disaster.

DD-DDP

ii. Carries out and fulfills all
commitments properly made and obligations properly
undertaken by GSA by virtue of such memoranda of
understanding.

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Delegated to

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iii. Utilizes, or lends to States and local governments, GSA equipment, supplies, facilities, personnel, and other resources (other than equipment or vehicles of the interagency motor pool systems; and other than the extension of credit). DD-DDP-DDPU

iv. Distributes medicine, food, and other consumable supplies. DD-DDP-DDPU

v. Donates surplus equipment and supplies to States for use or distribution by them. DD-DDP-DDPD

(b) Performs civil defense responsibilities delegated by the Director of the Office of Emergency Planning and the Secretary of Defense and cooperates with the Office of Emergency Planning and the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended. (50 U.S.C. App. 2251-2297) DD-DDP-DDPU

(c) Provides GSA personnel, materials, and facilities to the Director of the Office of Emergency Planning and to the Secretary of Defense, during the period of any civil defense emergency, for the aid of the States, and prepares civil emergency plans, in consultation with the Office of Emergency Planning and the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended; Executive Order No. 10952 of July 20, 1961, as amended; and Executive Order No. 10346 of April 17, 1952, as amended. DD-DDP

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Limitations

Delegated to

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(2) Special programs

(a) Exercises all functions, including contracting, to be performed by GSA pursuant to agreements between the Department of Defense and GSA and between the Department of Health, Education, and Welfare and GSA relating to the receipt, handling, inspection, storage, warehousing, surveillance, testing, maintenance, repair, rehabilitation, processing, release, and distribution of civil defense materials, supplies, and equipment, pursuant to the Federal Civil Defense Act of 1950, as amended, and Executive Orders Nos. 10952 of July 20, 1961, as amended 10958 of August 14, 1961; and 11093 of February 26, 1963.

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Contract limitations.

(b) Reserved.

(3) National Industrial Reserve Act of 1948.

(a) As directed by the Secretary of Defense, accepts the transfer of and provides for the handling, care, storage, protection, maintenance, utilization, repair, restoration, renovation, lending, leasing, and disposition of excess machine tools and industrial manufacturing equipment, except such tools and equipment as are part of an industrial plant, (50 U.S.C. 451-462), and at the direction of the Secretary of Defense uses proceeds from insurance to repair or restore damaged National Industrial Reserve property. (Sec. 210(a)(11) (40 U.S.C. 490(a)(11)))

DM-DMP

Contract limitations.
Sales limitations.

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DDRM-DDRW

(b) Furnishes utilities and other services to occupants or users of National Industrial Reserve plants and surplus property installations. (Sec. 210 (a)(10) (40 U.S.C. 490(a)(10)))

DD-DDR-DDRE
DDRM-DDRW

(c) Accepts the transfer of and utilizes, maintains, protects, repairs, restores, renovates, leases, and transfers or disposes of industrial plants and related personal property as authorized or directed by the Secretary of Defense (50 U.S.C. 455) and to use proceeds from insurance to repair or restore damaged National Industrial Reserve property. (Sec. 210(a)(11) (40 U.S.C. 490(a)(11)))

(4) Service agreement with Commodity Credit Corporation.

DM-DMH

Contract limitations.

(a) Exercises contracting and related functions to be performed by GSA pursuant to agreement between Commodity Credit Corporation and GSA in relation to inspection, handling, importation, storage, etc., of strategic or other materials acquired by CCC through barter of surplus agricultural commodities.

(b) Reserved.

(5) Lead and zinc stabilization payments under the Act of October 3, 1961, as amended (30 U.S.C. 681-689).

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DM-DMH

(a) In accordance with the provisions and limitations of the Act, determines the eligibility of

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producers of lead and zinc ores and concentrates for benefits under the Act. (Sec. 2(a))

(b) Determines the average market price of lead and zinc for the month during which producers' sales were made. (Sec. 2(b) and (c))

(c) Makes quarterly limitations on the total amount of each material on which stabilization payments are made for the purpose of achieving stabilization in the annual rates of production. (Sec. 3(b) and (c))

(d) Makes the determinations authorized by Section 6(b) of the Act.

(6) Transfers of property for highway purposes.

(a) Performs the functions required under 23 U.S.C. 107 and 317 relating to excess and surplus property determined to be necessary for highway purposes.

(b) Reserved.

(7) Transfers for widening of public highways, streets, or alleys.

(a) Conveys or otherwise transfers interests in surplus real property under the control of GSA for an authorized widening of a public highway, street, or alley. (40 U.S.C. 345c)

(b) Reserved.

DD-DDS-DDSM
DM-DMM

DD-DDS-DDSM
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(8) Grants of easements.

(a) Grants easements on, over, or upon excess and surplus real property. (Public Law 87-852 (40 U.S.C. 319-319c))

DD-DDR-DDRE
DDRM-DDRW

(b) Reserved.

(9) Wildlife conservation transfers.

(a) Makes determinations as to availability of and transfers property for wildlife conservation purposes under Public Law 537, 80th Congress, approved May 19, 1948, and to make and have published in the Federal Register an appropriate order whenever any such transfer is made. (16 U.S.C. 667b, c)

DD-DDR-DDRE
DDRM-DDRW

(b) Reserved.

(10) Transfers under the Federal Airport Act.

(a) Transfers land pursuant to section 16 f the Federal Airport Act, and to make determinations incident thereto. (49 U.S.C. 1115)

DD-DDR-DDRE
DDRM-DDRW

(b) Reserved.

(11) Abolition of the Reconstruction Finance Corporation.

(a) Acts as Contracting Officer for and in connection with the Memorandum of Agreement, dated April 19, 1951, between Hughes Tool Company and Reconstruction Finance Corporation (predecessor in function

DD-DDP-DDR
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DDRW

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t General Services Administration), and the Amendatory Agreement relative thereto, effective as of the close of December 31, 1960 (Plancor 1424, Hughes Flying Boat), and exercises the authority of the Administrator to manage, administer, inspect, and dispose of all property transferred to the Administrator by Reorganization Plan No. 1 of 1957. (Sec. 2, 71 Stat. 647 5 U.S.C. 133x-15, note)

(b) Reserved.

(12) Gifts by devise.

(a) Performs the functions required under 40 U.S.C. 304 relating to such lands as have been or may be acquired by the United States by devise.

DD-DDR-DDRE
DDRM-DDRW

(b) Reserved.

(13) Gifts to reduce public debt.

(a) Performs the acceptance and disposal functions required under 31 U.S.C. 901-903 relating to any gift of real property made to the United States on the sole condition that it be sold and the proceeds used to reduce the public debt of the United States. (Recommendations to reject such a gift are to be submitted to the Administrator through the Commissioner, PMDS.)

DD-DDR-DDRE
DDRM-DDRW

(b) Reserved.

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therein, in accordance with the provisions of such statute.

2. (b) Reserved.

(17) An Act to transfer certain functions of the Secretary of the Treasury.

(a) Acts as agent for the United States when purchasing real property or related personal property of a debtor sold on execution by the United States. (31 U.S.C. 195)

DD-DDR

(b) Administers and disposes of any real property and related personal property assigned, set off, or conveyed to the United States in payment of debts, and has charge of all trusts created for the use of the United States in payment of debts due them, pursuant to section 3750 of the Revised Statutes, as amended (40 U.S.C. 301) and reconveys such property to the debtor from whom it was taken, or to his heirs or devisees, pursuant to 3751 of the Revised Statutes, as amended. (40 U.S.C. 306)

DD-DDR-DDRE
DDRM-DDRW

(c) Exercises authority of the Administrator to make contracts and provisions for the preservation, sale, or collection of any property, or the proceeds thereof, which may have been wrecked, abandoned, or become derelict within the jurisdiction of the United States and which ought to come to the United States. (Sec. 3755, Revised Statutes, as amended (40 U.S.C. 310))

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Delegated Authority

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22. Related authorities.

a. Execution and delivery of instruments,
acceptance of securities, and transfer of title.

(1) Any authority redelegated herein shall include the authority to take any action incidental to the exercise of such authority, such as, but not limited to, the following:

(a) Documents and instruments. Executes, acknowledges, and delivers appropriate written documents and instruments, including deeds, leases, permits, contracts, receipts, and bills of sale.

DA-DD-DDP
DDR-DDS-DM

(b) Security instruments. Accepts any notes bonds, mortgages, deeds of trust, or other security instruments taken in consideration, in whole or in part, in connection with the disposal of property.

DA-DD-DDP
DDR-DDS-DM

(c) Release and discharge of instruments. Performs all acts necessary or proper to release and discharge any security instrument or any lien created thereby or otherwise.

DA-DD-DDP
DDR-DDS-DM

(d) Transfers of title. Performs any other acts necessary to effectuate the transfer of title to property.

DA-DD-DDP
DDR-DDS-DM

(2) Reserved.

b. Advertising in newspapers and other periodicals.

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DDS-DM

(1) Any authority redelegated herein to advertise, give public notice, or determine the manner of advertising shall include the authority to publish advertisements or notices in newspapers or other periodicals.

(2) Reserved.

c. Administrative authorities. Any authority r delegated herein shall include the authority to take any action incidental to the exercise of such authority, such as, but not limited to, the following:

(1) Authorizes travel and expenses incident thereto of employees of the PMDS in the Central Office in accordance with the Standardized Government Travel Regulations and the GSA Administrative Manual, chap. 7(DOA 5410.1).

DA-DD-DM-DR

Prior approval of the Commissioner, PMDS, for:
1. Travel incident to changes of official station; and 2. Travel outside the continental limits.

(2) Signs Item 8c, Position Description for Classification Act and Wage Board Positions, GSA Form 1637, for Central Office positions under their respective jurisdictions in Grades GS-11 and below.

DA-DD-DM
DR

Subject to administrative approval and clearance by the Executive Officer.

(3) Approves Request for Personnel Action, Standard Form 52, for Central Office positions or personnel under their respective jurisdictions in Grades GS-11 and below.

DA-DD-DM
DR

Subject to administrative approval and clearance by the Executive Officer.

(4) Approves GSA Form 1380 covering sensitive positions in PMDS Central Office.

DA-DD-DM-DR

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(5) Approves requests for training by, in or through non-GSA facilities involving not more than 80 hours of training for one employee and \$500 total training cost, or either. This authority does not include the authority to approve training involving the use of facilities of foreign governments or international organizations; or the authority to approve acceptance by employees of contributions or awards from non-Government organizations, whether in cash or in kind, in connection with training received in non-Government facilities. (5 U.S.C. 2301-2319)

DA-DD-DM-DR

(6) Modifies working hours of individual employees.

Subject to the limitations and conditions of ADM P 5450.39, 2-12, and 5 U.S.C. 944 (FPM Supp. 990, Bk. 610).

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