

From: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

To: Courtney Cook <ccook@alec.org>

Cc: Gareth Rees <gareth_rees@ios.doi.gov>

Subject: Fwd: [EXTERNAL] ALEC - Special Invite for AM 18

Date: Tue, 24 Jul 2018 17:29:36 +0000

Importance: Normal

Attachments: AM_18_-_DOI_Sec._Zinke_-_Offical_Speaker_Request_Form.docx

Inline-Images: image001.png

Dear Courtney,

I just left you a voicemail message. I know you spoke to my colleague, Nick, a couple of days regarding the Secretary's participation. Thank you for your understanding. The Deputy Secretary is available. I'm cc'ing my colleague, Gareth Rees (202-208-3905), who manages his schedule and will follow up with you directly.

Thank you!
Leila

----- Forwarded message -----

From: Courtney Cook <ccook@alec.org>

Date: Fri, Jun 22, 2018 at 5:42 PM

Subject: RE: [EXTERNAL] ALEC - Special Invite for AM 18

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Jeff Lambert <jlambert@alec.org>, Scheduling SIO <scheduling@ios.doi.gov>

Hi Leila –

Thank you again for your help with our invitation to Secretary Zinke to speak at our Annual Meeting in New Orleans, LA this August. Attached is the completed speaker form.

To help with any confusion, I have also attached the completed form for our 45th Anniversary Gala. We recently sent an invitation for the Secretary to attend the gala on September 26, 2018 and our CEO received a note from your scheduling office asking to fill out the form as well. I thought it might help to include them both on this reply as I will be the contact for both events.

As you review, if you have any questions, please let me know. Thank you and have a great weekend!

Best,

Courtney

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From: Getto, Leila <leila_getto@ios.doi.gov>
Sent: Friday, June 22, 2018 1:22 PM
To: Courtney Cook <ccook@alec.org>
Cc: Jeff Lambert <jlambert@alec.org>; Scheduling SIO <scheduling@ios.doi.gov>
Subject: Fwd: [EXTERNAL] ALEC - Special Invite for AM 18

Hi Courtney!

Thank you for your thoughtful invitation to the Secretary. Can I trouble you to fill out the attached form we now as of everyone? I greatly appreciate your time and help.

Thank you!

Leila

Leila Sepehri Getto

U S Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell 202 706 9435

Email: leila_getto@ios.doi.gov

----- Forwarded message -----

From: Courtney Cook ccook@alec.org
Date: Fri, Jun 22, 2018 at 2:16 PM
Subject: [EXTERNAL] ALEC - Special Invite for AM 18
To: "leila_getto@ios.doi.gov" leila_getto@ios.doi.gov , "wesley_bullock@ios.doi.gov"
wesley_bullock@ios.doi.gov
Cc: Jeff Lambert jlambert@alec.org

Hi Leila & Luke -

I hope this note finds you doing well! We were able to work together last year on Secretary Zinke's attendance at the ALEC Annual Meeting in Denver, Colorado. You were both so helpful! I am hopeful we can work together again as we are hosting our **45th ALEC Annual Meeting** in **New Orleans, LA** from August 8 – 10, 2018 and

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would like to invite Secretary Zinke to keynote our **Thursday Lunch Session** on **August 9, 2018**. Our attendees so enjoyed hearing from him last year in Denver! Please find attached the formal invitation from our CEO, Lisa B. Nelson.

We are looking to host Thursday, August 9 as our energy day. Since our attendees are made up of state legislators, policy experts and business leaders from across the country, we will be hosting a variety of workshops that morning all surrounding different energy sector issues. Our lunch session will continue this theme as we would like Secretary Zinke to speak on innovation and exploration taking place through the Department of Interior relating to energy. In addition to Secretary Zinke, we have invited Director Scott Angelle from the Bureau of Safety and Environmental Enforcement (BSEE) and Deputy Administrator Andrew Wheeler from the Environmental Protection Agency. The day will be capped off with our Energy, Environment and Agriculture meeting that afternoon. Our hope from this informative programming is our attendees will take away a well-rounded approach to energy issues in their states.

As you review, if you have any questions, please let me know. We are hopeful Secretary Zinke can join us and once again address our attendees.

Thank you for your time!

Best,

Courtney

Courtney Cook, CMP

Director of Events

571-482-5003

ccook@alec.org

2900 Crystal Drive, Sixth Floor
Arlington, VA 22202



Upcoming Meetings:

2018 Annual Meeting – August 8-10, 2018 – New Orleans, Louisiana

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45th Anniversary Gala – September 26, 2018 – Washington, D.C.

2018 States & Nation Policy Summit – November 28-30, 2018 – Washington, D.C.

The American Legislative Exchange Council is a 501(c)3 nonprofit organization and is the largest nonpartisan, voluntary membership organization of state legislators in the United States dedicated to the principles of limited government, free markets and federalism. The Council is governed by state legislators who comprise the National Board of Legislators and is advised by the Private Enterprise Advisory Council, a group of private, foundation and think tank members.

[Website](#) | [Facebook](#) | [Twitter](#) | [Blog](#)

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Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request you answer the following questions before we can agree to confirm a speaker.

Please complete this form and send to scheduling@ios.doi.gov. If you have any questions you may contact the Scheduling office at 202-208-7551

Specific Request to the Secretary (i.e. deliver keynote remarks, attend an event, etc):	Deliver a keynote address
Title of the Event (please note if the event is a weekly, quarterly, annual, etc.):	45 th ALEC Annual Meeting
Date of Event (please note if the date is flexible):	The Annual Meeting will be from Wednesday, August 8 – Friday, August 10. We are requesting he speak on Thursday, August 9 at the general lunch session (12:30 PM -2:00 PM).
Location (city and state):	Hilton New Orleans Riverside, New Orleans, LA
Point of Contacts (please include email and phone number):	- Courtney Cook, 202-494-1475, Ccook@alec.org – Event Logistics - Lt. Jeff Lathan, 405-919-6263, cvlprotection@cox.net – Event Security - Bill Meierling, 703-915-2389, wmeierling@alec.org – Media / Press and Speech Content
Briefly describe the event in detail including the purpose and desired role of the Secretary :	The role we are requesting of the Secretary is to address the attendees during the general lunch session on innovation and exploration taking place through the Department of Interior relating to energy. The ALEC Annual Meeting is a three-day gathering of free market leaders from across the United States. The meeting attracts more than 1,600 legislators, business leaders and public policy experts who participate in an exchange of ideas on how to improve public policy and advance the common goals of limited government, free markets and federalism. Attendees are offered more than 40 workshops, plenary sessions, issue seminars and Task Force meetings and hear from leading members of the business and legislative communities.
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.)?	No

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Event Host and Sponsor:	
Who is the event host/organizer? Please describe the person or provide background information on the organization.	The host/ organizer is the American Legislative Exchange Council (ALEC). The American Legislative Exchange Council is America's largest nonpartisan, voluntary membership organization of state legislators dedicated to the principles of limited government, free markets and federalism. Comprised of nearly one-quarter of the country's state legislators and stakeholders from across the policy spectrum, ALEC members represent more than 60 million Americans and provide jobs to more than 30 million people in the United States. https://www.alec.org/about/
Is the event host/organizer a candidate, or a party, or a lobbying organization/lobbyist, or nonprofit, or has a registered political action committee (PAC)?	Non-Profit
Who are the event sponsors? Please describe the person or provide background information on the organization.	ALEC members, think tanks and trade associations
What is the relationship between the event host/organizer with the Department of the Interior? Any business pending before the Department such as permits, contracts, litigation, grants, etc.?	No relationship
What is the relationship between the event sponsor(s) with the Department of the Interior? Does the event sponsor have any business pending before the Department such as permits, contracts, litigation, grants, etc.?	No relationship
Audience, Other Speakers, and Remarks	
Approximately how many people are expected to attend?	1600+
Describe the audience (local elected officials, community leaders, graduate students, University researchers, academia, company accountants, members of a specific industry, etc.):	The attendees will be made up of state legislators, policy experts and business leaders from across the United States.
Is the event open to the public?	All attendees must register and be approved by ALEC
Are there any VIPs invited? If yes, who has confirmed?	Yes, however they will be speaking at other sessions throughout the week... Secretary Elaine L. Chao Governor John Bel Edwards

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Who are the other speakers invited? Have they confirmed?	For this session, we have also invited, Director Scott Angelle from the Bureau of Safety and Environmental Enforcement (BSEE) and Deputy Administrator Andrew Wheeler from the Environmental Protection Agency. We are also looking to include a speaker from the Department of Energy.
Are there any specific issues you would like the Secretary to highlight/address in his remarks?	Yes, innovation and exploration taking place through the Department of Interior relating to energy.
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, a panel, etc.)?	Delivering a keynote address
What is the public registration/ticket fee to attend/participate in the event?	The fees vary based on member or non-member. Below is the link to see our registration fees. ALEC Registration Fees
<u>Communications</u>	
Is the event open or closed to press?	Open
If open, are you expecting local, trade, state, or national news coverage?	All are possible.
If this is an annual event, which news outlets typically cover the event?	We have a variety of different outlets that might attend. All press allowed to cover the event will be credentialed by our Public Affairs team.
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	We are looking into live streaming the general session however, we are still working on these details.
<u>Logistics/Other</u>	
Please supply any other pertinent background information for the event (draft agendas, existing websites, confirmed and invited speaker, if this is an annual event, can you share last year agenda etc.) :	Please find the 2017 agenda attached to the email. Below is the link to our current website which includes the most recent agenda for the 2018 meeting. ALEC 2018 Annual Meeting
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	Yes, we are open to your ideas.
Any additional notes or information?	

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