

E. C. Barnes,
Secretary.

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HOTEL WEBSTER HALL, PITTSBURGH, PA.

The meeting was opened by President Bloomfield who reviewed various activities and announced the appointments which he had made to various committees. Following is a list of Committee appointments:

R. A. Kehos, M.D., Chairman
W. A. Cook
A. D. Brandt
M. H. Kronenberg, M.D.

W. A. Cook, Chairman
Philip Drinker
D. D. Irish

R. A. Kehoe, as Chairman of the Program Committee for the 1945 meeting, gave a report in which a tentative program was presented. Dr. Kehoe's report included a report of a meeting of the Program Committee which was held in Chicago, October 3, 1944. Motion was made by R. A. Kehoe, seconded by J. H. Sterner, that papers which were submitted to the Program Committee but were not scheduled for the meeting should be listed by title and author, with the approval of the author. After some discussion this motion was withdrawn.

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Baltimore, Maryland
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Minutes Board of Directors Meeting, November 15, 1944 - 2

W. A. Cook gave a report as General Chairman for the 1945 Annual Meeting. He outlined the plans for the Annual Meeting to be held at Hotel Drake, Chicago, Illinois, during the week of April 23, 1945. The American Industrial Hygiene Association meetings will be held April 25 and 26. He also gave a report of the meeting of the Board of Directors of the American Association of Industrial Physicians and Surgeons held in Chicago, October 4, which was attended by representatives of the various associations which will meet jointly with the AAIH in 1945. Messrs. Cook and Barnes attended this meeting as representatives of the AIHA. The general plans for the 1945 meeting appeared to be satisfactory, although the following two suggestions were made to the AAIH during this meeting and were confirmed by letter to Dr. Solblad, October 7, 1944 - The AIHA is particularly interested in avoiding, as much as possible, any conflicting programs where subjects of broad interest to both Associations might be presented simultaneously, also the appointment of several committee chairmen to cooperate with the corresponding committee chairmen from the AAIH.

Motion was made by H. H. Schrenk, seconded by E. G. Meiter, and unanimously approved, that the AIHA scientific exhibits be located jointly with other scientific exhibits.

Motion was made by R. A. Kehoe, seconded by H. H. Schrenk, and unanimously approved, that the AIHA make no effort to purchase or provide prizes for scientific exhibits.

The reports of R. A. Kehoe and W. A. Cook were unanimously approved.

In accordance with a previous action taken by the Board of Directors at their meeting on May 10, 1944, the names of three persons had been submitted for consideration to present the Donald E. Cummings' Memorial Lecture at the 1945 meeting. After discussion, it was agreed by the Board of Directors to select the person who would be requested to present the Lecture by written ballot. This vote was then taken with the result that W. P. Yant was selected as the person to be invited to present the Lecture.

As Chairman of the Committee to investigate the possibility of obtaining a paid Executive Secretary for the Association, Dr. Schrenk reviewed the recommendati

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Minutes Board of Directors Meeting, November 15, 1944 - 3

and suggestions. Motion was made by W. C. L. Hemson, seconded by G. C. Harrold, that the Secretary and Treasurer continue with their duties as at present, with a fee of \$100 a year allowed for additional help to carry out their duties. This motion was not voted upon, and another was made by W. C. L. Hemson, seconded by H. H. Schrenk, that the Committee's report on a paid executive secretary be tabled. On being put to vote this motion was defeated. Motion was made by M. Bowditch, seconded by W. M. Witheridge, and unanimously approved, that the Board of Directors favor the appointment of Anna Bastjer, Ph.D., as Executive Secretary and that President Bloomfield be requested to discuss this matter with her, including such items as proposed duties and remuneration, and that President Bloomfield be empowered to assign such duties and at such remuneration as may be necessary up to \$300 a year. (Note: Dr. Bastjer has indicated that she could not accept this appointment)

A brief report was given by W. N. Witheridge as Chairman of the Committee on Local Section Activities.

J. J. Bloomfield then presented the following petition, signed by 21 persons, 15 being members of the AUSA.

"We, the undersigned, being members in good standing of the American Industrial Hygiene Association, do hereby petition the Board of Directors of the American Industrial Hygiene Association for permission to establish a Local Section to be known as the Washington-Baltimore Section of the American Industrial Hygiene Association. This petition has been prepared in compliance with Article IV, Section I of the Constitution and By-Laws".

Motion was made by G. C. Harrold, seconded by H. H. Schrenk, and unanimously approved, that the petition for permission to form a Washington-Baltimore Section of the AIHA be accepted.

The proposed Constitution and By-laws for the Washington-Baltimore Section were presented by J. J. Bloomfield. Upon motion by G. C. Harrold, seconded by W. M. Witheridge, they were unanimously approved.

Motion was made by M. Bowditch, seconded by H. H. Schrenk, that the President of the AIHA recommend to other associations who plan to meet jointly with the AIHA for their annual meetings that each organization appoint their president and one

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 2. Vice President
 3. Secretary
 4. Treasurer
 5. Member
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 7. Member
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 9. Member
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 100. Member

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Minutes Board of Directors Meeting, November 15, 1944 - 4

other officer to serve on a committee whose function would be to review the plans for each joint annual meeting and supervise the relation between the different organizations.

President Bloomfield then asked Mr. Bowditch to discuss, briefly, the problem of education as related to the profession of industrial hygiene, during which Mr. Bowditch read correspondence from Prof. Dunstan from Alabama.

Mr. Witheridge then presented a letter from Professor Miller, Professor of Mechanical Engineering at Michigan State, requesting information as to whether the AIHA would care to appoint a person to meet with a committee of the American Society of Heating and Ventilating Engineers at their January meeting. Motion was made by C. C. Harrold, seconded by W. R. Bradley, and unanimously approved, that Mr. Witheridge be appointed to act as liaison man with the American Society of Heating and Ventilating Engineers to explore the wishes of that Association further.

Since J. H. Littlefield, Treasurer, could not be present at this meeting, a brief report of the Treasurer was read by the Secretary. In this report Mr. Littlefield recommended that we invest all cash above \$1,000 in war bonds. Since this matter was covered by previous action of the Board of Directors, no further discussion was had.

After some discussion, a motion was made by M. Bowditch, seconded by H. C. Schrenk, that an employment committee be appointed by the President to consider any procedures which the Association might take in connection with the general problem of employment of industrial hygiene personnel.

The meeting was adjourned at 11:25 P.M.

E. C. Barnes,
Secretary.

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