

ETHYL CORPORATION

INTER-OFFICE

PLAINTIFF'S EXHIBIT

ETCO-756

To All Maintenance Supervision

ADDRESS

FROM W. D. Skipper

ADDRESS

SUBJECT Asbestos Material

DATE May 27, 1976

In order to assure compliance with the present EPA Standard on Asbestos as established in October, 1975, it is necessary to develop and maintain a procedure for handling asbestos material at the Baton Rouge Plant. With this in mind, a procedure has been drafted and is attached. Also attached is the form for notification as explained in the procedure.

In reference to items listed in the procedure, the following comments are necessary:

1. Asbestos Warning Tags are being printed. When received, they will be carried in Stores as a general stock item. A bin number is being established.
2. Copies of the "Notice of Intention to Renovate" will be available as needed.
3. The centralized dumpster for asbestos material is to be located east of the garage.
4. A list of vessels for which notification will be required should be prepared as soon as possible.

Wayne D. Skipper

WDS:pmk

Attachment

ETH00003495

NOTICE OF INTENTION TO RENOVATE

DATE:

Name of Firm:

Address of Firm:

Description of Facility
to be Renovated:

Age of Facility:

Size of Facility:

Use of Facility:

Approximate Amount of
Asbestos to be Removed:

Location of Facility:

Scheduled Starting and
Completion Dates:

Nature of Renovation
and Methods:

Procedure for Handling
Asbestos Waste Material:

Name and Address of
Disposal Site:

ETH00003496

1. A list of all vessels with more than 100 sq. ft. of asbestos insulation or fireproofing shall be prepared.
2. Written notification shall be made 10 days prior to commencement of asbestos removal where more than 160 sq. ft. of asbestos material is removed or more than 260 ft. of pipe insulated or fireproofed with asbestos is stripped.
3. When written notification is necessary, the form "Notice of Intention to Renovate" shall be completed and forwarded to Mr. H. O. Bourque, Manager of Maintenance.
4. Unless otherwise assigned by Maintenance Area Superintendents, procedures #1 through #3 shall be the responsibility of the Maintenance Supervisors.

Superseded by letter BB to REC dated 3-12-79

6. All asbestos material to be removed shall be adequately wetted prior to removal and shall be kept wet during all phases of handling.

Superseded by letter HOB to M&C dated ~~1-18-79~~
2-10-79

8. All containers with asbestos waste shall be tagged with an Asbestos Warning Tag.

Superseded by letter BB to REC dated 3-12-79

11. No new insulation containing asbestos is to be applied at the Baton Rouge Plant. Substitutes are to be used exclusively.

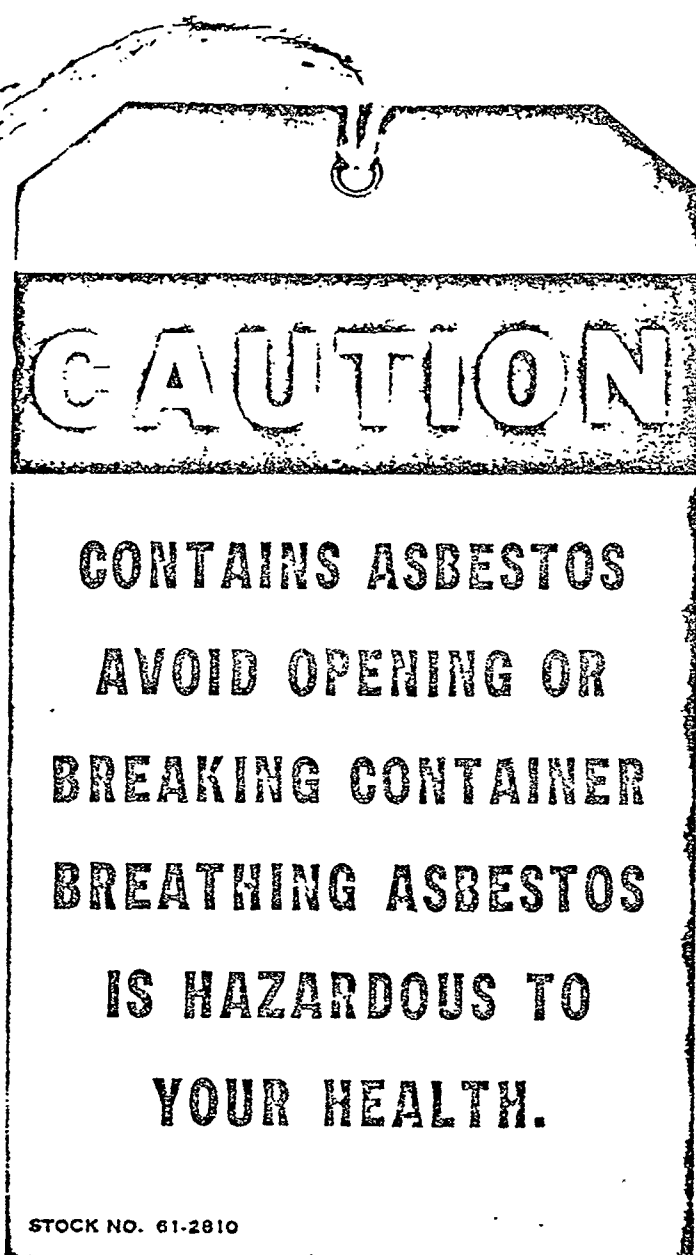
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13. On jobs above ground level, all safety rules governing above ground level work, as outlined in the "Safety How", shall be followed.

Note: This procedure shall remain in effect until superseded.

5/27/76

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CAUTION

**CONTAINS ASBESTOS
AVOID OPENING OR
BREAKING CONTAINER
BREATHING ASBESTOS
IS HAZARDOUS TO
YOUR HEALTH.**

STOCK NO. 61-2810

ETH00003498