

Chlor-Alkali II 1994 Consolidated Audit

Schedule

September 12 - 16:

- Hold initial meeting to communicate process and schedule
- Distribute new and past questionnaires to assigned plant contacts
- Contact respective Audit Team Leader and schedule a time to review questionnaire in the next 2-3 weeks

September 19 - October 7:

- Fill out questionnaires on Mac/PC
- Schedule individual audits with Audit Team Leaders during October
- Conduct internal review of "first pass" answers to questionnaires
- Submit completed questionnaires to Howard Wilkinson for distribution to individual Audit Team (must be done at least 2 weeks prior to the scheduled individual audit date)

October 7 - November 4:

- Conduct individual audits

November 15:

- All audits and questionnaires have been completed
- Finalize Agenda for Wrap-Up Session

December 13:

- Consolidated Audit Wrap-Up Session