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ASBESTOS TEXTILE INSTITUTE

MINUTES of the General Meeting held October 3, 1946 at the Warwick Hotel, Philadelphia, Pa.

IN ATTENDANCE:

H. T. BAIN, Johns-Manville Corp.	W. C. SCOTT, Keasbey & Mattison
J. A. BETTES, JR., Raybestos-Manhattan, Inc.	B. F. STANTON, Johns-Manville Corp.
C. H. CARLOUGH, Carolina Asbestos Co.	E. R. TEUBNER, JR., Philadelphia Asbestos Co.
S. V. DILLON, Johns-Manville Corp.	F. J. WAKEM, Johns-Manville Corp.
G. S. FABEL, Southern Asbestos Co.	J. M. WEAVER, Raybestos-Manhattan, Inc.
T. L. GATKE, Asbestos Textile Co.	D. W. WIDMAYER, Keasbey & Mattison
G. W. MARSHALL, JR., Raybestos-Manhattan, Inc.	C. B. AUSTIN, Cadwalader, Wickersham & Taft
A. J. SCANLAN, Philadelphia Asbestos Co.	H. D. McKINNEY, Institute Manager

NO. 1

The President called the meeting to order and the Manager read the minutes of the General Meeting of June 19, 1946. Mr. Scott moved that the minutes be approved as read, seconded by Mr. Fabel, approved unanimously.

NO. 2

The Manager presented the Treasurer's report, copy attached. Mr. Wakem moved this report be approved as read, seconded by Mr. Gatke, approved unanimously.

NO. 3

The President then presented the following suggested amendment to the Constitution, as recommended by the Board of Governors: "It is the opinion of the Board of Governors and it is hereby resolved that the Constitution be amended to provide that the annual meeting for the election of the Board of Governors

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for the fiscal year 1947 be held at the December 1946 meeting of the Institute and that thereafter the annual meeting of the Institute be held at the time of the third quarterly meeting. The Secretary is hereby directed to serve written notice of said proposed change, drafted by counsel, on each member at least two weeks before the December 1946 meeting". Mr. Gatke moved that the wording of this amendment as proposed by the Board of Governors be approved as read, seconded by Mr. Teubner, approved unanimously.

NO. 4

The Manager then presented his Summary Report covering the activities of his office for the past quarter. The two main points of discussion in this report were the matters of the advertising campaign and the Fellowship project.

Mr. Marshall read his letter to Mr. McKinney which stated the reasons of Raybestos-Manhattan for their wish to postpone all space advertising until a later date (copy attached). A discussion was then held regarding the possible refunding of the money appropriated to the advertising campaign by various member companies. Mr. Scott moved that we delay the subject of the advertising fund for discussion at the December 1946 meeting, seconded by Mr. Teubner. Motion passed.

NO. 5

Mr. Weaver, Chairman of the Technical Committee, presented a report on recent activities of his Committee regarding the establishment of A Fellowship Program at Rutgers University (copy attached). A discussion on the aims and purposes of the Fellowship followed, and Mr. Gatke stated his acceptance of the Program outlined by the Technical Committee. Since we now have 100% acceptance of the Fellowship program as outlined and approved at the June 19, 1946 General Meeting, the Chairman of the Technical Committee and the Institute Manager were instructed to take the necessary steps to employ Dr. Myril C. Shaw and to establish the Fellowship at Rutgers.

Mr. Wakem moved that the Manager contact, WEST, FLINT & CO. to have them calculate the assessment of each member company for this Fellowship -- this assessment to be based on 1945 production figures. Motion seconded by Mr. Marshall, approved unanimously.

The Manager was then requested to contact Dr. Shaw and arrange for him to meet with the Technical Committee.

NO. 6

Mr. Stanton, Chairman of the Dust Control Committee, presented the minutes of the September 5th meeting of his Committee (copy attached). Since the Committee had suggested that Dr. Vestal's plan be tabled for decision at a later date, the Manager was requested to notify Dr. Vestal of this action.

A letter was read from Mr. Marshall in which he suggested the Dust Control Committee name be changed to the "Air Hygiene Committee". Mr. Gatke moved that the change be so made, seconded by Mr. Fabel, approved unanimously.

Mr. Stanton then presented correspondence with the Mellon Institute regarding a possible meeting in October. Mr. Wakem moved that Mr. Stanton select members of his Committee to meet with the Mellon Institute. This motion was seconded by Mr. Fabel and approved unanimously.

NO. 7

Mr. Bain, Chairman of the Sales Promotion Committee, presented the minutes of the September 19th meeting of his Committee (copy attached). Approval was made of the "Primer" with the corrections and changes as noted, and it was agreed that the booklet should go into production as soon as possible.

NO. 8

In the absence of Mr. Luttenberger, the Manager presented the report of the Fibre Improvement Committee (copy attached). It was suggested that the Manager prepare a report to be sent to the Q.A.P.A. after it has been approved by the President.

NO. 9

The President took the opportunity to commend the various Committee Chairmen on the good work of their committees and unanimous approval was voiced by all present.

NO. 10

The President announced December 12, 1946 as the date of the next General Meeting and it was unanimously agreed that the place of meeting should be Philadelphia.

NO. 11

There being no further business before the meeting, Mr. Scott moved that the meeting be adjourned, seconded by Mr. Fabel and passed unanimously.

HARRIS D. McKINNEY
Manager