

From: Lamanna, Isabelle
Sent: Tue, 4 Feb 2025 17:00:07 +0000
To: ARingel@afpm.org
Cc: Fitzsimmons, Alexander; Hebert, Ashley
Subject: RE: AFPM meeting request for Secretary Wright
Attachments: Sec. Meeting Request Form.docx

Hi Aaron!

I hope you are having a great start to your week. Alex had passed your email along to me, so I wanted to make sure I got back to you!

Thank you so much for reaching out and your interest in setting up a meeting with the Secretary. Please have the appropriate member of your team fill out the attached meeting request form and return it (b)(6) - Secretary Wright for our records and consideration!

We look forward to hearing from you. Thanks so much!

Izzy Lamanna

From: Aaron Ringel <ARingel@afpm.org>
Sent: Monday, February 3, 2025 11:43 AM
To: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>
Subject: [EXTERNAL] AFPM meeting request for Secretary Wright

Alex,

It was great connecting with you last week! Following up on our conversation I wanted to pass along the attached meeting request letter from AFPM CEO Chet Thompson to Secretary Wright.

Understanding the Secretary's busy schedule, we stand ready to work with your staff to set up a time for them to meet at your earliest convenience. I'm looping in Chet's Executive Assistant Sofia Tran as well. Please feel free to reach out with any questions.

Best,
Aaron

Aaron Ringel
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U.S. DEPARTMENT OF ENERGY

Meeting Information Request Form

Thank you for your interest in meeting with U.S. Secretary of Energy. To ensure that the appropriate individual within the Department of Energy is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting¹.

Please respond to the questions below and send your response to (b)(6) - Secretary Wright. If you have any questions you may contact the Secretary's Scheduling Office at (b) (6)

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	
Contact information (Name, Email, Phone):	
Please describe the action sought from the Office of the Secretary:	
Meeting date (if date is flexible please indicate the range): Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	
Proposed meeting location (City, State/Country):	
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	
Expected meeting participants (name, title, and organizational affiliation):	
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political	

action committee (PAC)? (If yes, please identify.)	
Do any expected meeting participants seek or currently have any business interests with the Department of Energy such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	
If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically?	
Any additional notes or information?	

DRAFT / DELIBERATIVE