

**BHRC Oversight Committee Meeting
January 31 – February 1, 2005**

ConcocoPhillips
Purple Sage Ranch
San Antonio, TX

Dial-in: 1-763-315-6900
Pin: 6828319#

Draft Agenda:

Time* (CST)	Monday, January 31, 2005 Agenda Item	Lead
1:00 PM	Welcome Facility Safety Review Antitrust & Establish Quorum Agenda Review	P. Clegg M. Johnston L. Twerdok P. Clegg
1:10 PM	Administrative Items	L. Twerdok
1:15 PM	Technical Committee Update DP/ME Case Control Exposure Assessment – path forward	J. Galvin/Technical Committee
3:00 P	BREAK	
3:15 P	Budget 4Q04 draft financial report – review only** Technical Committee Recommendation Member Updates Discussion	P. Clegg L. Twerdok S. Cagen ALL ALL
5:00 P	Adjourn	
Time* (CST)	Tuesday, February 1, 2005 Agenda Item	Lead
9:00 A	Antitrust Reminder & Re-establish Quorum	L. Twerdok
9:05 A	Outreach	L. Russo
10:00 A	2005 Annual Meeting JCML site visit	P. Clegg
10:30 A	BREAK (shorter if can check out in PM)	
11:00 A	2005 Action Plan BHRC Committee Roles & Responsibilities	P. Clegg
11:30 A	Action Item Updates (see 12/16/04 AI table)	L. Twerdok
11:45 A	Any Other Business Monthly Committee Chair calls Schedule next call/meeting	P. Clegg
Noon	Adjourn/Lunch	

* Times are approximate

** Financial report for review only; final 4Q04 expenses not yet available at API (fiscal year end). No significant changes expected; anticipate email ballot to approve.