

From: Lorraine Twerdok [Twerdokl@api.org]
Sent: Friday, April 26, 2002 3:10 PM
To: Benzene OC listserve (E-mail)
Cc: Matt Todd; Lynn Russo (E-mail)
Subject: FW: BHRC - Shanghai Strategy Summit May 15 and conference call reminder

Importance: High

<<Draft Agenda China Strategy Summit.pdf>>

To Benzene OC -
Please find attached a revised draft agenda for the Shanghai Strategy Summit. The earlier version should be deleted and NOT distributed further (particularly not to your company colleagues in China).

Thank you for your attention in this matter.
Lorraine

> -----Original Message-----
> From: Lorraine Twerdok
> Sent: Friday, April 26, 2002 11:20 AM
> To: Benzene OC listserve (E-mail)
> Cc: Matt Todd
> Subject: BHRC - Shanghai Strategy Summit May 15 and conference call reminder
> Importance: High
>
> To the Benzene Health Research Oversight Committee -
>
> This is a long overdue notice of the BHRC/APCO Strategy Summit to take place in Shanghai On May 15/16.
>
> Due a combination of electronic (a ".com" instead of a ".org") and human error, API was not fully engaged in the date selection and meeting "invitations." However, representatives from all five companies were in the loop via the Communications Committee, so I do trust companies wanting to send representatives to the meeting did have that opportunity in a timely enough fashion.
>
> We now need to finalize the list of attendees for APCO. Matt is poling the Communications Committee, and I would like to double check with the OC to help us develop that list. Per Lynn Russo, Conoco and Shell do not wish to send a representation. I know that Patrick is attending from ChevronTexaco. Do you know of others (besides Lynn) that are planning to attend?
>
> Attached is the draft agenda for the meeting. Jason Wang and Chris Murck are the APCO team leaders in China. Day 1 will be informational and include the investigators. Only Jason and Chris from APCO will attend this session. APCO will have additional expertise available, if required, for the second day, sponsor/APCO working session.
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> <<Draft Agenda China Strategy Summit.pdf>>
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> The China meeting will be discussed further during the Communications Update on our call next week:
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> Date: Thursday, May 2
> Time: 9 AM (EDT)
> Dial in number: 1-866-262-1780 (US domestic)
> +205-354-0101 (International)
> Mtg #: *3764204* (stars required)
>
> Once again, I apologize for the inconvenience and confusion caused by this late notification.
>
> Lorraine

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> *****
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