

Interoffice Communication

To ☒ J. A. DeBernardi
 From John Friend
 Date March 4, 1977
 Subject Dock Operations Meeting

A meeting was held today concerning VCM ship loading.

Attendees were:

Bob Cowden	Earl Gremillion
Ed Maddox	Paul Fetzer
Harry Martin	David Jones
Jim Weeks	John Friend

The following action steps were developed.

- 1) For each ship loading, Cowden will send Friend a memo describing problems which are caused by the ship (leaky valves, etc.). Friend will follow up with Transportation in Houston to make sure that the ship's owners are informed of these problems and to determine what will be done about the problems.
- 2) Jones will determine by April 1 the feasibility of requiring ships to have double blocks and bleeds at the end of their loading lines.
- 3) Gremillion will investigate by April 1 the implications of the "Declaration of Inspection" relative to the Coast Guard's VCM regulations. (Are we responsible for the ship?)
- 4) Fetzer and Maddox will run tests by May 1 to compare fixed point monitor data to job function dosimeter data for hose connect and disconnect. If the fixed point monitor directionally shows the same results as the dosimeter, the portable fixed point monitor will be used for future job monitoring. Starting now the 8-hour job monitors used in the dock shack and vent recovery area will be discontinued.
- 5) Maddox will review all VCM loading procedures with dock operators by May 1. Feedback from these reviews will go to Jones.
- 6) Martin will develop a procedure by April 1 for assuring that any person who is exposed above the permissible limit is monitored within 30 days of that exposure (if that person is working a VCM ship in the 30-day period) or as soon after the exposure as possible.

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- 7) Friend will send copies of the EPA VCM regulations to O'Brien, Cowden, Maddox, and Martin by March 10. Friend and Cowden will discuss the Leak Detection and Elimination Plan by April 1 in order to determine the dock's idea on carrying out this plan.
- 8) Jones will send copies of the designs for hydroquinone addition revisions and portable carbon adsorption to O'Brien, Cowden, and Maddox by March 15.
- 9) Friend will follow up by March 15 with Cowden concerning the dock providing a hole watch during ship tank entry by VCM personnel.



John Friend

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Enc - EPA Regulations on VCM
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JW-CEG-PLF-DHJ-GLF
CC w/enc:
GAO'B-RHC-THM-EEM

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