



Event Information Request Form

Thank you for your interest in hosting the U.S. Secretary of Energy at your event. To ensure that the appropriate individual within the Department of Energy is participating in your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker.

Please respond to the questions below and send your response to the.secretary@hq.doe.gov.

If you have any questions you may contact the Secretary's Scheduling Office at 202-586-5534.

Title of the Event (please note if the event is a weekly, monthly, annual, etc.):	2025 U.S. Association for Energy Economics (USAEE) annual conference
Date of Event (please note if the date is flexible):	Conference spans Nov. 16-19, 2025. T Keynote address could occur on Nov. 17, 18, or 19.
Event Location (venue, address, city and state/country):	The Worthington Renaissance Fort Worth Hotel at Sundance Square, 200 Main St, Fort Worth, TX 76102
Point(s) of Contact (Name, Email, Phone):	Dean Foreman dforeman@txoga.org (b) (6)
Briefly describe the event in detail including the purpose and desired role of the Secretary (i.e. deliver keynote remarks, attend an event, meet with attendees etc.):	The conference will bring together 250-300 influential attendees, including top energy economists from industry, government, and academia. With Texas as the backdrop, this is an ideal platform to showcase U.S. energy policy leadership on the national stage, while also providing Secretary Wright an opportunity to highlight his vision for the future of energy. We believe his keynote address would not only enhance the event but also reinforce the critical conversations around the role of policy in shaping the future of energy.
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.):	USAEE is a non-profit professional organization
Audience	
Approximately how many people are expected to attend the event?	250-300 professionals
Please describe the target audience of the event (elected officials, local community leaders,	Top energy economists from industry, government, and academia

academics, industry representatives, public sector representatives, etc.).	
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? (If yes, please describe.)	The attendees will mainly energy economics professionals with a strong interest in energy policy.
Is the event open to the public (this includes ticketed individuals)? If not, please describe who is privately invited.	Our annual conference is offered to USAEE members, but non-members can attend at a higher cost.
Who are other VIPs or speakers <u>confirmed</u> and in what role?	We have just begun extending speaking invitations, and Secretary Wright is our #1 choice.
Who are other VIPs or speakers <u>invited</u> ?	• Christi Craddick, Chairman, Texas Railroad Commission • Lori Logan, Governor, Dallas Federal Reserve Bank • Thomas Gleeson, Chairman, Texas Public Utilities Commission
Remarks	
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	We would love for Secretary Wright to highlight his vision for the future of energy.
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, participating in a panel or roundtable, etc.)?	Keynote speech
What is the public registration/ticket fee to attend/participate in the event?	USAEE/IAEE Members: Early Registration (by 8/7): \$950 usacee.org Regular Registration (8/8-10/6): \$1,100 Late Registration (after 10/7): \$1,250 Non-Members: Early Registration (by 8/7): \$1,100 Regular Registration (8/8 to 10/6): \$1,250 Late Registration (after 10/7): \$1,400
Will there be a teleprompter available? Will there be a podium?	There will be a podium. A teleprompter is not currently planned (but could be discussed if required)
Communications/Press	
Is the event open or closed to press?	Ordinarily the event is closed to press, unless a USAEE member comes from an industry source that covers the meeting. We can make the speech off-the-record if desired.

If open, are you expecting local, state, or national news coverage?	Flexible to your office's requirements, but USAEE does have members from nationwide consultancies that publish reports based on industry meetings.
If this is an annual event, which news outlets typically cover the event?	Generally not open to media outlets. Again, we can invite local and nationwide media if desired, but that's not USAEE's norm.
Will you be advertising or live streaming the event on any social media outlets or websites? (If yes, please explain.)	We will promote the event beforehand on social media, including LinkedIn, X, and USAEE's website. There will not be livestreaming.
Logistics/Other*	
If this invitation includes any gifts to the Secretary (e.g., waived registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; transportation; memento or token of appreciation), please identify them and provide their monetary value. Please also identify how the value was determined. (Please attach separate sheet if necessary.)	For speakers that attend only for their day of speaking, the conference registration fee is waived. Lunch would be provided.
Does the invitation extend to the Secretary's spouse or other guest? If yes, will others in attendance generally be accompanied by a spouse or other guest?	The Secretary's spouse is welcome to accompany him, but most attendees will not bring a spouse or guest.
Will the Secretary be asked to sign a speaking/participation agreement or release related to this event? If so, please provide a copy.	No
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	Yes, Steve Winberg
Any additional notes or information?	
Event Host and Sponsor	
Who is the <u>event host</u> ? (Please identify and provide background on the Event host as well as any other organization involved in the Event.)	U.S. Association for Energy Economics
<u>Event host</u> website/url.	USAEE Conference Full conference website it under development
Is the <u>event host</u> a registered lobbyist or lobbying organization, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	No
Is the <u>event host</u> a partisan political candidate, a representative of a political party or a registered	No

political action committee (PAC)? (If yes, please identify.)	
Is the <u>event host</u> a 501(c)(3) organization or a media organization? (If yes, please identify.)	No
Is the <u>event host</u> seeking or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	No
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	USAAE has structured sustaining institutional memberships, rather than conference support, that include major energy companies, electricity companies, universities, and research institutes.
Are any event <u>sponsors</u> seeking or do they currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	The event doesn't have sponsors per se
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	Department of Energy
Partisan Political Candidate or Elected Official Participation	
Will any partisan political candidate or elected official participate in the event? If so, please identify and explain role.	We have invited Christi Craddick, Rep., elected Chairman of the Texas Railroad Commission
Is the coordination of any elected official's involvement being handled solely by their official staff, or is there any campaign staff involvement or coordination?	If applicable, official staff only.
If a candidate for office or elected official is participating in the event, is the event taking place in their respective district/jurisdiction, and will the entire delegation for the respective district/jurisdiction(s) been invited? If not, please explain.	We do not yet have confirmation from Chairman Craddick, but Texas is her home jurisdiction.

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**