

TO: Distribution

FROM: M. M. Goodreau

DATE: May 20, 1987

SUBJ: DOT HAZARDOUS MATERIALS PROGRAMS ASSESSMENT

Interoffice
Communication

VISTA

A DOT hazardous materials program assessment is scheduled for the Aberdeen Plant ~~Wednesday~~¹⁰, June 10 and possibly ~~Thursday~~¹¹ morning, June 11.

The following materials should be sent to me prior to the assessment:

1. A list of all persons, or job titles, responsible for preparing materials for shipment. This includes samples, wastes, bulk and empty shipments.
2. A list of all materials shipped out of the plant, the container size, e.g., rail, truck, drum, sample, and mode(s) of transportation, e.g., highway, water, air. As stated above, the list should include samples, wastes, bulk and empty shipments.

When we arrive at the plant, the following materials should be readily accessible for our review:

1. Completed shipping papers, e.g., Bill of Ladings, Empty Railcar Return Instructions, Uniform Hazardous Waste Manifests, Federal Express or Emery Shipping documents.
2. Resource materials used for DOT compliance.
3. Any written procedures on how shipments (all sizes, all modes) are prepared for transportation.

Having the above ready for review will greatly increase the effectiveness of the assessment team's in-plant time.

Also enclosed is the Vista assessment criteria for your information. Please call Tom Grumbles or me if you have any questions.

M. M. Goodreau
M. M. Goodreau

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Enclosure

cc w/o att: R. T. Ferrell, T. G. Grumbles, J. Friend

DISTRIBUTION: R. A. Frohreich, R. Gilreath, J. Little, H. Coleman