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Attachments:

June 19 2006 Committe Chairs Conference Call - Minutes.ZIP

Benzene Health Research Consortium – Committee Chairs Conference Call Minutes – June 19, 2006

Participants:

Committee Chairs

Patsy Clegg, Shell, Oversight Chair
Jennifer Galvin, ConocoPhillips, Technical Chair
Trisha Perkins, Communications Chair

Additional Participants

Brian Doll, Oversight Vice Chair

API Staff

Russ White
Bruce Jarnot
Howard Feldman

Antitrust: Russ White

Oversight Committee Update: Patsy Clegg

- 2006 Annual Meeting Update

Technical Committee Update: Jennifer Galvin

- No report

Communications Committee Update

- Contacting members to confirm participation

API Update: Russ White and Bruce Jarnot

- University of Colorado Review – Confirmed that scope of review was to verify procedures and execution, focus on 06 transactions
- Contract Revisions: Still under negotiations.
- Consortium Invoice Payments: ExxonMobil and Shell have paid 06 invoice
- Annual Meeting
 - Draft agenda
 - BHRC participation will be limited to consortium committee members
- 1Q06 Financial Report: Will have a 1H06 financial report by end of July
- Communications: Need to reinstitute emails that had been sent by Matt Todd and update web site.

AOB

- None

Action Items

- Howard to communicate scope of U of C financial review to API financial group
- API to assure 1H06 financial report is done in time for annual meeting
- API to send out invitations to annual meeting to BHRC Committee members
- Patsy to work with Bruce on details regarding The Woodlands
- API to set up consortium call to discuss contracts
- API to reinstitute the “Matt Todd” emails on a regular basis
- API to update consortium web site