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To: Department Heads and Supervisors

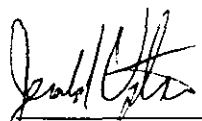
From: Jerald Uptain

Date: March 9, 1994

Subject: **MARCH SAFETY TRAINING**

The safety training topic for March is "VCM Safety." This training, which is an annual requirement for all employees, should be covered in department meetings. A training package for this purpose is enclosed.

Let me know if you have any questions.


Jerald Uptain