

From: Russell White <whiter@api.org>
Sent: Friday, November 17, 2006 2:32 PM (GMT)
To: BenzConsort-OC@listserve.api.org; BenzConsort-TC@listserve.api.org
Cc: Howard Feldman <Feldman@api.org>; John Wagner <Wagner@api.org>; Robin Tillery <tilleryr@api.org>
Subject: Shanghai Health Study - REMINDER - Conference call November 17, 1:30 PM EST
Attach: ole2.bmp; SHS Oversight Committee Call Nov 9 2006.doc; DRAFT Spreadsheet for proposed JCML budget 11-13-06.xls

Attached are two items for your review before the call; the minutes from the last call from Jennifer and a budget spreadsheet to help guide discussion of Dr. Irons' new proposal. Please note, we do not yet have estimates from Dr. Wong, Fudan University, and other contractors at this time. Included in the spreadsheets are Dr. Irons' proposed budgets and my unofficial estimates of other contracts.

Draft agenda;

- 1) Establish quorum and note taker - Patsy
- 2) Review antitrust guidelines - Mark
- 3) Dr. Irons' grant requests - Jennifer
- 4) Other contracts - Russ
- 5) Planning for the meeting in December - Patsy/Zach/Trisha
Meeting times - Agenda items - Dinner
- 6) Other business/next call - Patsy

Conference call:

Toll Free Dial-In Number: (866) 443-0059 International Dial-In: (770) 765-9147 Enter this code at the prompt: 202 682 8344#

Operator-Assisted Service:

Toll-Free Dial-In Number: (800) 572-9844 International Dial-In Number: (706) 643-1733
Call Participant Functions *0 Operator assistance

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<<SHS Oversight Committee Call Nov 9 2006.doc>> <<DRAFT Spreadsheet for proposed JCML budget 11-13-06.xls>>

 Picture (Metafile)

Benzene Health Research Consortium
Executive Summary
3Q06 Financial Report

	A	B	C	D	E	F	G	H	I	J
1			Inception		Original	Original				
2			Thru	Actuals	Projected	Projected		Original		FINISH
3			December	Jan - Dec	Jan - Dec	Jan - Dec		2007 EOY		2007
4	<u>Cost Centers</u>	<u>Project #</u>	2004	2005	2006	2007		projection		Jan - Dec
5										
6	<u>Income</u>		\$ 16,765,693	\$ 5,206,657	\$ 2,826,039	\$ 1,535,748		26,401,122		
7										
8	<u>Cost Centers</u>									
9	UCHSC + JCML	X8105	10,137,850	3,624,030	4,000,000	570,889	13,778,460	18,332,769		7,299,004
10	Irons-Field Expense	X8106	788,486	262,000	262,000	100,942	990,282	1,413,428		-
11	Applied Health Sciences	X8107	1,391,014	548,720	547,953	502,311		2,989,998		548,000
12	Fudan University	X8108	124,090	4,007	94,472	80,704		303,273		95,000
13	Scientific & Ethics Panels	X8109	181,713	76,176	92,549	96,726		447,165		95,000
14	Communications	X8103	294,161	-	1,946	1,946		298,053		-
15	Outside Legal Counsel	X8104	64,529	33,706	31,244	31,242		160,721		33,000
16	QA/QC Support	X8110	-	-	16,667	16,667		33,333		-
17	API Administrative	X8100	856,208	170,475	163,500	225,450		1,415,633		175,000
18	Exposure Assessment	x8111	-	-	40,000	69,000		109,000		69,000
19	Contingency		104,473	51,918	-	-		156,391		-
20										
21	Total Expenses		\$ 13,942,525	\$ 4,771,033	\$ 5,250,331	\$ 1,695,877		\$ 25,659,765	\$	8,314,004
22										
23	Fund Balance		\$ 2,823,169	\$ 3,298,247	\$ 873,955	\$ 713,826				
24										
25										
26										All numbers in yellow are just my estimates - RDW

Benzene Health Research Consortium
Executive Summary
3Q06 Financial Report

	K	L	M	N	O	P	Q	R	S	T	U	V	W
1													
2		FINISH		TRANSITION		TRANSITION		Original		FINISH		TRANSITION	POST STUDY
3		2008		2007		2008		2007 EOY		2008 EOY		2008 EOY	2008-2009
4		Jan - Dec		Jan - Dec		Jan - Dec		projection		projection		projection	
5													
6								26,401,122					
7													
8													
9		-		8,539,004		-		18,332,769		25,060,884		26,300,884	600,000
10		-		-		-		1,413,428		1,312,486		1,312,486	-
11		503,000		548,000		503,000		2,989,998		3,538,687		3,538,687	-
12		65,000		95,000		65,000		303,273		382,569		382,569	-
13		95,000		95,000		95,000		447,165		540,439		540,439	-
14		-		-		-		298,053		296,107		296,107	-
15		35,000		33,000		35,000		160,721		197,479		197,479	-
16		-		-		-		33,333		16,667		16,667	-
17		180,000		175,000	170,000	180,000		1,415,633		1,545,183		1,545,183	-
18		-		69,000		-		109,000		109,000		109,000	-
19		-		-		-		156,391		156,391		156,391	-
20													
21		\$ 878,000		\$ 9,554,004		\$ 878,000		\$ 25,659,765		\$ 33,155,892		\$ 34,395,892	\$ 600,000
22													
23								\$ -		\$ (7,496,127)		\$ (8,736,127)	
24													
25													
26										-681466.0909		-794193.3636	

	A	B	C	D	E	F	G	H
1				UCHSC GRANT Accumulative Actuals to date 06/30/06	Projected for 07/01/06 to 12/31/06	Projected for 01/1/2007 to 06/30/2007	Projected totals 07/01/2007	Projected for 07/01/2007 to 12/31/2007
2	Expenditures :							
3		Personnel:						
4			Personnel at UCHSC:	\$ 2,402,457	\$ 245,804	\$ 235,083		\$ 246,837
5			Personnel at JCML	\$ -	\$ -	\$ 664,320		\$ 664,320
6			Other:	\$ 3,900	\$ -	\$ -		
7		Total Personnel:		\$ 2,406,357	\$ 245,804	\$ 899,403	\$ 3,551,564	\$ 911,157
8		Operating Expenses						
9			Expendable Supplies:	\$ 1,353,110	\$ -	\$ -		\$ -
10			Non-capital Equipment:	\$ 156,787	\$ -	\$ -		\$ -
11			Services	\$ 212,557	\$ -	\$ -		\$ -
12			Maintenance:	\$ 51,288	\$ -	\$ -		\$ -
13			ME feasibility Study:	\$ 8,160	\$ -	\$ -		\$ -
14			Contingency:	\$ 43,330	\$ -	\$ -		\$ -
15								
16			UCHSC Expenses			\$ 49,500		\$ 60,000
17			JCML Expenses			\$ 2,066,750		\$ 1,345,200
18		Total Operating Expenses :		\$ 1,825,231	\$ 160,780	\$ 2,116,250	\$ 4,102,261	\$ 1,405,200
19		Sub Contracts:						
20			Fudan University (1)	\$ 5,121,580	\$ -	\$ 252,000		\$ -
21			IPHSC (2)	\$ 170,077	\$ -	\$ -		\$ -
22			SMCDCP (3)	\$ 153,004	\$ -	\$ -		\$ -
23			EMBSI (5)	\$ 2,515,754	\$ -	\$ 730,550		\$ 730,550
24			Children's Hospital (Cincinnati) (6)	\$ 336,834	\$ -	\$ 48,562		\$ 48,562
25			Histology (7)	\$ -	\$ -	\$ 3,000		\$ -
26		Total Sub Contracts:		\$ 8,297,250	\$ 1,229,168	\$ 1,034,112	\$ 10,560,530	\$ 779,112
27		Travel :		\$ 9,218	\$ 500	\$ -	\$ 9,718	\$ -
28		Equipment :						
29			Capital Equipment:	\$ 1,383,491	\$ -	\$ -		\$ -
30			Shipping/importation		\$ -	\$ -		\$ -
31		Total Equipment :		\$ 1,383,491	\$ -	\$ -	\$ 1,383,491	\$ -
32		Indirect Costs :						
33			Overhead:	\$ 1,129,984	\$ 105,842	\$ 73,992		\$ 79,778
34			Other:					\$ -
35		Total Indirect Costs :		\$ 1,129,984	\$ 105,842	\$ 73,992	\$ 1,309,818	\$ 79,778
36	Total Expenditures :			\$ 15,051,530	\$ 1,742,094	\$ 4,123,757	\$ 20,917,381	\$ 3,175,247
37	Total Grant Funding:			\$ 15,761,880	\$ 2,000,000	\$ 570,889	\$ 18,332,769	
38								
39	Other Costs:							
40		Field Expenses		\$ 1,181,486	\$ 131,000	\$ 100,942	\$ 1,413,428	
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1	Projected totals 12/31/2007							
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7	\$ 4,462,721							
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18	\$ 5,507,461							
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26	\$ 11,339,642							
27	\$ 9,718							
28								
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31	\$ 1,383,491							
32								
33								
34								
35	\$ 1,389,596							
36	\$ 24,092,628							
37	\$ (5,759,859)							
38								
39						1570872	3141744	
40						1047248	2094496	
41						523624	523624	
42							5759864	
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52						1909053.818	3818107.636	
53						1272702.545	2545405.091	
54						636351.2727	636351.2727	
55							6999864	
56								
57						2072690.182	4145380.364	
58						1381793.455	2763586.909	
59						690896.7273	690896.7273	
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1				UCHSC GRANT Accumulative Actuals to date 06/30/06	Projected for 07/01/06 to 12/31/06	Projected for 01/1/2007 to 06/30/2007	Projected totals 07/01/2007	Projected for 07/01/2007 to 12/31/2007
2	Expenditures :							
3		Personnel:						
4			Personnel at UCHSC:	\$ 2,402,457	\$ 245,804	\$ 235,083		\$ 246,837
5			Personnel at JCML	\$ -	\$ -	\$ 664,320		\$ 1,064,320
6			Other:	\$ 3,900	\$ -	\$ -		
7		Total Personnel:		\$ 2,406,357	\$ 245,804	\$ 899,403	\$ 3,551,564	\$ 1,311,157
8		Operating Expenses						
9			Expendable Supplies:	\$ 1,353,110	\$ -	\$ -		\$ -
10			Non-capital Equipment:	\$ 156,787	\$ -	\$ -		\$ -
11			Services	\$ 212,557	\$ -	\$ -		\$ -
12			Maintenance:	\$ 51,288	\$ -	\$ -		\$ -
13			ME feasibility Study:	\$ 8,160	\$ -	\$ -		\$ -
14			Contingency:	\$ 43,330	\$ -	\$ -		\$ -
15								
16			UCHSC Expenses			\$ 49,500		\$ 60,000
17			JCML Expenses			\$ 2,066,750		\$ 2,185,200
18		Total Operating Expenses :		\$ 1,825,231	\$ 160,780	\$ 2,116,250	\$ 4,102,261	\$ 2,245,200
19		Sub Contracts:						
20			Fudan University (1)	\$ 5,121,580	\$ -	\$ 252,000		\$ -
21			IPHSC (2)	\$ 170,077	\$ -	\$ -		\$ -
22			SMCDCP (3)	\$ 153,004	\$ -	\$ -		\$ -
23			EMBSI (5)	\$ 2,515,754	\$ -	\$ 730,550		\$ 730,550
24			Children's Hospital (Cincinnati) (6)	\$ 336,834	\$ -	\$ 48,562		\$ 48,562
25			Histology (7)	\$ -	\$ -	\$ 3,000		\$ -
26		Total Sub Contracts:		\$ 8,297,250	\$ 1,229,168	\$ 1,034,112	\$ 10,560,530	\$ 779,112
27								
28		Travel :		\$ 9,218	\$ 500	\$ -	\$ 9,718	\$ -
29		Equipment :						
30			Capital Equipment:	\$ 1,383,491	\$ -	\$ -		\$ -
31			Shipping/importation		\$ -	\$ -		\$ -
32		Total Equipment :		\$ 1,383,491	\$ -	\$ -	\$ 1,383,491	\$ -
33		Indirect Costs :						
34			Overhead:	\$ 1,129,984	\$ 105,842	\$ 73,992		\$ 79,778
35			Other:					\$ -
36		Total Indirect Costs :		\$ 1,129,984	\$ 105,842	\$ 73,992	\$ 1,309,818	\$ 79,778
37	Total Expenditures :			\$ 15,051,530	\$ 1,742,094	\$ 4,123,757	\$ 20,917,381	\$ 4,415,247
38	Total Grant Funding:			\$ 15,761,880	\$ 2,000,000	\$ 570,889	\$ 18,332,769	
39								
40	Other Costs:							
41		Field Expenses		\$ 1,181,486	\$ 131,000	\$ 100,942	\$ 1,413,428	
42		Post Study Work						
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1	Projected totals 12/31/2007							
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7	\$ 4,862,721							
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18	\$ 6,347,461							
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26	\$ 11,339,642							
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28	\$ 9,718							
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32	\$ 1,383,491							
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36	\$ 1,389,596							
37	\$ 25,332,628							
38	\$ (6,999,859)							
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49					Subtotal UCDHSC + Plan A + Plan B \$ 6,999,864												
50																	
51	Plan C. Additional Post-Study Publication Costs (2008-2009)										\$600,000						
52																	
53																	
54								Total:		\$7,599,864							
55																	
56																	
57																	
58																	
59				Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Total 2007 Costs	
60		Budget		\$ 258,852	\$ 255,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 129,852	\$ 1,813,225	
61		Fudan		\$ 126,000	\$ 126,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,000	
62		EMBSI		\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 121,758	\$ 1,461,100	
63		Cincinnati		\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 8,094	\$ 97,125	
64		Histology		\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	

	A	B	C	D	E	F
1			UCHSC GRANT Accumulative Actuals to date 06/30/06	Projected for 07/01/06 to 12/31/06	Projected for 01/1/2007 to 06/30/2007	Projected for 07/01/2007 to 12/31/2007
2	Cases (WHO) & Questionnaire	AML	519-?	87	87	0
3		Lymphoid	520-?	87	87	87
4		MDS	379-?	63	63	0
5		AA	132-?	22	22	0
6		BP	32-?	5	5	0
7	CC study					
8		Test data set	unacceptable			
9		Analytical approach	not started			
10		Study report	not started			
11	Disease progression					
12		dose response				
13		molecular lesions				
14		progmosis				
15		% follow up success	25			
16	Molecular Epi					
17		dose reponse				
18		biomarkers				
19		polymorphisms				
20		metabolites				
21	Exposure Assessment					
22		Questionnaires	6000			
23		Factory visits	50			
24		Sector analysis	shoe making	painting, rubber, home remodeling	machine maintaince, printing	complete
25		IPHS review				
26		Database translation and query	% complete			
27	Tissue bank					
28		Supported	yes	yes	yes	yes

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1	Projected totals 12/31/2007
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1				UCHSC GRANT Accumulative Actuals to date 06/30/06	UCHSC GRANT Projected for 07/01/06 to 12/31/06	UCHSC GRANT Projected for 01/1/2007 to 06/30/2007	UCHSC GRANT ENDS Projected totals 06/30/2007
2	Expenditures :						
3		Personnel:					
4			Personnel at UCHSC:	\$ 2,402,457	\$ 278,515	\$ 278,515	
5			Other:	\$ 3,900	\$ -	\$ -	
6		Total Personnel:		\$ 2,406,357	\$ 278,515	\$ 278,515	\$ 2,963,387
7		Operating Expenses					
8			Expendable Supplies:	\$ 1,353,110	\$ -	\$ -	
9			Non-capital Equipment:	\$ 156,787	\$ -	\$ -	
10			Services	\$ 212,557	\$ -	\$ -	
11			Maintenance:	\$ 51,288	\$ -	\$ -	
12			ME feasibility Study:	\$ 8,160	\$ -	\$ -	
13			Contingency:	\$ 43,330	\$ -	\$ -	
14		Total Operating Expenses :		\$ 1,825,231	\$ 400,000	\$ 250,000	\$ 2,475,231
15		Sub Contracts:					
16			Fudan University (1)	\$ 5,121,580	\$ 850,989	\$ 425,495	
17			IPHSC (2)	\$ 170,077	\$ -	\$ -	
18			SMCDCP (3)	\$ 153,004	\$ -	\$ -	
19			EMBSI (5)	\$ 2,515,754	\$ 402,075	\$ 407,700	
20			Children's Hospital (Cincinnati) (6)	\$ 336,834	\$ 58,800	\$ 61,740	
21			Histology (7)	\$ -	\$ -	\$ -	
22		Total Sub Contracts:		\$ 8,297,250	\$ 1,311,864	\$ 894,935	\$ 10,504,049
23							
24		Travel :		\$ 9,218	\$ 500	\$ -	\$ 9,718
25		Equipment :					
26			Capital Equipment:	\$ 1,383,491	\$ -	\$ -	
27			Shipping/importation		\$ -	\$ -	
28		Total Equipment :		\$ 1,383,491	\$ -	\$ -	\$ 1,383,491
29		Indirect Costs :					
30			Overhead:	\$ 1,129,984	\$ -		
31			Other:				
32		Total Indirect Costs :		\$ 1,129,984	\$ 176,544	\$ 137,414	\$ 1,443,942
33	Total Expenditures :			\$ 15,051,530	\$ -		\$ 18,779,817
34	Total Grant Funding:			15,761,880	1500000	1070889	\$ 18,332,769
35							
36	Other Costs:						
37		Field Expenses		\$ 1,181,486	\$ 131,000	\$ 100,942	\$ 1,413,428
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SHS Oversight Committee Call

Date: Nov. 9, 2006

Attendees:

Trish	ExxonMobil
Brian Doll	ExxonMobil
Steve Bose	ExxonMobil
Michael Bird	ExxonMobil
Howard Feldman	API
Bruce Jarnot	API
Russ White	API
Patsy Clegg	Shell
Stuart Cagan	Shell
Mike Johnston	ConocoPhillips
Jennifer Galvin	ConocoPhillips
Mark Fitzsimmons	Steptoe&Johnson
Zack Wong	Chevron
Don Burnett	BP

- Establish quorum and note taker - Patsy DONE
- Review antitrust guidelines - Mark DONE
- Update on Dr. Irons' budget request - Jennifer
 - Decision: Budget Package (just recd. minutes after the call started) would be forwarded. DONE
 - Decision: Bring company decision or strong indication of direction on recd. budget to Dec. 13 mtg
 - Decision: S. Cagan will receive Otto Wong's budget for extending the study until 2007.
- Planning for the meeting in December – Zach
 - Decision: The OC decided to stay in San Francisco at the St Francis on Union Square.
 - Decision: Trish will organize the location of Wed. night dinner
- Update on University of Colorado financial review (cover letter attached) - Russ
 - Decision: The OC acknowledged receipt of the Financial Review.
- 3Q financial report - Russ It has been sent out, all comments should be returned to Russ.
- Update on contract renewals - Russ In progress or waiting for signatures for:
 - Herrick and Cherrie (IOM) – signatures
 - Applied Health Sciences – signature
 - Fudan University – in progress
 - Steptoe&Johnson – in progress

NOTE: Contracts expire 12/2007 between API and sponsoring companies.

The committee reviewed and agreed to continue contracts with API (admin) and Steptoe&Johnson (legal) per prior agreement.

- Other business/next call - Patsy
 - Next Call: Friday, Nov. 17, 2006, Russ to send out confirmatory email/call in numbers.