

Ethanolamines/Glycol Ethers

Tier 3 Procedure

Section Number: 1124
Issue Number: 1.3
Original Date: 11-05-91 Author: Michael Viatator
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Title: Safety Shower Alarm At DV-3 Or DV-4
References: Glossary Of Equipment Identification (Text # 114)

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1124. Safety Shower Alarm At DV-3 Or DV-4

1.0 Objective:

- 1.1 To provide a guide to the actions that should be taken in the event of a safety shower alarm at these block five storage tanks.

2.0 Responsibility:

- 2.1 It is the responsibility of the operations supervisor and the senior operations specialist to ensure that this procedure is used as a guideline of action in the event of such an emergency.
- 2.2 It is the responsibility of the senior operations specialist and the operations specialist to ensure that this procedure is executed in a safe and efficient manner.

3.0 Special Notations:

- 3.1 Emergency procedures are written with the intention of having in black and white what procedure should be followed under ideal circumstances. They do not take the place of common sense. If there is a fire, we have a fire department to handle it. Don't tackle something that could injure you because you don't have the experience or training to handle it. Small fires in trash cans or some insulation fires can be handled by most of us. Don't wind up making the problem worst by getting hurt or rushing in and doing the wrong thing. The same thing applies to spills and other emergencies.
----- use common sense -----
- 3.2 When responding to these alarms do not go over the division speed limit.
- 3.3 During regular working hours (days) the board person will designate someone from this block to respond to the emergency carrying a radio.
- 3.4 Between the hours of 3:30 pm and 7:00 am on weekdays and weekends and holidays, security must be contacted at gate one and informed of the emergency. Make sure they

know what we are talking about when we say DV-3 or DV-4. They (Security) will send someone to the tank farm to investigate.

- 3.5 Glycol I will only get an alarm on DV-4, not DV-3. As a courtesy to them, send a copy of the incident report if there is one written.

4.0 Procedure:

4.1 Board person:

- 4.1.1 Announce of the block intercom system that there is a safety shower alarm at DV-3 or DV-4.
- 4.1.2 Designate an individual to respond to the safety shower alarm. After being informed of the situation, respond accordingly (request ambulance, etc.). Announce false alarm if that is the case.
- 4.1.3 If personnel are not available, notify plant security to investigate.
- 4.1.4 If plant security can not respond due to a division emergency, etc. And personnel are not available, send someone anyway and be prepared to shutdown the plant from the control room in the event of a plant emergency.

5.0 Revisions:

Revision No. 1	07-14-93	Yearly Review
Revision No. 2	12-22-94	Yearly Review
Revision 3	12-13-95	Yearly Review