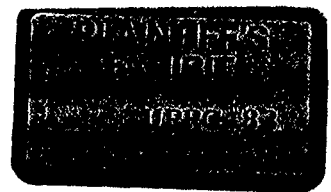




INTER-OFFICE CORRESPONDENCE



TO: L. G. Brannin

OFFICE: C. C. Refinery

FROM: Harold Ritchie

DATE: February 5, 1974

SUBJECT: January 1974 Safety Meetings

This month's safety meetings consisted of discussions of our 1974 safety objectives and application of first aid. All meetings were well represented by employees. Potential safety hazards with suggested corrections were discussed.

January 8
Shift I

Instructor - James Owens

1. Requested fire watch in #2 and #3 Crude Unit areas while Olsen Construction is working in area.

Status: Fulfilled

2. Warning light is out on propane pump.

Status: Corrected

January 10
Group I

Instructor - Harold Ritchie

No safety suggestions

January 15
Shift II

Instructor - O. H. Moody

1. Company vehicles need lights. Hazardous when early morning or night driving without lights.

Status: This has been corrected.

2. There are some light fixtures over the sidewalks in the #1 Crude Unit that are too low.

Status: Impractical to move; therefore, fluorescent paint was painted on the bottom.

January 15
Laboratory Group A

Instructor - R. C. Wilson

1. Improve caustic sampling at Cat Cracker.

Status: Work order has been issued.

2. Leaded gasoline sink leaks.

Status: Corrected

RECEIVED

FEB 7 1974

SAFETY DEPT.

AN 000028

IOC - Safety Meetings - January, 1974

January 17
Group II

Instructor - J. F. Kucera

1. Find and construct proper place to store HCL Bottles.

Status: A suitable place will be found and a shed shall be built.

2. A safe basket for raising and lowering personnel is needed.

Status: Olsen Construction Company has a suitable basket. We are trying to copy theirs and construct one.

3. A quite muffler is needed on the cherry picker.

Status: A muffler has been ordered.

4. Repair sliding door to eliminate pinch point.

Status: Corrected

5. A power down attachment is needed on the big crane.

Status: This is being investigated.

January 22
Shift III

Instructor - Doyle Miller

No suggestions

January 22
Laboratory
Group II

Instructor - L. N. Burton

All suggestions have been handled by the Laboratory.

January 24
Group II

Instructor - O. C. Howard

No suggestions.

January 29
Shift IV

Instructor - J. M. York

1. Loose boards need repairing on #2 and #3 Cooling Tower to eliminate falling hazard.

Status: Job request has been issued.

Page Three

IOC - Safety Meetings - January, 1974

Maintenance failed to provide supervision to conduct two safety meetings.
Safety department personnel were monitoring the meetings and filled in.

Harold Ritchie

Harold Ritchie

rw

cc: R. C. Duvall
File (5)

AN 000030

Saturday, March 1-29-74

John F. Smith

Don - 7/27/74

Lyn Payne

G. A. Davis

J. K. Rife

Chickie

J. S. [unclear]

David [unclear]

W. [unclear]

M. [unclear]

Pat Rae

D. B. [unclear]

W. [unclear]

W. [unclear]

D. W. [unclear]

J. E. [unclear]

SAFETY MEETING ATTENDANCE RECORD, NO 1 SHIFT, JAN 8, 1974

1	W.H. Hume
2	R.P. Perich
3	Wesley P. Smith
4	J.B. Blackman
5	Harold W. Miller
6	Shelly K. Johnson
7	C.C. Stedman
8	E.H. Smith
9	R. D. Smith
10	Will Trish
11	L. Stewart
12	W. Carey
13	Ramon A. Ramos
14	Arnie Cain
15	S.P. Hays
16	Sam W. [unclear]
17	[unclear]
18	[unclear]
19	[unclear]
20	T.E. Williams

1-10/74 GCL

Aims - objectives 1974 Conducted
by H. Bitchri

Ronald Conliffe

Al Spalek
L. W. Schmittlich

Ed Van Mates

Jim Thomas

E. C. Alorzo

Heidi Vucanich

Jessie & Melvin

Harry & Rickie

Floyd M. Myers

St George

2. H. Morales

T. Armstrong

P. Ramirez

Raymond L. Friday

Dave Hollingsworth

Jim Coulter

Jay Baugh

George Prochetsky

AN 000033

Shift # 2

1-15-71

Roger Fortney

Larry Coover

Harold Paul

Dennis Harris

John

John

John

T. Siler

G. E. Hall

John

M. J. Harrison

M. J. Harrison

R. C. Rouse

R. C. Rouse

R. C. Rouse

R. C. Rouse

R. C. Rouse

R. C. Rouse

M. J. Harrison

W. J. Harrison

W. J. Harrison

W. J. Harrison

W. J. Harrison

W. J. Harrison

SAFETY MEETING

January 15, 1974

ATTENDANCE:

W. W. McCrary
Bob Gill
Bill Wilson
Hugh White

Gordon Ritter
R. J. Felder
C. L. Marshall

ABSENT:

Marie Campbell - Vacation
David Brey - Leading

SUBJECT: Safety Objectives - First Aid

Improve caustic sampling to avoid splatters by extending sample line below level of drain pots, located at the east and west sampling point of Naphtha Caustic at Cat. Cracker.

It was noted that the leaded gasoline sink still leaks.

R. C. W.

Copies: H. Ritchie ☒ Brown ☐ Lab. File ☐

AN 000035

Jan 17 1974 Inst. Eiceza

R. L. Dunn Group II

O. L. Dunn
R. D. Dunn

John L. Dunn
E. L. Dunn
William L. Dunn

Opportunity
John L. Dunn

Dr. Dunn

S.E. Dunn

V. L. Dunn

W. R. Dunn

22.7.74

"Safety meeting"

Attendees

Those present

- ✓ E. M. Maguire
- ✓ Jim Garrett
- ✓ H. H. Clark
- ✓ Geraldine Armstrong
- ✓ Robert Harrison
- ✓ Bill Schum
- ✓ Carl O. Jones
- ✓ K. E. Davies
- ✓ M. E. Jones
- ✓ T. H. Johnson
- ✓ Steve Duff
- ✓ Edward M. Schae
- ✓ C. H. Newbury
- ✓ M. G. Ware
- ✓ G. F. Hargreaves
- ✓ J. C. Hull

Discussed--

- 1- Laying Grating in pump pit of #11 Cooling Tower--
- 2- Fix easier way to climb on top of tank of #4 plant compressor, also something to walk on.
- 3- warned pipe line of operators crossing more frequently to look after fuel oil system.

SAFETY MEETING

January 22, 1974

Attendance:

E. G. Havelka
W. McMahon
G. W. Rice
M. D. Casey

M. Campbell
Y. Boyer
T. Shoup

W. McNair
F. Ramirez
E. Seibold

Absent:

A. Plough (Ill)

Subject: General Safety

Refinery scooters have no tail lights.

Wipers and windshield squirters on Laboratory pick-up trucks need attention.

Leaded gasoline sink still leaks.

R. C. Wilson's chair rollers have been repaired.

Several sampling points in the refinery are potentially hazardous.

1. No. 2 Crude Unit 4-Oil sampling line is under a platform and in close proximity to four pumps.
2. FCCU Cat Cracker charge sampling line is under the main column and not at the charge pump. Sampler must stand on an oily 2 x 10 platform with steam tracing line blowing in face.
3. Slurry settler sampling line at Cat. Cracker is in good position with sewer beneath. However the hot stream causes a blow back of fine slurry settler spray from the sewer.

*Burton to follow thru to obtain
further action.*

*HC
1/24/73*

L. N. Burton

See attached 1/24

Copies: H. Ritchie ☒ Brown ☐ Lab. File ☐

AN 000038

Safety Meeting
1-24-74

Instructor - O.C. Howard

J. L. [unclear]
E. D. McBee

T. R. Oring

H. E. [unclear]

Don [unclear]

E. J. [unclear]

Wayne Bell

Chuck [unclear]

Way [unclear]

Ch. [unclear]

R. Porter

A. L. [unclear]

H. [unclear]

D. [unclear]

[unclear]