Message

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Subject: Draft agenda - Region 4 states' visit to EPA RTP facility
Attachments: RTP Draft agenda_Aug 2.docx

Good afternoon,
We hope that you will be able to join us to tour EPA's Research Triangle Park facility, Wednesday, August 30. Attached please find the working draft agenda for your review. It is based on the list of topics of interest from the Region 4 State Commissioners' meeting, June 1-2. We welcome your comments and feedback on the draft agenda; please email comments to me (matthews.lisa@epa.gov) by **COB August 8**.

We will meet August 30 at 8 am and plan to wrap up at 4 pm, so that you can return home the day of the meeting. We hope you will be able to join us for a group dinner at 6:30 pm, August 29 at the Page Road Grill. If you have not already done so, please RSVP for both the meeting and the dinner to Amy Scheuer (scheuer.amy@epa.gov) and me at your earliest convenience.

As you prepare for your travels to North Carolina, please feel free to consider staying at Hotel Indigo at the government rate of $102/night + tax. Please call the hotel directly (919-474-3000) to make your reservation (not central reservations) and provide the room block name **EPA/Lisa Matthews** to receive this rate as long as there is vacancy. The cut-off date for this room block is **Wednesday, August 9.** If you have issues booking rooms, contact Amy Scheuer (202-564-3243).

Please let me know if you have any questions. We look forward to seeing you at EPA's Research Triangle Park facility.

Best,
Lisa

From: Matthews, Lisa
Sent: Friday, July 21, 2017 2:11 PM
Subject: SAVE THE DATE: Region 4 states' visit to EPA RTP facility (August 30)

Dear EPA Region 4 State Commissioners and staff,

As discussed at the EPA Region 4 Environmental Commissioners' meeting held in Atlanta on June 1-2, NC DEQ and EPA's Office of Research and Development are pleased to host a tour of EPA's research facility located in Research Triangle Park, NC. The purpose of this meeting is for the states to gain a better understanding of the research work conducted at the facility so that we can identify how we can better collaborate on solving complex environmental issues. We will meet Wednesday, August 30 around 8 am and plan to wrap up around 4 pm so that you can return home the day of the meeting. We hope you will join us for a group dinner on August 29 prior to the meeting. We also invite the ECOS/Environmental Research Institute of the States Board members from NC, SC and VA to join us.

Please RSVP for both the meeting and the dinner to me (matthews.lisa@epa.gov) and Amy Scheuer (scheuer.amy@epa.gov). We will work on a draft agenda to share with you.

We look forward to seeing many of you in RTP next month, and please let me know if you have any questions.

Best,
Lisa

Lisa Matthews
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