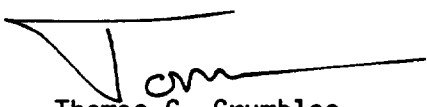


Interoffice Communication

To Carl Kerfoot, Bill Groves
From T. G. Grumbles
Date September 3, 1981
Subject TOXICOLOGICAL TESTING OF CHEMICALS PRODUCTS

In order to more effectively administer toxicological testing of our products I would propose that we initiate quarterly review meetings to determine testing needs and priorities. At the quarterly meeting we would review current product information, customer requests, regulatory developments, and any other information pertinent to our products to prioritize our testing efforts. Also, if Necessary, we could schedule testing far enough in advance to allow business areas to budget for testing.

I would propose our first meeting should be in early October. After that a January, April, July, October schedule could be followed. Please advise if this is acceptable.



Thomas G. Grumbles

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