



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance: TBD

Requesting Individual / Affiliation: Liberty University c/o President Jerry Falwell, Jr.

Event Title: Liberty University Convocation

Event Date: TBD – MWF dates available, late Jan to early May- based on Administrator’s availability.

Is the Above Date Flexible: Yes

Event Time & Duration: 10:30 AM – 1 hour event, 30 min keynote. Arrival 9:30 AM, Departure post luncheon with University President ~1PM.

Type of Event: School wide gathering

Liberty is the largest university in Virginia, and hosts the largest weekly gathering of young adults in the world: 12,000+ students residentially, and over 90,000 online via our live stream. Our Convocations often garner local and national media attention, as well as millions of views on social media.

Convocation is a platform for ideas where individuals from all walks of life inform, inspire and engage college students. Our guest list is quite diverse ranging from TV personalities to Ted talk speakers, missionaries and pastors, Grammy award winners, world class athletes, political leaders, artists etc. Some of our guests this year have included: Steph Curry of the Golden State Warriors, Brian Littrell of the Backstreet Boys, Olympian Simone Biles, soccer legend Kaka, political leaders like Donald Trump, Bernie Sanders & Gary Johnson, comedians like Larry the Cable Guy, Jeff Foxworthy and many more.

Purpose of the Event: To inform, inspire and engage students, faculty and staff.

Role of the Administrator: Keynote speaker.



Requested Presentation Topic, if Speaking Involved:

Speaker's choice.

ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM

Requested Presentation Format:

U.S. Environmental Protection Agency

Speech/Presentation Duration:

30 min.

Would You Consider a Surrogate:

N/A

Event Location:

Liberty University Vines Center
1971 University Blvd.
Lynchburg, VA 24515

Event Audience:

13,000 college students in attendance. 90,000 potential online student viewers.

Event Host(s)/Organizer(s):

Liberty University c/o President Jerry Falwell, Jr.

Host(s)' Relationship to EPA:

Run of Show/ Agenda:

9:30 - 10:15 Breakfast Buffet Available in Green Room
Service Review, Brief Prayer Huddle, Sound Check/Mic Up
10:30 - 25 minutes of worship & announcements
11:00 - The Administrator takes the stage
11:30 - Convocation concludes
11:45 - Private luncheon in the Green Room with University President & leaders
1:00 - Estimated departure

Is there a Hold Room Available for the Administrator?

Yes

Open Press/Closed Press?

TBD

Dress Code:

Speaker's Choice

Teleprompter Available:

Yes

Microphone / Room Setup:

Shotgun stage - Mic options: handheld or double ear headset

Honorable Guests Attending:

President Jerry Falwell, Jr., Pastor David Nasser

Notable Federal, State or Local Appointed or Elected officials attending:

TBD

Individual Introducing Administrator:

President Falwell

Person to contact for media purposes:

Ashley Lison - Executive Director of LU Stages (336) 624-5674

Is this event held Weekly, Monthly, Annually?

3x Weekly



Day of Event Point of Contact:

Ashley Lison – Executive Director of LU Stages (336) 624-5674

ADMINISTRATOR SCOTT B. DILLI
Security Contact: **U.S. Enviro**

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Suggested Entrance/ Exit to Event Venue:

Private Vines Center Entrance

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

Yes

Will there be a “gift” presented to the Administrator? If so, what is the US currency value of the gift?

TBD

Will a meal be provided, if so what is the US currency value?

TBD

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov
