

To: benzconsort-oc@api.org <benzconsort-oc@api.org>; benzconsort-tc@api.org
<benzconsort-tc@api.org>; benzconsort-cc@api.org <benzconsort-cc@api.org>
From: Matt Todd <ToddM@api.org>
Cc: Shannon Stewart (E-mail) <sstewart@apcoassoc.com>; Jim Vail (E-mail)
<brec@rockbridge.net>; Stephen D. Burns (E-mail) <Stephen.Burns@chevrontexaco.com>
Bcc:
Received Date: 2002-10-18 19:37:59 GMT
Subject: Shanghai Health Study Update: October 18, 2002

To all BHRC Committee Members:

- * The Action Items spreadsheet is attached. This spreadsheet is intended to combine the action items of each committee.
- * The Recruitment Efforts spreadsheet is attached with information gained from Stu Cagen's outreach to Dupont, CITGO, and BASF.
- * A Recruitment Committee Meeting is scheduled for December 9-10, 2002 at API in Washington, DC.
- * Shanghai Health Study Folders have been ordered for use during recruitment meetings.
- * The First Annual Shanghai Health Study Meeting will occur August 24-27, 2003. Please mark your calendars. Additional details to follow.
- * Documents up for review (PowerPoint presentation, Main Messages, and Roles & Responsibilities) have been posted on the 'What's New!' page at www.shanghaihealthstudy.org. Please review these documents and the website content and structure in general. Username is
Password is
Comments should be sent to my attention. If you have any difficulty accessing the website, please contact me.
- * If you have any announcements that you would like in future updates, please contact me and I will include them.

Thank you,

Matt

Matthew Todd
Regulatory Analysis and Scientific Affairs
American Petroleum Institute
1220 L. Street NW
Washington, DC 20005
p: (202)682-8319
f: (202)682-8031
www.api.org

Attachments:

BHRC Action Items 10-18-02.xls
BHRC Recruitment Efforts 10-18-02.xls

Tier I Companies

Deadline: Presentations Complete by 12/31/02

Lyondell-Equistar - Patsy Clegg

Lyondell-Equistar		Presentation			
Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Patsy Clegg				
BHRC Member					

DuPont - Stu Cagen

DuPont		Presentation			
Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
	Robin				
Technical	Leoadtepi				Robin has followed up with Rob Schnatter of EMBSI.
BHRC Member Lead	Stu Cagen				
BHRC Member	Lynn Russo				

Sunoco - Don Burnett

Sunoco		Presentation			
Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Don Burnett				

BHRC Member

Marathon - Patrick Beatty

Presentation

Marathon Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Patrick Beatty				
BHRC Member					

Sinopec - Lynn Russo

Presentation

Sinopec Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Lynn Russo				
BHRC Member	Bill Frick				

PetroChina - Lynn Russo

Presentation

PetroChina Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Lynn Russo				Stu Cagen to make contact call to Houston Office
BHRC Member	Stu Cagen				

Tier II Companies

Deadline: Presentations Complete by 3/31/02

Solutia - Judy Elledge

Solutia Contacts			Presentation		Comments
Name	Phone	Email	Date		
CEO					
Product Manager					
Technical					
BHRC Member Lead	Judy Elledge				
BHRC Member					

Petronas - Lynn Russo

Petronas Contacts		Presentation			Comments
Name	Phone	Email	Date		
CEO					
Product Manager					
Technical					
BHRC Member Lead	Lynn Russo				
BHRC Member					

BASF - Stu Cagen

Presentation					
BASF Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Stu Cagen				Stu has left voicemail, sent emails. No reply to date.
BHRC Member	Shannon Stewart				

Petro-Canada - Lynn Russo

Petro-Canada Contacts	Presentation				Comments
	Name	Phone	Email	Date	
CEO					
Product Manager					
Technical					
BHRC Member Lead	Lynn Russo				
BHRC Member					

CITGO/PDVSA - Stu Cagen

CITGO Contacts	Presentation				Comments
	Name	Phone	Email	Date	
CEO					
Product Manager					
Technical	Brian Turner				Stu to send DOW presentation to Brian Turner in Oklahoma office.
PDVSA Contacts	Presentation				Comments
	Name	Phone	Email	Date	
CEO					
Product Manager					
Technical					
BHRC Member Lead	Stu Cagen				
BHRC Member					

Chevron Phillips - Patrick Beatty

Chevron Phillips Contacts	Presentation				Comments
	Name	Phone	Email	Date	
CEO					
Product Manager					
Technical					

BHRC Member Lead	Patrick Beatty
BHRC Member	

Tier III Companies

Contact Information Complete by 12/31/02

Yukos - Shannon Stewart

Presentation

Yukos Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Shannon Stewart				
BHRC Member					

PEMEX - Patsy Clegg

Presentation

PEMEX Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Patsy Clegg				
BHRC Member					

Bayer - Judy Elledge

Presentation

Bayer Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Judy Elledge				
BHRC Member					

Statoil - Don Burnett

Presentation

Statoil Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Don Burnett				
BHRC Member					

TotalFinaElf - Don Burnett

Presentation

TotalFinaElf Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Don Burnett				
BHRC Member					

CNOOC - Patrick Beatty

Presentation

CNOOC Contacts	Name	Phone	Email	Date	Comments
CEO					
Product Manager					
Technical					
BHRC Member Lead	Patrick Beatty				
BHRC Member	Jay Stuller				

Resource
All Committee Members
Resource
All Committee Members
Resource
All Committee Members
Communications Committee
Matt Todd
Matt Todd
Matt Todd
Shannon Stewart
Shannon Stewart
Resource
Matt Todd
Matt Todd
Matt Todd
All Committee Members
Patsy Clegg
Patsy Clegg
Patsy Clegg

BHRC Action Items

Oversight Committee

Task

Forward Recruitment Effort updates to Matt Todd to incorporate in spreadsheet

Technical Committee

Task

Forward Recruitment Effort updates to Matt Todd to incorporate in spreadsheet

Communications Committee

Task

Forward Recruitment Effort updates to Matt Todd to incorporate in spreadsheet

Develop presentation critical review questions

Notify Communications Committee of Oct. 29 Critical Review of Presentation at APCO

Update existing study one-pager with input from Paula and Lorraine

Create one-pager of SRP members

Make changes to Funding Qs document, forward to Matt for distribution

Develop One-Pager for CEO Communications

Recruitment Committee

Task

Prepare 10/17/02 Conference Call Summary, provide dates for conference call week of 11/18

Maintain BHRC Recruitment Efforts spreadsheet

Shanghai Health Study Updates

Forward Recruitment Effort updates to Matt Todd to incorporate in spreadsheet

Contact Patrick Beatty to pursue Marathon Ashland contacts, inform Pat of David O'Reilly's willingness to support recruitment efforts

Forward Don Burnett's suggestions for the Powerpoint presentation changes to Matt Todd

Circulate HESGC presentation (via Lorraine)

Deadline	Comments						
weekly							
Deadline	Comments						
weekly							
Deadline	Comments						
weekly							
Oct							
Oct							
31-Oct							
Deadline	Comments						
10/18/2002							
ongoing							
weekly							
weekly							

Matt Todd
Matt Todd
Patsy Clegg
Stuart Cagen
Carol Fairbrother
Oversight Committee
Paula Podhasky
All Committee Members
Matt Todd
Communications Committee
John Wagner
Patsy Clegg
Paula Podhasky
Paula Podhasky
Recruitment Committee

Incorporate Don B's changes to PP presentation, make version the "Final" and post on website for use my committee members
Ask Lorraine if letter was received from DOW explaining decision to decline
Pursue Dave O'Reilly opportunity to contact DOW and Dupont with
Schedule face-to-face meetings with Dupont and CITGO
Draft document that defines roles and responsibilities for funding companies with less than full share, forward to Matt Todd for distribution

Conference Call to review Carol's draft document
--

Identify contacts at targeted funding companies
Forward "Lessons Learned" during past study presentations to make available to future presenters

Order Shanghai Health Study Folders
Prepare SHS folders

Provide input on use of SHS letterhead/logo
Prepare Draft Agenda for Dec Meeting
12/9/02 Dinner in Washington DC, Lynn's suggestion for restaurant
Organize Recruitment Meeting for 12/10 at API in Washington DC.
Tier I Study Presentations Completed

mid-Nov.							Carol Fairbrother	Draft document that defines roles and responsibilities for funding companies with less than full share, forward to Matt Todd for distributio
mid-Nov.								
Ongoing								
ongoing								
ASAP								
Nov								
Nov								
12/31/2002								

Recruitment Committee	
Recruitment Committee	

Tier II Study Presentations Completed
Tier III Contact Information Completed

3/31/2003											
12/31/2002											