



Interoffice Communication

To : CRM, Department Heads

From : John Friend

Date : March 2, 1982

Subject : HEALTH TRAINING

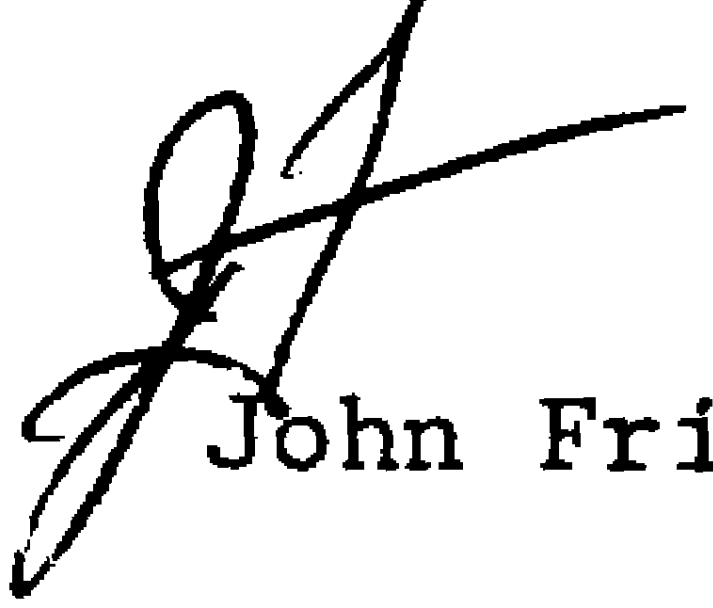
In accordance with OSHA Standards, annual training for VCM, lead and hearing conservation is mandatory. The majority of plant personnel were able to attend one of the health training meetings which was conducted during February. Two make-up classes are scheduled for those personnel who were unable to attend the regularly scheduled sessions. Plan to schedule those personnel who report to you for one of the sessions listed below.

March 3, 1982 - 2:00 p.m. Training Room
March 9, 1982 - 2:00 p.m. Training Room

The following is a list of personnel yet to attend.

A. C. Pettus	Jimmie Edwards	Joe Higginbotham
D. W. Clark	Lee Roy Howell	Randell Jackson
Curlye Payne	Donald Bennett	Pete Markey
Jerome McMillian	Eugene Dilworth	Veldon Messick
William Ferguson	Terry Edwards	Charles Miller
Ralph Flippo	Mickey Blackwell	Debra Milstead
Roy Ray	Daniel Miller	Janice Minga
John Sutton	Robert Miller	Michael Nathan
Gordon Ostrowski	Frank Frantz	Teresa Pounders
Larry Munn	Rita Holloway	John Prows
Joe Gann	Bobby Hawkins	Billy Sizemore
Richard Williams	Ann Wren	Catherine Thompson

Remember, this is mandatory training. Employees scheduled for these classes should be made aware of the mandatory attendance requirement. Please see me before the classes concerning anyone who cannot attend.


John Friend

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