

INTRACOMPANY CORRESPONDENCE

R-96 (Rev. 1-68)

FROM: Homer M. Cole - Industrial Hygiene, GOB

TO: R. E. HANNEMAN - EXO

CC: J. R. McGill, Dr. E. C. Irby, D. C. Tipton,
J. E. Marshburn - EXO

DATE: August 3, 1987

SUBJECT: ASBESTOS ABATEMENT CONTRACTORS



Over the past several years, most of the RMC facilities have been utilizing outside asbestos abatement contractors for the removal and/or demolition of asbestos. Until recently, there have been few guidelines with which to evaluate a contractor's ability to carry out a particular job. Now, however, the EPA and OSHA have published recommended procedures for handling asbestos-containing material. In addition, 42 states require, or are in the process of requiring, asbestos abatement contractors to be licensed within the state where the work is to be performed. Generally, these licensing procedures require the contractor to demonstrate proficiency in the EPA and OSHA recommended guidelines.

In an effort to assist our plants in selecting only those contractors who are qualified to remove asbestos, RMC developed an "Asbestos Abatement Contractor Questionnaire." The questionnaire was prepared with the assistance of our legal department and sent to contractors whose names were obtained from lists supplied by our corporate and plant purchasing managers.

After receiving the completed questionnaires, Industrial Hygiene reviewed them, with input from legal, and a list of qualified asbestos abatement contractors was developed (See attachment). It is recommended that no asbestos abatement contract be awarded to any contractor, unless he has completed: 1) a Reynolds "Asbestos Abatement Questionnaire," and 2) he has been determined to be qualified by Industrial Hygiene.

In addition, an "Asbestos Abatement Contractor Audit Form" has been developed, to audit the performance of contractors during asbestos abatement projects. This form will enable RMC to ensure that there are no work practices being utilized or not being followed which would create an asbestos exposure hazard to RMC employees or contaminate RMC equipment and/or property. This audit should be conducted twice per week at random for the project duration. If problems or questions arise during the completion of the form, the plant should contact Ron Benton, Industrial Hygiene, Extension 2265. Copies of the Audit Form should be sent to Industrial Hygiene at the completion of each project, in order to review the actual performance of the contractor during asbestos abatement.

If a contractor does not follow the appropriate work practices for removal of asbestos and is unwilling to modify them accordingly, his service will be terminated and his name removed from the list of approved contractors.

When you have contacted the vice-presidents and operating managers on this issue, please let Ed Marshburn, Purchasing, know, so that instructions may be issued to the field.

If you have any questions, please don't hesitate to contact me.

Homer M. Cole
Homer M. Cole

HMC/m

Att.

TX Tiner
RMC0006706

APPROVED ASBESTOS CONTRACTORS

- | | |
|---|---|
| (1) Lake Oswego Insulation Company
5845 SW McEwan Road
Lake Oswego, Oregon 97034 | (14) Thorpe Insulation Co.
P. O. Box 9785
Corpus Christi, TX 78469 |
| (2) AC and S Inc.
2316 Watterson Trail
Louisville, KY 40299 | (15) C. E. Thurston & Sons, Inc.
2605 Cofer Road
Richmond, VA 23224 |
| (3) Long Services Corporation
8025-1-th Avenue S
Seattle, WA 98108 | (16) Sublett & Associates, Inc.
P. O. Box 716
Oklahoma City, OK 73101 |
| (4) Masterclean of NC, Inc.
2511 Empire Drive
Winston-Salem, NC 27103 | (17) Thermo Tech, Inc.
4888 Loop Central Drive
Suite 400
Houston, TX 77081 |
| (5) Western Asbestos Abatement Co.
7008 NE 40th Avenue
Vancouver, WA 98661 | (18) Service Painting Company
of Arkansas
P. O. Box 95
Ashdown, AR 71822 |
| (6) Professional Asbestos Removal
1548 N. Barnes Avenue
Springfield, MO 65802 | (19) Shook & Fletcher Insul. Co.
P. O. Box 1822
Decatur, AL 35601 |
| (7) Mechanical Insulation Systems, Inc.
P. O. Box 822
Springfield, MO 65801 | (20) Shook & Fletcher Insul. Co.
500A North Congress Ave.
Evansville, IN 47715 |
| (8) Merico Abatement Contractors, Inc.
701 Gum Springs Road
Longview, TX 75602 | (21) Specialty Systems of IN, Inc.
3490 Smith Valley Road
Greenwood, IN 46142 |
| (9) Metalclad Insulation Corporation
4233 West Marginal Way, SW
Seattle, WA 98106 | (22) Specialty Systems of OH
Const., Inc.
506 West Eaton Pike
Richmond, IN 47374 |
| (10) PCI Pettus Construction Inc.
P. O. Box 6
Lahoma, Oklahoma 73754 | (23) Spinazzolo Systems, Inc.
P. O. Box 9345
Hampton, VA 23670 |
| (11) Petrin Corporation
P. O. Box 80239
Baton Rouge, LA 70898 | (24) Standard Specialty Cont., Inc.
1105 N. Church St.
Charlotte, NC 28206 |
| (12) PICO INC.
Route 3, Box 140
Tuttle, Oklahoma 73089 | (25) Restec Contractors Inc.
P. O. Box 1305
Woodinville, WA 98072-1305 |
| (13) ROMAC, INC.
403 Roberts Avenue
Louisville, KY 40214 | |

APPROVED CONTRACTORS

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- (26) W. W. Nash & Sons, Inc.
1400 Brook Road
Richmond, VA 23220
- (27) Young Group of Little Rock, Inc.
P. O. Box 1005
1809 East 23rd St.
Little Rock, AR 72203
- (28) Thermo Tech, Inc.
12727 Featherwood Drive
Suite 125
Houston, TX 77034
- (29) Environmental Insulation Services
5930 Centralcrest
Houston, TX 77092
- (30) FARS, INC.
3932 Canterbury
Kalamazoo, MI 49007
- (31) J. Graves Insulation Company, Inc.
P. O. Box 336
Mabelvale
Arkansas 72103
- (32) Indus Corporation
18804 North Creek Parkway
Suite 109
Bothell, WA 98011
- (33) Insulation Services, Inc.
3156 Three Mile Rd., NW
Grand Rapids, MI 49504
- (34) J & R Salvage
Brooks
Kentucky
- (35) K Insulation Company &
General Contracting
3501 Williams Road
Little Rock, AR 72206
- (36) J & J Insulation &
Acoustics, Inc.
660 Cantwell
Corpus Christi, TX 78408
- (37) Casonova
P. O. Box 270188
Corpus Christi, TX 78427
- (38) American Demolition, Inc.
324 N. Theard Street
Covington, LA 70433
- (39) American Demolition, Inc.
American Asbestos
Abatement, Inc.
P. O. Box 20766
Atlanta, GA 30320
- (40) American Specialty
Contractors, Inc.
P. O. Box 66375
Baton Rouge, LA 70896
- (41) Applied Asbestos Tech.
P. O. Box 93403
Atlanta, GA 30377
- (42) Artic Insulation
Box 864
Addison, TX 75001
- (43) A.A.S., Inc.
Asbestos Abatement Syste
203 S. Main Street
Hattiesburg,
Mississippi 39401
- (44) Cardinal Industrial
Insulation Co., Inc.
809 South Eight Street
Louisville, KY 40203
- (45) Chicago Rigging Company
2110 South Marshall Blvd
Chicago, IL 60623-3586
- (46) Bartells Materials
Management, Inc.
P. O. Box 997
Renton, WA 98057
- (47) Childs Mechanical Cont.
P. O. Box 121
Hot Springs, AR 71901
- (48) Custom Insulation Co, I
P. O. Box 8049
Pine Bluff, AR 71611

APPROVED CONTRACTORS

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- (49) Dodco, Inc.
527 Russell
P. O. Box 1172
El Dorado, AR 71730
- (50) Dore & Associates
Contracting, Inc.
P. O. Box 146
Bay City, MI 48707
- (51) Kossuth Insulators, Inc.
P. O. Box 238
Algona, Iowa 50511
- (52) Cecos International, Inc.
4879 Spring Grove Avenue
Cincinnati, OH 45232
- (53) AIR Service Company
8223 Baseline Road #40
Little Rock, AR 72209
- (54) All Gulf Contractors, Inc.
3654 Halls Mill Road
Mobile, AL 36619-9609
- (55) Industrial Specialists
P. O. Box 1630
Lake Jackson, TX 77566
- (56) Asbestos Services, Inc.
P. O. Box 141
Baroda, MI 49101
- (57) H & M Associates, Inc.
P. O. Box 4041
Montgomery, AL 36102

ASBESTOS ABATEMENT CONTRACTOR QUESTIONNAIRE
(Use back of form, if more space needed)

Company Name:

Address:

Contact Person:

Telephone: /

1) Are you currently licensed by any regulatory or governmental agency for the purpose of handling asbestos materials, e.g., removal, encapsulation, enclosure, demolition, etc.? No ☐ Yes ☐ If Yes, please list.

2) List 3 previous asbestos abatement projects which you have completed. Include a brief description of each project.

3) Has your company ever been issued a citation by a federal, state, or local regulatory agency, relating to asbestos abatement activity? No ☐ Yes ☐ If Yes, please describe.

4) Has your company ever incurred penalties for non-compliance with an asbestos abatement project's specifications, including but not limited to liquidated damages or overruns in scheduled time limitations and resolutions? No ☐ Yes ☐ If Yes, please list all penalties and describe the circumstances.

5) Has your company ever been involved in an asbestos abatement project which was terminated prior to completion? No ☐ Yes ☐ If Yes, please describe.

6) Has there been any asbestos-related legal proceeding/claim in which your company has participated or is currently involved? No ☐ Yes ☐ If Yes, please describe.

7) Does your company carry liability insurance? No ☐ Yes ☐ If Yes, please describe the coverage.

I certify that the above statements are true to the best of my knowledge.

Date: / /87

Signature _____
Title _____

CONTRACTOR ASBESTOS REMOVAL/REPAIR ADDIT

DATE _____

PLANT _____

DEPARTMENT _____

TYPE INSULATION _____

NAME OF ADDITOR _____

To ensure that the contractor is complying with the contract, please answer the following questions. Any question which is answered "No" should be explained in detail on the back of this form.

- | | <u>YES</u> | <u>NO</u> | <u>N/A</u> | |
|-----|--------------------------|--------------------------|--------------------------|---|
| 1. | ☐ | ☐ | | HAS A REGULATED AREA WITH WARNING SIGNS BEEN ESTABLISHED? |
| 2. | ☐ | ☐ | ☐ | IS AN ENCLOSURE BEING USED (CONTAINMENT ROOM OR A GLOVE BAG)? |
| 3. | ☐ | ☐ | ☐ | IF THE ENCLOSURE IS A CONTAINMENT ROOM, IS IT KEPT UNDER NEGATIVE PRESSURE WITH A VENTILATION SYSTEM EQUIPPED WITH HEPA (HIGH EFFICIENCY PARTICULATE AIR) FILTERS? |
| 4. | ☐ | ☐ | ☐ | IF THE ENCLOSURE IS NOT BEING USED, HAS THE CONTRACTOR ESTABLISHED BORDERS TO HIS REGULATED AREA BASED ON AIR SAMPLING RESULTS? |
| 5. | ☐ | ☐ | | IS ACCESS TO THE REGULATED AREA LIMITED TO THOSE INVOLVED IN THE REMOVAL/REPAIR PROJECT? |
| 6. | ☐ | ☐ | | ARE PERSONS ENTERING THE REGULATED AREA PROVIDED WITH RESPIRATORY PROTECTION AND PROTECTIVE CLOTHING (RUBBER FACEPIECE RESPIRATOR, HEAD, HAND, WHOLE BODY, AND FOOT COVERINGS)? |
| 7. | ☐ | ☐ | | ARE PERSONS LEAVING THE REGULATED AREA REQUIRED TO DECONTAMINATE THEMSELVES? |
| 8. | ☐ | ☐ | | ARE WET METHODS USED TO REMOVE AND CLEAN UP THE ASBESTOS-CONTAINING MATERIAL? |
| 9. | ☐ | ☐ | | IS THE WET ASBESTOS-CONTAINING WASTE PLACED IN IMPERMEABLE, LABELED PLASTIC BAGS?* |
| 10. | ☐ | ☐ | ☐ | AFTER THE ASBESTOS-CONTAINING MATERIAL HAS BEEN REMOVED OR REPAIRED, IS A HEPA VACUUM CLEANER USED TO CLEAN ALL CONTAMINATED SURFACES? |
| 11. | ☐ | ☐ | ☐ | AFTER THE VACUUMING, ARE THESE SURFACES WET WIPED/MOPPED? |

ADDITOR'S SIGNATURE

*** Warning Sign Language:**

Danger
 Asbestos
 Cancer and Lung Disease Hazard
 Authorized Personnel Only
 Respirator and Protective Clothing
 are required in this Area.

**** Label Language:**

Danger
 Contains Asbestos Fibers
 Avoid Creating Dust
 Cancer and Lung Disease Hazard

EXPLANATION

QUESTION #

COMMENTS