

From: "Getto, Leila" <leila_getto@ios.doi.gov>

To: Susan Tackish <tackishs@api.org>

Cc: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Subject: Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Date: Wed, 30 Jan 2019 23:37:44 +0000

Importance: Normal

Hi Susan!

We're confirmed for Monday, February 11th at 2pm. If any of the meeting participants change please let me know as soon as possible.

Our office address is 1849 C Street NW (please ask them to arrive via our main entrance on C St -- NOT E St). Please send me the car make, model, and tag number for parking the day before. We'll reserve a parking spot directly in front of our building with yellow cones. My colleague, Nick Davis, will greet them in the lobby and escort them to the meeting room.

Thank you!
Leila

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

On Wed, Jan 30, 2019 at 6:26 PM Getto, Leila <leila_getto@ios.doi.gov> wrote:
Hi Susan! Thank you for your patience. How about February 14th at 10am?

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

On Wed, Jan 30, 2019 at 3:07 PM Susan Tackish <tackishs@api.org> wrote:

Hi Nick – just following up on this to see if there are any possible dates in the near future for the meeting with Acting Secretary Dave Bernhardt. Thanks, Susan

Susan A. Tackish

#1363336.1

EA to the President & CEO

API | 1220 L Street, NW | Washington, DC 20005

202 682 8502 P | 202 682 8110 F | tackishs@api.org

From: Susan Tackish
Sent: Friday, January 18, 2019 12:36 PM
To: 'SIO, Scheduling' scheduling_sio@ios.doi.gov
Subject: RE: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Thanks Nick. I look forward to hearing from you soon. Best, Susan

From: nicholas_davis@ios.doi.gov nicholas_davis@ios.doi.gov **On Behalf Of** SIO, Scheduling
Sent: Thursday, January 17, 2019 5:09 PM
To: Susan Tackish tackishs@api.org
Subject: Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Thank you Susan. We have received the information and hope to get back to you soon.

Nick

Nick Davis

Office of Scheduling and Advance

Immediate Office of the Secretary

U.S. Department of the Interior

Office: 202-208-7551

Cell: 202-805-9898

#1363336.2

On Wed, Jan 16, 2019 at 1:26 PM Susan Tackish <tackishs@api.org> wrote:

Hi Leila – glad to know you are still involved with scheduling. Attached is the completed form. Please let me know if you need anything further. Thanks! Susan

From: Getto, Leila <leila_getto@ios.doi.gov>

Sent: Wednesday, January 16, 2019 12:10 PM

To: Susan Tackish <tackishs@api.org>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Hi Susan!

Yes, we took over his schedule. Can I trouble you to fill out our attached form that we ask of everyone.

Thank you!

Leila

Leila Getto

U S Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct 202 208 5359; Main: 202-208-7551

Cell: 202-706-9435

Email leila_getto@ios.doi.gov

On Tue, Jan 15, 2019 at 2:17 PM Susan Tackish <tackishs@api.org> wrote:

Hi Leila –

Not sure if you are still handling scheduling requests or not. If not, please advise who I should send this request to. Mike Sommers, President and CEO of the American Petroleum Institute (API) would like to meet with Acting Secretary Dave Bernhardt regarding the OCS/Five-year Plan. Bill Koetzle, our VP of Federal Relations, will join him for this meeting.

#1363336.3

I appreciate your assistance with this request and please let me know if you need any additional information.

Thanks,

Susan

Susan A. Tackish

EA to the President & CEO

API | 1220 L Street, NW | Washington, DC 20005

202 682 8502 P | 202 682 8110 F | tackishs@api.org

#1363336.4