

ETHYL CORPORATION

INTER-OFFICE CORRESPONDENCE

TO Dr. R. A. Kehoe ADDRESS Cincinnati

FROM H. W. Kaley ADDRESS New York

SUBJECT DATE February 24, 1943

Dear Bob:

The attached correspondence is self-explanatory and I would appreciate your thoughts on the matter. It might be a good idea for you to send a copy of your reply to Dr. Calingaert.

I am not sure what instructions are being followed by all department heads who might have occasion to supply fluid to others, but it seems to me we might inquire into this subject and perhaps draw up a memorandum so that everyone understands the procedure which should be followed. Maybe this has already been done, but I am not aware of the exact ruling on the subject.

Very truly yours,



MC