

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

ORIGINATING DEPARTMENT

PAYROLL

PREPARED BY

RIZZO

DIVISION

DATE

6 / 05 / 89

CHARGE TO

LOCATION

G.L.

ACCT
CODECOST
CENTER

P.C.

OPT

7,640

DESTRUCTION DATE (MONTH & YEAR)

PRIOR TO DESTRUCTION
PLEASE NOTIFY PAYROLL
1/91

RECORDS PROCESSING DEPARTMENT

RECORDS CENTER

RECEIVED BY

BOX NUMBER

RECEIVED BY

BIN NUMBER

DATE

1 / 1

15839

DATE

1 / 1

CONTENTS

FORM
NUMBER

DESCRIPTION OF RECORDS

ALPHABETIC-NUMERIC

DATES

FROM

TO

FROM

TO

ALL LOCATIONS EXCEPT HEDQRTS:

NOV. & DEC., 1988 DEDUCTION REGISTERS

ALL REGIONS
EXCEPT 030
HEDQRTS

NOV., '88 DEC., '88

GRR003235

DEPARTMENT MANAGER'S APPROVAL

DATE APPROVED

DATE SENT

FORM 68 PRINTED IN U.S.A. 9/86

ORIGINATING DEPARTMENT

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	Computer Printouts of RSIP Payroll Deduction Totals by Location and by paycycle AND for the month.			JAN. 1988	DEC 1988

GRR003236

GRR003236

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
<i>[Signature]</i>	6/06/89	1 1

FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
Bottom White Wet and attach to inside box cover
Pink To Records Center inside box
Yellow To Records Center inside box
Green Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION	CHARGE TO						
PREPARED BY L. TOLLIVER	DATE 6/06/89	LOCATION	G.L.	ACCT CODE	SUB	COST CENTER	P.C.	OPT.
						7,640		

DESTRUCTION DATE (MONTH & YEAR)

DEC, 1990

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: 1 1	15841	DATE: 1 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	Computer Print-outs of RSIP Payroll Deduction totals by Location by pay cycle and for the month.			JAN. 1987	DEC 1987

GRR003237

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 06/06/89	DATE SENT 1 1
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FORM 68 PRINTED IN U.S.A. 9/88

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION 1	CHARGE TO						
PREPARED BY P. RIZZO	DATE 6 / 05 / 89	LOCATION	G.L.	ACCT CODE	SUB	COST CENTER	P.C.	OPT
				7640				

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
1/91

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: 1 1	15842	DATE: 1 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	ALL LOCATIONS (EXCEPT HEDQTRS.): OCTOBER, 1988 DEDUCTION REGISTERS JANUARY, 1989 DEDUCTION REGISTERS	ALL REGIONS EXCEPT 030 HEDQTRS.		OCT, '88 OCT., '88 JAN., '89 JAN., '89	
DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>		DATE APPROVED 61 6 189		DATE SENT 1 1	

FILE TRANSFER RECORD AND INVENTORY

THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
Bottom White Wet and attach to inside box cover
Pink To Records Center inside box
Yellow To Records Center inside box
Green Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION	CHARGE TO					
PREPARED BY RIZZO	DATE 6/05 / 89	LOCATION	G.L.	ACCT. CODE	COST CENTER	P.C.	OPT
				7,640			

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
6/91

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15843	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	ALL LOCATIONS EXCEPT HEDQTRS: APRIL & MAY 1989 DEDUCTIONS REGISTERS	ALL REGIONS EXCEPT OBO HEDQTRS.		APRIL '89	MAY '89

GRR003239

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/6/89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
 Bottom White Wet and attach to inside box cover
 Pink To Records Center inside box
 Yellow To Records Center inside box
 Green Retain for File

ORIGINATING DEPARTMENT PAYROLL		DIVISION		CHARGE TO						
PREPARED BY A. MARCUS		DATE 6 / 05 / 89		LOCATION	G.L.	ACCT. CODE 7640	S. U. 6	COST CENTER	P.C.	OPT.

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
7/96

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15844	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	JUNE, 1986 <u>FINAL</u> <u>SCN</u> <u>MASTERFILE</u> (CO. SOLD)	ALL REGIONS EXCEPT 030 HEDQTRS.		JUNE '86	JUNE '86

GRR003240

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 616189	DATE SENT 1 / 1
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FORM 68 PRINTED IN U.S.A. 9/86

Originator	Top White	Wet and attach to outside narrow end of box
	Bottom White	Wet and attach to inside box cover
	Pink	To Records Center inside box
	Yellow	To Records Center inside box
	Green	Retain for File

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
4/91

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC - NUMERIC		DATES	
		FROM	TO	FROM	TO

GRR003241

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
<i>[Signature]</i>	6/5/89	1 1

FILE TRANSFER RECORD AND INVENTORY

SCM CORPORATION

FORM 58 PRINTED IN U.S.A. 12/85

Originator: Top White: Wet and attach to outside narrow end of box.
 Bottom White: Wet and attach to inside box cover.
 Pink: To Records Center inside box.
 Yellow: To Records Center inside box.
 Green: Retain for File.

ORIGINATING DEPARTMENT	DIVISION	CHARGE TO					
EMPLOYEE RELATIONS		LOCATION	G.L.	ACCT. CODE	COST CENTER	P.C.	OPT.
REPAIRED BY THERESA NEMCEK	DATE 6 / 8 / 89	1 1 00	79	7 6 4 0	0 5 2		

DESTRUCTION DATE (MONTH & YEAR)

JUNE, 1992

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: 1 / 1	15846	DATE: 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC - NUMERIC		DATES	
		FROM	TO	FROM	TO
	<u>AFFIRMATIVE ACTION PLANS - 1987</u> CENTRAL EASTERN CHARLOTTE GAINESVILLE SOUTHEAST MWIC SAN FRANCISCO - WESTERN SOUTHWEST MWTS				

GRR003242

DEPARTMENT-MANAGER'S APPROVAL PK Snewer	DATE APPROVED 6 / 12 / 89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY

SCM CORPORATION

FORM 55 PRINTED IN U. S. A. 12/85

Originator: Top White
Bottom White: Wet and attach to outside narrow end of box.
Pink: Wet and attach to inside box cover.
Yellow: To Records Center inside box.
Green: To Records Center inside box.
Retain for File.

ORIGINATING DEPARTMENT EMPLOYEE RELATIONS	DIVISION	CHARGE TO					
RECEIVED BY THERESA HEMCEK	DATE 6 / 8 / 89	LOCATION 1120	G.L. 79	ACCT. CODE 7640	COST CENTER 052	P.C.	OPT.

DESTRUCTION DATE (MONTH & YEAR)

June, 1992

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15847	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	<u>AFFIRMATIVE ACTION PLANS - 1987</u> MACCO ADHESIVES RESEARCH CENTER HURON DATA CENTER HEADQUARTERS <u>AFFIRMATIVE ACTION PLANS FOR QUALIFIED HANDI-CAPPED AND VIETNAM-ERA VETERANS - 1987</u> CENTRAL EASTERN CHARLOTTE GAINESVILLE SOUTHEAST MWIC WESTERN SOUTHWEST MWTS MACCO ADHESIVES RESEARCH CENTER HURON DATA CENTER HEADQUARTERS				

GRR003243

DEPARTMENT MANAGER'S APPROVAL <i>P. K. Brown</i>	DATE APPROVED 6/12/89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY

SCM CORPORATION

FORM 88 PRINTED IN U.S.A. 12/85

Originator: Top White. Wet and attach to outside narrow end of box.
Bottom White. Wet and attach to inside box cover.
Pink: To Records Center inside box.
Yellow: To Records Center inside box.
Green: Retain for File.

ORIGINATING DEPARTMENT Employee Relations		DIVISION		CHARGE TO					
APPROVED BY Theresa Nemcek		DATE 06 / 13 / 89		LOCATION 1 1 0 0 79	G.L.	ACCT. CODE 7 6 4 0 0 5 5	COST CENTER	P.C.	OPT.
DESTRUCTION DATE (MONTH & YEAR) June, 1991									

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15848	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	Expense Reports @- RTC - 1986, 85, 84, 83 VJF - 86, 87, 84 PKB - 86, 87 Correspondence Folders VJF - 1985, 86, 87 RTC - 85, 86, 87 PKB - 86, 87 CLB - 85 Itineraries VJF - 85, 86 PKB - 87, 86 RTC - 87				

GRR003244

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6 / 13 / 89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
 Bottom White Wet and attach to inside box cover
 Pink To Records Center inside box
 Yellow To Records Center inside box
 Green Retain for File

ORIGINATING DEPARTMENT General Accounting		DIVISION Cash Control		CHARGE TO					
PREPARED BY Marlene Alexander		DATE 6 / 28 / 89		LOCATION 1100	G.L. 77	ACCT. CODE 7,640	COST CENTER 135	P.C.	OPT.
A/P Cancelled Checks SNB								DESTRUCTION DATE (MONTH & YEAR) 12/95	

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15849	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC - NUMERIC		DATES	
		FROM	TO	FROM	TO
	Accounts payable cancelled checks			10/88	12/88
	Accounts Payable Hand checks (cancelled)			7/88	12/88

GRR003245

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/28/89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 88 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
 Bottom White Wet and attach to inside box cover.
 Pink To Records Center inside box.
 Yellow To Records Center inside box.
 Green Retain for File

ORIGINATING DEPARTMENT General Accounting	DIVISION Cash Control	CHARGE TO					
PREPARED BY Marlene Alexander	DATE 6 / 28 / 89	LOCATION 1100	G.L. 77	ACCT CODE 7640	COST CENTER 135	P.C.	OPT.

Petty Cash/Cash Receipts/Traveler's Checks Back-up

DESTRUCTION DATE (MONTH & YEAR)

12/95

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: 1 / 1	15850	DATE: 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	Petty Cash			7/88	12/88
	Cash Receipts Journal's			5/88	12/88
	Traveler's Checks Back-up			7/88	12/88
	Cash Receipt back-up support			7/88	12/88

GRR003246

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6 12 F 189	DATE SENT 1 1
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FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/88

Originators: Top White
Bottom White
Pink
Yellow
Green

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

ORIGINATING DEPARTMENT General Accounting	DIVISION Cash Control	CHARGE TO					
PREPARED BY Darlene Alexander	DATE 6 / 28 / 89	LOCATION 1100	G.L. 77	ACCT CODE 7640	COST CENTER 135	P.C.	QPT

DESTRUCTION DATE (MONTH & YEAR)

12/95

Bank Reconcilements

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER	RECEIVED BY:	BIN NUMBER
DATE: 1 / 1	15851	DATE: 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	SNB #054-3882			1/87	11/88
	SNB #076-3286 Deposit Account			1/88	4/88
	" " "			6/88	10/88
	SNB #07-000-3632 Accounts Payable			7/88	12/88
	SNB #07-000-4296 Health Claims Servs			7/88	12/88
	SNB #076-2288 A/P Hand Checks			7/88	12/88
	SNB #01-000-8139 Payroll Taxes			7/88	12/88
	SNB #075-8504 Payroll Hand Checks			7/88	12/88
	Ameritrust #00005-2467 Payroll			8/88	12/88

GRR003247

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6 12 89	DATE SENT 1 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 88 PRINTED IN U.S.A. 9/86

Originator: Top White
 Bottom White
 Pink
 Yellow
 Green

Wet and attach to outside narrow end of box
 Wet and attach to inside box cover
 To Records Center inside box
 To Records Center inside box
 Retain for File

ORIGINATING DEPARTMENT GENERAL ACCOUNTING		DIVISION GLIDDEN		CHARGE TO					
PREPARED BY AL BANKS		DATE 6 / 28 / 89		LOCATION 1100	G.L.	ACCT. CODE 7640	COST CENTER 135	P.C.	OPT.

DESTRUCTION DATE (MONTH & YEAR)
JULY, 1990

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15852	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS					
		ALPHABETIC - NUMERIC		DATES			
		FROM	TO	FROM	TO		
	JUNE, 1989 FIXED ASSET MAINTENANCE (EDITS)						

GRR003248

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6 12 89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White
Bottom White
Pink
Yellow
Green

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

ORIGINATING DEPARTMENT GENERAL ACCOUNTING	DIVISION GLIDDEN	LOCATION	G.L.	ACCT CODE	COST CENTER	P.C.	OPT
PREPARED BY BL BANKS	DATE 6 / 28 / 89	110011		7,640	135		

DESTRUCTION DATE (MONTH & YEAR)

PERMANENT

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15853	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC - NUMERIC		DATES	
		FROM	TO	FROM	TO
	DETAILED REVISED DIVISION RESERVE LEDGER 6/89 TAX REPORTS P3894600, P3891000, P3890700 P3890600 6/89 YTD Reports May, 1989				

GRR003249

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6 / 28 / 89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
 Bottom White Wet and attach to inside box cover.
 Pink To Records Center inside box.
 Yellow To Records Center inside box.
 Green Retain for File

ORIGINATING DEPARTMENT General Accounting	DIVISION Cash Control	CHARGE TO					
PREPARED BY Barlene Alexander	DATE 6 / 28 / 89	LOCATION 1100	G.L. 77	ACCT. CODE 7,640	COST CENTER 135	P.C.	OPT.

Bank Paid Summary Reports

6/93

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15854	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	Ameritrust Account #0005-2467			3/88	6/88
	Society National Bank				
	Account #071-015-2270			1/86	6/86
	" " " "			7/86	12/86

GRR003250

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/28/89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
 Bottom White Wet and attach to inside box cover
 Pink To Records Center inside box
 Yellow To Records Center inside box
 Green Retain for File

ORIGINATING DEPARTMENT CUST. SERVICES		DIVISION		CHARGE TO								
PREPARED BY K. HEYDORN		DATE 6/28/89		LOCATION 110075	GL 7640	ACCT CODE 145	SUB 145	COST CENTER	PC	OPT	DESTRUCTION DATE (MONTH & YEAR) 6/30/92	

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15855	RECEIVED BY	BIN NUMBER
DATE 1/1		DATE 1/1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC - NUMERIC		DATES	
		FROM	TO	FROM	TO
	KMART STATUS REPORTS 2-1-89 - 3-10-89				

GRR003251

DEPARTMENT MANAGER'S APPROVAL K. A. Heydon	DATE APPROVED 6/29/89	DATE SENT 1/1
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FILE TRANSFER RECORD AND INVENTORY
THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: - Top White
 Bottom White
 Pink
 Yellow
 Green.

Wet and attach to outside narrow end of box
 Wet and attach to inside box cover
 To Records Center inside box
 To Records Center inside box
 Retain for File

ORIGINATING DEPARTMENT CUST. SERVICES	DIVISION	CHARGE TO					
PREPARED BY K. HEYDORN	DATE 6/29/89	LOCATION 110075	G.L.	ACCT. CODE 7,640	COST CENTER 175	P.C.	OPT

DESTRUCTION DATE (MONTH & YEAR)

6/30/92

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15856	RECEIVED BY	BIN NUMBER
DATE / /		DATE / /	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	BUILDER SQUARE PURCHASE ORDERS JAN 1989 - MAR 1989				

GRR003252

DEPARTMENT MANAGER'S APPROVAL J. D. Heydorn	DATE APPROVED 6/29/89	DATE SENT 1 1
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FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/88

ORIGINATING DEPARTMENT

Originator: Top White
Bottom White
Pink
Yellow
Green

Wet and attach to outside narrow end of box.
Wet and attach to inside box cover.
To Records Center inside box.
To Records Center inside box.
Retain for File

PAYROLL

X PREPARED BY

P. RIZZO

DIVISION

DATE

6 / 12 / 89

CHARGE TO

LOCATION

G.L.

ACCT CODE

COST CENTER

P.C.

OPT

7,640

DESTRUCTION DATE (MONTH & YEAR)

JANUARY 1991

RECORDS PROCESSING DEPARTMENT

RECORDS CENTER

RECEIVED BY

BOX NUMBER

RECEIVED BY

BIN NUMBER

DATE

DATE

15857

1 / 1

FORM
NUMBER

DESCRIPTION OF RECORDS

CONTENTS

ALPHABETIC-NUMERIC

DATES

FROM

TO

FROM

TO

EARNINGS REGISTERS 1988

REGION #016 JULY - OCT 1988

REG. #016

JULY

OCT. 1988

GRR003253

DEPARTMENT MANAGER'S APPROVAL

[Signature]

DATE APPROVED

6/19/89

DATE SENT

1 / 1

FORM 68 PRINTED IN U.S.A. 9/86

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	<u>EARNINGS REGISTERS 1988</u> REGION #017 JULY - OCT 1988	REG. #017		JULY	OCT. 1988

GRR003254

GRR003254

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
<i>[Signature]</i>	6/19/89	1 1

FORM 68 PRINTED IN U.S.A. 9/86

ORIGINATING DEPARTMENT

DEPARTMENT MANAGER'S APPROVAL: <i>[Signature]</i>	DATE APPROVED 6/19/89	DATE SENT / /
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FORM 68 PRINTED IN U.S.A. 9/86

Wet and attach to outside narrow end of box.
Wet and attach to inside box cover.
To Records Center inside box.
To Records Center inside box.
Retain for File

FORM 68 PRINTED IN U.S.A. 9/86	
ORIGINATING DEPARTMENT PAYROLL	
PREPARED BY RIZZO	
DIVISION	DATE 6 / 28 / 89
LOCATION	G.L.
ACCT CODE	COST CENTER
SUB	P.C.
OPT	
7640	
DESTRUCTION DATE (MONTH & YEAR) PLEASE NOTIFY PAYROLL PRIOR TO DESTRUCTION 1/90	
RECORDS PROCESSING DEPARTMENT	
RECEIVED BY:	BOX NUMBER 15860
DATE: 1 / 1	DATE 1 / 1
RECORDS CENTER	
SIN NUMBER	
CONTENTS	
ALPHABETIC-NUMERIC	
DATES	
FROM	TO
FROM	TO
1984 CONTINUATION SHEETS	
YEAR 1984	
GRR003256	
DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	
DATE APPROVED 6/28/89	
DATE SENT 1 / 1	

FORM 68 PRINTED IN U.S.A. 9/86

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

DESTRUCTION DATE (MONTH & YEAR)
PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
1/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY:	BOX NUMBER	RECEIVED BY	BIN NUMBER
DATE: 1 1	15861	DATE 1 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	1986 CONTINUATION SHEETS			YEAR	1986
					GRR003257

GRR003257

DEPARTMENT MANAGER'S APPROVAL	DATE APPROVED	DATE SENT
<i>[Signature]</i>	6/28/89	1 1

FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

Originator: Top White Wet and attach to outside narrow end of box
Bottom White Wet and attach to inside box cover
Pink To Records Center inside box
Yellow To Records Center inside box
Green Retain for File

FORM 68 PRINTED IN U.S.A. 9/86

ORIGINATING DEPARTMENT PAYROLL	DIVISION	CHARGE TO					
PREPARED BY P. RIZZO	DATE 6 / 28 / 89	LOCATION	G.L.	ACCT CODE	COST CENTER	P.C.	OPT
				7640			

DESTRUCTION DATE (MONTH & YEAR)

**PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
1/91**

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15862	RECEIVED BY	SIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	1988 HOURLY PAYROLL REGISTER RECAPS	HOURLY	PAYROLL	YEAR	1988
	1988 HOURLY 941 CORRECTIONS	HOURLY	PAYROLL	YEAR	1988

GRR003258

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/28/89	DATE SENT 1 / 1
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FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
Bottom White Wet and attach to inside box cover
Pink To Records Center inside box
Yellow To Records Center inside box
Green Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION	CHARGE TO					
PREPARED BY P. RIZZO	DATE 6 / 12 / 89	LOCATION	G.L.	ACCT CODE	COST CENTER	P.C.	OPT
				7,640			

DESTRUCTION DATE (MONTH & YEAR)

JANUARY 1991

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15863	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	<u>EARNING REGISTERS 1988</u>				
	REGIONS #014 JULY - OCT 1988	REG. #014		JULY	OCT., 1988
	REGIONS #924 JULY - OCT 1988	REG. #924		JULY	OCT., 1988
DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>		DATE APPROVED 6/17/89		DATE SENT 1 / 1	

GRR003259

FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White Wet and attach to outside narrow end of box
Bottom White Wet and attach to inside box cover
Pink To Records Center inside box
Yellow To Records Center inside box
Green Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION	LOCATION	G.L.	ACCT CODE	COST CENTER	P.C.	OPT.
PREPARED BY P. RIZZO	DATE 6 / 12 / 89			7,640			

DESTRUCTION DATE (MONTH & YEAR)

JANUARY 1991

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15864	RECEIVED BY	SIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	<u>EARNINGS REGISTERS 1988</u>				
	REGION #001 JUNE- OCT 1988	REGS. #001	JUNE	OCT. 1988	
	REGION #002 JULY 1988	REG. #002	JULY	JULY 1988	

GRR003260

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/19/89	DATE SENT 1/1/91
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ORIGINATING DEPARTMENT

Originator:

Top White
Bottom White
Pink
Yellow
Green

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

[illegible]

FILE TRANSFER RECORD AND INVENTORY THE GLIDDEN COMPANY

FORM 68 PRINTED IN U.S.A. 9/86

Originator: Top White
Bottom White
Pink
Yellow
Green

Wet and attach to outside narrow end of box
Wet and attach to inside box cover
To Records Center inside box
To Records Center inside box
Retain for File

ORIGINATING DEPARTMENT PAYROLL	DIVISION	CHARGE TO					
PREPARED BY K.P. RIZZO	DATE 6 / 12 / 89	LOCATION	G.L.	ACCT CODE 7,6,4:0	COST CENTER	P.C.	OPT

DESTRUCTION DATE (MONTH & YEAR)

JANUARY 1991

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY	BOX NUMBER 15866	RECEIVED BY	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	EARNINGS REGISTERS 1988 REGION #002 AUG - OCT 1988	REG. #002		AUG	OCT. 1988

GRR003262

DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>	DATE APPROVED 6/19/89	DATE SENT 1 / 1
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FORM 68 PRINTED IN U.S.A. 9/86

Originator	Top White	Wet and attach to outside narrow end of box
	Bottom White	Wet and attach to inside box cover
	Pink	To Records Center inside box
	Yellow	To Records Center inside box
	Green	Retain for File

FORM 68 PRINTED IN U.S.A. 5/76		DIVISION		CHARGE TO						
ORIGINATING DEPARTMENT				LOCATION	G.L.	ACCT. CODE	SUB	COST CENTER	P.C.	OPT
PAYROLL PREPARED BY J. RIZZO		DATE		6 / 28 / 89		7640				

DESTRUCTION DATE (MONTH & YEAR)

PLEASE NOTIFY PAYROLL
PRIOR TO DESTRUCTION
1/90

RECORDS PROCESSING DEPARTMENT		RECORDS CENTER	
RECEIVED BY [Signature]	BOX NUMBER 15867	RECEIVED BY [Signature]	BIN NUMBER
DATE 1 / 1		DATE 1 / 1	

FORM NUMBER	DESCRIPTION OF RECORDS	CONTENTS			
		ALPHABETIC-NUMERIC		DATES	
		FROM	TO	FROM	TO
	1985 CONTINUATION SHEETS			YEAR	1985
DEPARTMENT MANAGER'S APPROVAL <i>[Signature]</i>		DATE APPROVED 6/28/85		DATE SENT 1 1	